

## **COMMISSION ON NARCOTIC DRUGS**

### **Fifty-first session**

Vienna, 10 to 14 March 2008

## **INFORMATION FOR PARTICIPANTS**

### **Opening date and place of the session**

1. The fifty-first session of the Commission on Narcotic Drugs will be held at the Vienna International Centre (VIC), Wagramer Strasse 5, 1220 Vienna. The session will open on Monday, 10 March 2008, at 10:00 a.m. in the Board Room, fourth floor of Building C. The Committee of the Whole of the Commission will begin its work on Monday, 10 March 2008 at 3:00 p.m. in Conference Room III, seventh floor of Building C.

### **Informal pre-session consultations**

2. The Commission also agreed that its fifty-first session should be preceded by informal consultations on Friday, 7 March 2008 to facilitate discussion of draft resolutions. The informal consultations will take place in the Boardroom, fourth floor of Building C, starting at 10:00 a.m.

### **List of participants**

3. The names of participants communicated to the Secretariat by 7 March 2008 at 12:00 p.m. at the latest will be included in the preliminary provisional list of participants. Governments are accordingly requested to communicate the necessary information in good time. The preliminary list of participants at the fifty-first session of the Commission on Narcotic Drugs will be issued on 11 March 2008.

### **Registration of delegations and identification badges**

4. Security regulations at the VIC require that all participants be registered in order to enter the VIC premises. Registration will take place in the Pass Office at Gate I as of Monday, 10 March 2008, from 8:00 a.m. to 4:00 p.m. Delegates arriving before the weekend can register on Friday, 7 March 2008, from 8:00 a.m. to 4:00 p.m. Participants to the fifty-first session of the Commission on Narcotic Drugs are invited to register as early as possible and are requested to complete registration formalities by 9:45 a.m. on Monday, 10 March 2008, in order to be on time for the opening session.

5. Upon registration, participants not already in possession of a VIC grounds pass will be issued VIC conference passes in the appropriate categories, bearing their name and country or organization. The necessary photographs for the conference passes will be taken in the Pass Office at Gate I. For security reasons the display of conference/grounds passes is necessary for admittance to the VIC and must be worn at all times.

### **Documents**

6. During the session, documents may be collected from the documents distribution counter, fourth floor of Building C, where each Government delegation will be provided with a distribution box for documents and the Journal. The Journal will set forth the daily programme and other information related to the conduct of the session. Only one copy of pre-session documents will be provided per delegate. Participants are therefore requested to keep their set of documents throughout the session.

### **Photocopying services**

7. The Secretariat is not in a position to provide photocopying services for delegations. Photocopies can be made at a coin-operated photocopying machine located on the 7th floor of the C-Building, opposite to Conference Room III, at a cost of 5 cents per page.

### **Statements**

8. Delegates wishing to make statements are requested to supply in advance one copy of their statement to the Secretary of the Commission. A minimum of 200 copies should be provided to the Secretariat by delegates who wish to have their statements distributed to States and organizations.

### **Postal services**

9. A post office on the first floor of Building C (ext. 4986) provides all regular postal services, including cable, fax and telephone services, Monday through Friday from 8:00 a.m. to 6:00 p.m. Cash transactions are available from 8:00 a.m. to 5:00 p.m.

### **Banks**

10. Bank Austria-Creditanstalt has branches providing full banking services on the first floor of Building C and on the entrance level of Building D of the Vienna International Centre. The office hours are Monday, Tuesday, Wednesday and Friday from 9:00 a.m. to 3:00 p.m. and Thursday from 9:00 a.m. to 5:30 p.m.

**Medical services**

11. Medical attention is available from the clinic operated by the Joint Medical Services located at the VIC, Building F, Container L-1 (extension 22224 and, for emergencies 22222). The clinic is open from 8:30 a.m. to 12:00 a.m. and from 2:00 to 4:30 p.m., except on Thursdays when it is open from 8:30 to 12:00 a.m. and from 2:00 to 3:00 p.m. For emergency assistance at other times, please contact the Central Security Office, F0E21, ext. 3903.

**Catering services**

12. A cafeteria, a restaurant and a bar are located in Building F, on the entrance level. The restaurant (table reservation recommended, ext. 4877) is open from 11:30 a.m. to 2:30 p.m. The cafeteria is open from 7:30 to 10:00 a.m. and from 11:30 a.m. to 2:45 p.m. The coffee counter in the cafeteria is open from 8:00 to 10:00 a.m. and from 11:30 a.m. to 3:30 p.m. The coffee counters in C04 and C07 are open from 9:00 a.m. to 4:30 p.m. In addition to the above services, private luncheons and receptions at the Vienna International Centre can be arranged at the WIWAG catering operations office, room F-184C, extension 4875.

**Travel services**

13. American Express (COE01) and Carlson Wagonlit Travel Agency (COE13) are at the disposal of participants requiring assistance with such matters as travel, sightseeing, car rental and excursions. The office hours are Monday through Friday from 8:30 a.m. to 5:00 p.m.

**Commissary privileges**

14. Commissary passes will be issued upon completion of registration formalities to the following participants:

- (i) Heads of Government delegations;
- (ii) Professional staff members of specialized agencies;
- (iii) All staff members of the United Nations assigned to the Commission from duty stations other than Vienna.

15. The issuance of Commissary cards to entitled participants will take place in the Pass Office of the United Nations Security and Safety Services, at Gate I, on Tuesday, 11 March 2008, from 12:00 noon to 4:00 p.m., and as of Wednesday, 12 March 2008, from 8:00 a.m. to 4:00 p.m. Entitled participants who had returned their previous Commissary cards will have these updated in the Pass Office.

### **Access to the VIC**

16. Participants coming by taxi are advised to leave the vehicle in the side lane (Nebenfahrbahn) of the Wagramer Strasse, register at Gate 1, walk over the plaza and enter the building via entrance "C". Participants coming by the "U-Bahn" on Line 1 should get off at the "Kaisermühlen-Vienna International Centre", leave the station by the exit marked "Vienna International Centre", enter VIC grounds at Gate 1, and proceed to the plaza and entrance "C". Participants coming by car: After having been issued a VIC conference pass at the Pass Office, participants can obtain a parking permit at the Pass Office, Garage Administration, by representing the car papers ("Zulassungsschein"). Such permits, valid for the duration of the session, will allow access to the parking facilities. Only cars displaying such a permit will be allowed to park in the garage. Access for participants coming by car is through Gate 3. For holders of red parking stickers, such as permanent missions cars, Gate 2 can be used. Gate 2 is open from 7:30 a.m. to 7:00 p.m. and Gate 3 is open 24 hours.

### **Parking facilities**

17. Parking facilities for delegations will be available in garage P1, levels-1 and -2. Delegates are requested to ensure that their chauffeurs obey the traffic and parking signs, as well as the directions of the security officers in the VIC complex.

### **Airport Bus and City Airport Train**

18. An airport bus service operates from Vienna International Airport to Morzinplatz (metro U1/U4 Schwedenplatz) at a cost of Euro 6 including luggage. Journey time is approximately 20 minutes. Buses from the Airport run every 30 minutes from 06:20 to 00:20 and from Morzinplatz every 30 minutes from 05:00 to 23:30.

19. There is also a daily bus service between the Vienna International Centre (Gate 1/U1) and the Vienna International Airport at a cost of Euro 6 for a one-way ticket and Euro 11 for a round-trip-ticket. Buses from the Airport run from 07:10 to 20:10 every hour and from the Vienna International Centre from 06:00 to 19:00 every hour. Journey time is approximately 30 minutes.

20. The City Airport Train (CAT) takes passengers in 16 minutes non-stop from the City Air Terminal (Wien Mitte) to the Vienna International Airport. Daily service is provided from the Airport every 30 minutes from 06:05 to 23:35 and from Wien Mitte every 30 minutes from 05:38 to 23:08. The price for a single ticket is Euro 9 and for a return ticket Euro 16.

### **Reservation of hotel rooms**

21. The Secretariat regrets that it is not able to assist participants to make hotel reservations. It is suggested that participants reserve hotel rooms through their diplomatic missions or through travel agencies.

22. Participants who arrive in Vienna without a hotel reservation can arrange hotel accommodation at the Vienna Tourist Service at Vienna International Airport located next to the information desk in the arrivals area. The Vienna Tourist Service is open from 6.00 a.m. to 11 p.m. daily.

**Use of mobile phones and laptops**

23. Delegates are kindly requested to keep their cellular telephones switched off inside conference rooms, as they cause radio frequency interference in the sound system, adversely affecting the quality sound of interpretation.

24. The use of laptops in conference rooms causes similar problems. Delegates are kindly requested not to use laptops next to open microphones.

### Composition of the Commission on Narcotic Drugs as of 1 January 2008

The names of the 33 members elected or re-elected by the Economic and Social Council at its organizational session in 2007 are underlined:

	<b>Members</b>	<b>Term of office expires on 31 December</b>
1	<u>Argentina</u>	2011
2.	Australia	2009
3	<u>Austria</u>	2011
4	Belgium	2009
5	Bolivia	2009
6	<u>Botswana</u>	2011
7	<u>Cameroon</u>	2011
8	Canada	2009
9	<u>China</u>	2011
10	Colombia	2009
11	<u>Cuba</u>	2011
12	<u>Czech Republic</u>	2011
13	<u>Democratic Republic of Congo</u>	2011
14	<u>El Salvador</u>	2011
15	<u>Ethiopia</u>	2011
16	Finland	2011
17	<u>Germany</u>	2011
18	<u>Iran (Islamic Republic of)</u>	2011
19	<u>Israel</u>	2011
20	<u>Italy</u>	2011
21	Jamaica	2009
22	Japan	2009
23	<u>Kazakhstan</u>	2011
24	<u>Lithuania</u>	2011
25	Mexico	2009
26	<u>Moldova</u>	2011
27	<u>Morocco</u>	2011
28	Namibia	2009
29	<u>Netherlands</u>	2011
30	Niger	2009
31	Nigeria	2009
32	<u>Pakistan</u>	2011
33	<u>Peru</u>	2011
34	Poland	2009
35	Republic of Korea	2009
36	Russian Federation	2009
37	Saudi Arabia	2009
38	Senegal	2009
39	<u>Spain</u>	2011
40	<u>Sudan</u>	2011
41	<u>Switzerland</u>	2011
42	Tajikistan	2009
43	<u>Thailand</u>	2011
44	<u>Trinidad and Tobago</u>	2011
45	Turkey	2009
46	<u>Uganda</u>	2011
47	Ukraine	2009
48	<u>United Arab Emirates</u>	2011
49	United Kingdom of Great Britain and Northern Ireland	2009
50	<u>United States of America</u>	2011
51	<u>Uruguay</u>	2011
52	<u>Venezuela</u>	2011
53	<u>Yemen</u>	2011