

**Eighteenth Meeting of Heads of National Drug Law Enforcement
Agencies (HONLEA), Africa
8-12 September 2008, Yamoussoukro, Côte d'Ivoire**

**INFORMATION FOR PARTICIPANTS
19 AUGUST 2008**

Meeting venue

The Eighteenth Meeting of Heads of National Drug Law Enforcement Agencies (HONLEA), Africa, will take place in Yamoussoukro from 8 to 12 September 2008.

Transfers from and to the airport

In order to make adequate arrangements for the transfers of participants, delegations are requested to notify designated host Government focal point (Mr. Gnoleba Lucien Solou, contact details below) and their hotel in Yamoussoukro, of their arrival and departure times, the name of the airline, the flight numbers and the country of departure, as soon as possible, using the form attached in annex A. A copy of the notification should also be sent to United Nations Office of Drugs and Crime (Ms. Renate Weidinger, contact details below).

Please note that for safety reasons there will be no transport provided from Abidjan to Yamoussoukro after 20.00 hours (local time). Participants arriving after this time, will have to stay overnight in Abidjan and make the necessary arrangements for accommodation at their own expense. A list of the recommended hotels are attached in annex B. Participants will be picked up at their hotels and transported to Yamoussoukro the following day. Information on accommodation arrangements made for Abidjan should also be included in the form attached in annex A, in order to ensure the organization of transport from the airport to the hotels in Abidjan as well as from the hotels in Abidjan to Yamoussoukro the following day.

Registration

The registration of participants will take place at Hotel President Sunday, 7 September from 16.00 to 19.00 hours and at the Foundation Felix Houphoët-Boigny on Monday, 8 September from 07.30 until 09.30. It is recommended that participants arrive in Abidjan by Sunday morning, 7 September, at the latest.

Note: Participants should wear their identity badges at all times during the meeting in order to gain access to meeting rooms and take part in related meeting activities.

Inaugural ceremony

The inaugural ceremony will start at 10.00 hours on Monday, 8 September at the Foundation Felix Houphoët-Boigny in Yamoussoukro.

Accommodation in Yamoussoukro

For security reasons and due to its vicinity to the meeting venue, the host Government recommends that participants stay at the Hotel President. Preferential rates are granted to participants.

Hôtel Président *****

Telephone: +225 30 64 64 64
Telefax: +225 30 64 21 03
Contact person: Mr. Jean Laurent Aka/Ms. Antoinette Karidioula
E-mail: akajean2000@yahoo.fr
karidioula_ya@yahoo.fr
reservation@hotelpresident.ci
Website: <http://www.hotelpresident.ci>

Room	Special rate
Tour, chambre standard	40 000 FCFA/88,88 USD
Tour chambre renovee	65 000 FCFA/144 USD
Tour, suite	90 000 FCFA/200 USD
Batiment, chambre standard	35 000 FCFA/ 77,77 USD
Batiment, suite senior	75 000 FCFA/166,66 USD
Batiment, suite junior	55 000 FCFA/122,22 USD

Additionally, special rates are given for meals for those staying at the hotel. Half board, which includes breakfast and one other meal, will incur an additional charge of 24 000 FCFA per person per night to the room rate concerned. Full board, which includes breakfast, lunch and dinner, will incur an additional charge of 38 000 FCFA per person per night to the room rate concerned.

A special package deal for accommodation in chambre standard with meals can be obtained. Please contact the hotel for further details on this.

Reservations

Participants should make their reservations, as soon as possible, directly with the respective hotel in Yamoussoukro, and Abidjan if necessary, using the attached reservation form (Annex A). A copy of the form should be sent to the designated host Government focal point, **Mr. Gnoleba Lucien Solou**, Secrétaire Général du Comité Interministériel de Lutte Anti-Drogue (CILAD), telephone / fax: +225 20 21 14 29, e-mail: cilad@aviso.ci, as well as to **Ms. Renate Weidinger, Policy Support Section**, United Nations Office on Drugs and Crime (Vienna), fax +43-1 26060-5885, e-mail: renate.weidinger@unodc.org.

Other accommodation possibilities in Yamoussoukro

Hotel la Residence ***

Telephone: +225 30 64 35 94/98
Telefax: +225 30 64 35 19
E-mail: hotellaresidence@aviso.ci

Room	Tariff rate
Chambre junior	25 000 FCFA/55,55 USD
Chambre senior	30 000 FCFA/66,66 USD
Mini suite	35 000 FCFA/77,77 USD
Suite senior	60 000 FCFA/133,33 USD
Suite junior	75 000 FCFA/166,66 USD

Villa des Hôtes **

Telephone:

+225 30 64 22 48

Room	Tariff rate
Chambre A	25 000 FCFA/55,55 USD
Chambre B	35 000 FCFA/77,77 USD
Chambre	18 000 FCFA/40 USD
Chambre	16 000 FCFA/35,55 USD
Chambre	15 000 FCFA/ 33,33 USD

General information about Yamoussoukro

Yamoussoukro is situated 240 kilometres from Abidjan and is the official capital city of Côte d'Ivoire. More information on Yamoussoukro city can be found on the following websites: <http://www.yamoussoukro.org/fr> or <http://fr.wikipedia.org/wiki/yamoussoukro>.

Health care

Medical staff will be available at the meeting venue and Hotel President.

For further information, please contact designated host Government focal point:

Mr. Gnoleba Lucien Solou, Secrétaire Général du Comité Interministériel de Lutte Anti-Drogue (CILAD), telephone/fax: +225 20 21 14 29, Cell: +225 05 01 54 05, +225 08 77 59 87, +225 02 02 30 78, e-mail: cilad@aviso.ci.

Annex A

**REQUEST FOR RESERVATION IN HOTEL _____
IN YAMOOUSSOUKRO**

**18th Meeting of Heads of National Drug Law Enforcement
Agencies (HONLEA), Africa 8-12 September 2008,
Yamoussoukro, Côte d'Ivoire**

Name _____

Title/Position _____

Country _____

Organization _____

Telephone _____

Email _____

Fax _____

Date and time of arrival _____

Airline and flight number _____

Number of nights _____

Date and time of departure _____

Airline and flight number _____

Number and expiry date of credit card _____

Passport number and type _____

Special requirements _____

Name of hotel in Abidjan
(if arriving in Abidjan after 20.00 hours): _____

Please send this form directly to your hotel(s) of choice with a copy to Mr. Gnoleba Lucien Solou and Renate Weidinger:

Mr. Gnoleba Lucien Solou + 225 20 21 14 29 cilad@aviso.ci

Ms. Renate Weidinger +43 1 26060 5885 renate.weidinger@unodc.org

Annex B

Accommodation options in Abidjan:

Hotel Ibis Plateu

Telephone: +225 20 30 16 00
Telefax: +225 20 21 78 75
E-mail: ibisdg@africaonline.co.ci

Room	Tariff rate
Chambre classique	45 000 FCFA/100 USD

Ivotel

Telephone: +225 20 25 66 66
Telefax: +225 20 25 66 67
E-mail: ivotel@ivotel.com
Website: www.ivotel.com

Room	Tariff rate
Studios	60 000 FCFA/133,33 USD
Suites	65 000 FCFA/144,44 USD

Sofitel

Telephone: +225 20 21 24 19
Telefax: +225 20 21 20 28
Website: www.sofitel.com

Room	Tariff rate
Chambre standard (ville)	82 000 FCFA/182,22 USD
Chambre standard (lagune)	84 000 FCFA/186,66 USD
Suites juniors	170 000 FCFA/ 377,77 USD