

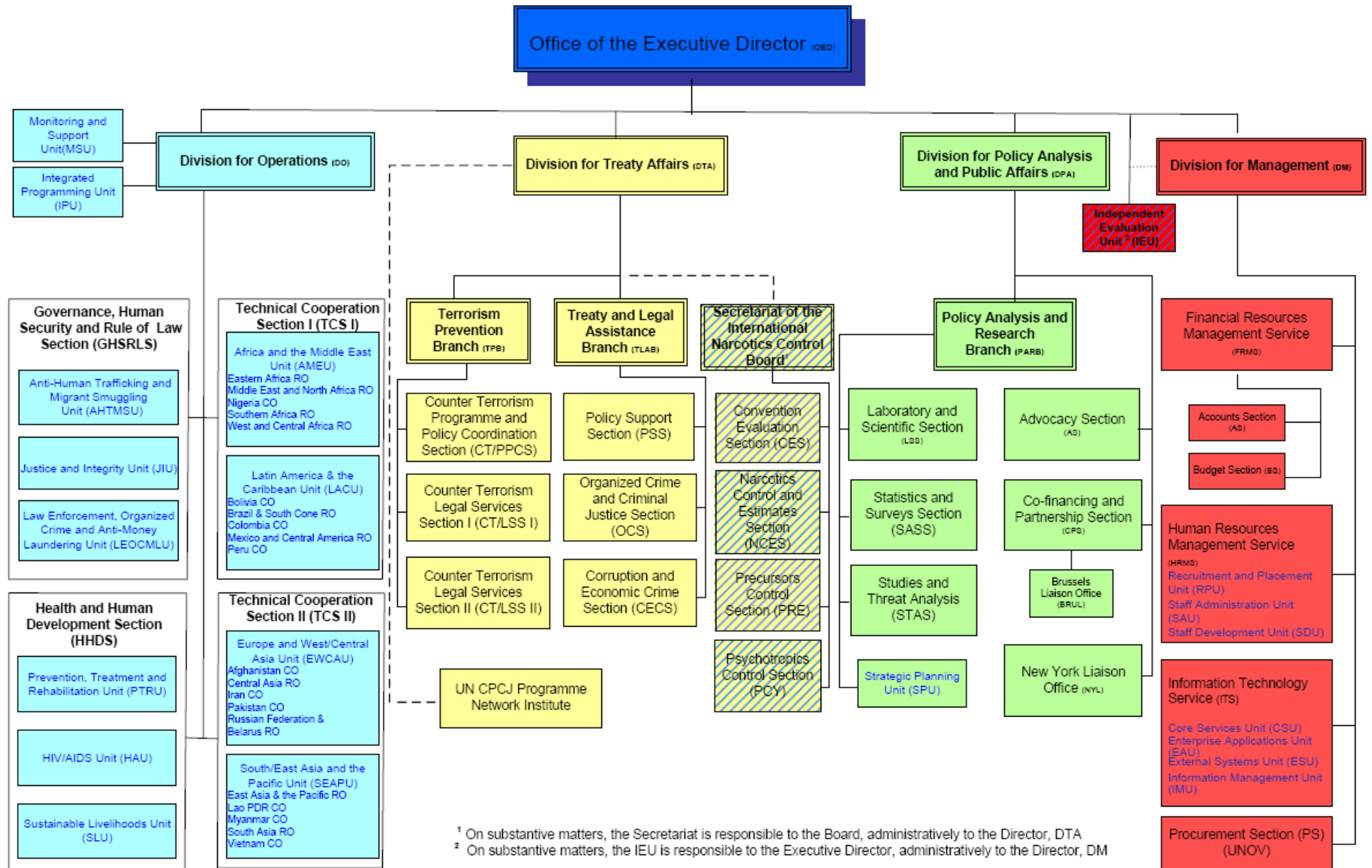
**Open-ended intergovernmental working group
on improving the governance and financial situation
of the United Nations Office on Drugs and Crime**

**United Nations Office on Drugs and Crime: organizational chart
and detailed staffing requirements 2008-2009 with functional titles
(Fund of the United Nations International Drug Control Programme
and United Nations Crime Prevention and Criminal Justice Fund;
posts funded from general-purpose funds and programme support
cost funds)**

**Non-paper prepared for the open-ended intergovernmental working group on
improving the governance and financial situation of UNODC**

18 November 2008

United Nations Office on Drugs and Crime (UNODC)



¹ On substantive matters, the Secretariat is responsible to the Board, administratively to the Director, DTA

² On substantive matters, the IEU is responsible to the Executive Director, administratively to the Director, DM

29.10.2008/rj

UNODC_incl abbreviations_overall_29 October 2008

United Nations Office on Drugs and Crime: detailed staffing requirements 2008-2009 with functional titles (Fund of the United Nations International Drug Control Programme and United Nations Crime Prevention and Criminal Justice Fund; posts funded from general-purpose funds and programme support cost funds)

The table below provides information by component/subprogramme on all posts authorized for 2008-2009 and funded from general purpose funds (GP) or programme support cost funds (PSC) of the Fund of the United Nations International Drug Control Programme (UNDCP) and the United Nations Crime Prevention and Criminal Justice Fund (CPCJ). For professional posts, a brief description of substantive functions is also provided. The table includes six posts that had to be authorized under general purpose funds in order to maintain critical functions in the Policy Analysis and Research Branch of the Division for Policy Analysis and Public Affairs (4 GS (OL) posts) and in the Governance, Human Security and Rule of Law Section and in the Health and Human Development Section of the Division for Operations (1 P-5 and 1 GS (OL) posts). The table also provides information on the redeployment of posts and the realignment of functions that took place during the year 2008, in particular as a result of the restructuring of UNODC's Divisions for Operations and Treaty Affairs.

Component / Division / Section / Unit	Post level	Functional title	Source of funding	Substantive functions (professional posts)
Executive direction and management (Including the Independent Evaluation Unit)				
Office of the Executive Director				
	P-5	Chief	UNDCP GP	Advises the DG/ED on policy, programme management and direction, and, in particular, participates in the conceptualization, formulation and promulgation of activities and major reform activities; recommends appropriate actions, reviews drafts and policy papers and directs the work of the office of the DG/ED.
	P-4	Communication Officer	UNDCP GP	Speechwriting, article writing, and spokesperson function for the DG/ED
	P-3	Public Information Officer	CPCJ GP	Under the supervision of the Spokesperson/Speechwriter, promotes the work of the DG/ED and UNODC, (including major reports, global conferences, speeches and statements of the DG/ED) by alerting the press. Drafts press releases, media advisories and other materials and assists the Spokesperson as necessary.
	P-2	Executive Assistant	UNDCP GP	Assists in the provision of substantive and strategic support to the DG/ED for the management and coordination of UNOV/UNODC activities; ensuring that the instructions and decisions on follow-up action emanating from meeting etc. of the DG/ED are implemented.
	GS (OL)	Staff Assistant	UNDCP GP	

Independent Evaluation Unit	P-5	Chief	UNDCP GP	Responsible for the independent conduct of the evaluation work of the Organization, including: proposing evaluation policy and procedures and developing an evaluation programme of work. Advise senior management and Member States in order to facilitate for informed decision-making and policy formulation. Liaises with agencies of the UN system on evaluation matters and on their conduct of joint work. Manage the budgetary and human resources of the Unit.
	P-3	Evaluation Officer	CPCJ GP	Responsible for the preparation, planning, design, and implementation of the programme and thematic evaluations; ensure that up-to-date evaluation techniques and approaches are applied and evaluations meet high professional standards in line with Evaluation Policy and UN Evaluation Norms & Standards. The Evaluation Officer provides substantive guidance and technical support for promoting the use of evaluation results as an integral part of the policy-making and management process of UNODC.
	GS (OL)	Team Assistant	CPCJ GP	

Component / Division / Section / Unit	Post level	Functional title	Source of funding	Substantive functions (professional posts)
Subprogramme 1: Rule of law				
Division for Treaty Affairs				
Office of the Director			No GP, no PSC	
Treaty and Legal Assistance Branch			No GP, no PSC	
Secretariat of the International Narcotics Control Board			No GP, no PSC	
Terrorism Prevention Branch			No GP, no PSC	

Component / Division / Section / Unit	Post level	Functional title	Source of funding	Substantive functions (professional posts)
Subprogramme 2: Policy and trend analysis				
Division for Policy Analysis and Public Affairs				
Office of the Director				
	P-4	Programme Officer	UNDCP GP	Assist the Director in the management of the Division.
	P-3	Inter-Agency Affairs Officer	UNDCP GP	Responsible for inter-agency coordination and partnership with agencies of the UN system.

	GS (OL)	Administrative Assistant	UNDCP GP	
	GS (OL)	Staff assistant	CPCJ GP	
Policy Analysis and Research Branch				
	D-1	Chief	UNDCP GP	Oversee the management of activities undertaken by the Policy Analysis and Research Branch and ensure its objectives are met.
Studies and Threat Analysis Section				
	P-4	Programme Officer	UNDCP GP	Responsible for implementation and further development of UNODC global Trends Monitoring and Analysis Programme Support project (Trends MAP Support) and supervision of management support staff responsible for providing coordination and support to SASS and STAS staff. This includes management of programme development and administration, finance/budget, publications, Reference Collection and the web site.
	P-4	Research Officer	CPCJ GP	Undertake and lead mandated collaborative international studies and threat assessments on the linkages between crime and sustainable development, human security and governance.
	GS (OL)	Team Assistant	UNDCP GP	
	GS (OL)	Team Assistant	UNDCP GP	
	GS (OL)	Public Information Assistant	CPCJ GP	
	GS (OL)	Programme Assistant	UNDCP GP	
	GS (OL)	Public Information Assistant	UNDCP GP	
Statistics and Survey Section				
	P-4	Information Systems Officer	UNDCP GP	Responsible for the development and management of data and information systems on drugs and crime trends and supervision of the staff of the Data Processing and Information Management group.
	GS (OL)	Statistics Assistant	UNDCP GP	
	GS (OL)	Computer Information Systems Assistant	UNDCP GP	
Laboratory and Scientific Section				
	P-3	Expert	UNDCP GP	Maintain technical support programme to strengthen forensic laboratories, including training and implementation of best practices. Develop technical guidelines and manuals and be responsible for LSS knowledge management
	GS (OL)	Laboratory Technician	UNDCP GP	
	GS (OL)	Research Assistant	UNDCP GP	
	GS (OL)	Team Assistant	UNDCP GP	
Strategic Planning Unit				
	P-4	Programme Management Officer	UNDCP GP	Guide and prepare inputs for instituting a Results Based Management System (RBM) at UNODC. Develop processes and tools to enhance UNODC's capacity to monitor and report on its investments, aligning project level results with macro level results as contained in the UNODC Strategy.
	GS (OL)	Programme Assistant	UNDCP GP	
	GS (OL)	Team Assistant	UNDCP GP	
Co-financing and Partnership Section (incl. Brussel Liaison Office)				

	P-4	External Relations Officer	UNDCP GP	Partnership development, fundraising and management of UNODC relations with (portfolio of) major donors. Coordinate fund management and programming (support to DO/FOs, DTA, FRMS). Management support to strategic executive functions (PPC, Profi enhancements, PCM/RBM).
	P-4	External Relations Officer	CPCJ GP	Partnership development, fundraising and management of UNODC relations with (portfolio of) major donors, the European Commission, UNFIP and UN Democracy Fund. Coordinate fund management and programming (support to DO/FOs, DTA and FRMS). Coordinate public affairs and outreach initiatives to raise funds from and develop partnerships with corporate private sector and foundations.
	P-3	Liaison Officer	UNDCP GP	Represent UNODC interests and promote strategic and operational partnerships with the European Institutions, particularly the European Commission, European Parliament and EIB. Policy and operational guidance to UNODC Field Offices in local fundraising activities (calls for proposals/joint programming). Develop joint ventures with the EC in areas related to the UNODC mandates.
	P-3	Expert	CPCJ GP	Partnership development, fundraising and management of UNODC relations with (portfolio of) major donors and certain international financial institutions. Coordinate fund management and programming (support to DO/FOs, DTA and FRMS). Key responsibility for coordinating all major donor meetings and briefings.
Advocacy Section	GS (OL)	Administrative Assistant	UNDCP GP	
	GS (OL)	Programme Assistant	UNDCP GP	
	P-4	Civil Affairs Officer	UNDCP GP	Responsible for UNODC's growing outreach and engagement with NGOs and civil society organizations.
New York Liaison Office	GS (OL)	Public Information Assistant	UNDCP GP	
	GS (OL)	Graphic and Publication Assistant	UNDCP GP	
	GS (OL)	Team Assistant	UNDCP GP	
	P-3	Programme Management Officer	UNDCP GP	Represent UNODC at interagency and other meetings. Attend and report on meetings. Make interventions on behalf of UNODC. Analyze and report on meetings to UNODC HQ and Field Offices. Pursue appropriate follow up activities. Prepare and deliver presentations on UNODC activities. Compile reports and briefing notes. Provide liaison services to UNODC Headquarters and field offices, UN System in New York, US governmental institutions, NGOs, the US-based media and others. Develop, plan and arrange implementation of awareness raising campaigns. Organize and facilitate visit programs of the Executive Director to the US and high-level meetings.
	GS (OL)	Administrative Assistant	CPCJ GP	

Component / Division / Section / Unit	Post level	Functional title	Source of funding	Substantive functions (professional posts)
Subprogramme 3: Prevention, treatment and reintegration, and alternative development				
Division for Operations				
<i>Headquarters</i>				
Office of the Director	D-2	Director	UNDCP GP	Management of DO, member of Senior Management team of UNODC. Provides leadership, policy advice and strategic direction to DO including the field offices
	GS (OL)	Programme Assistant	UNDCP PSC	
Monitoring and Support Unit	P-3	Drug Control and Crime Prevention Officer	UNDCP PSC	Provides quality control in clearance procedure of all projects, ensuring adherence to rules and guidelines. Tracks and monitors implementation of oversight recommendations.
	GS (PL)	Administrative Assistant	UNDCP GP	
	GS (OL)	Team Assistant	UNDCP GP	
	GS (OL)	Programme Assistant	CPCJ PSC	
Integrated Programming Unit	P-5	Chief	UNDCP PSC	Manages newly established Unit, providing leadership and strategic direction and assuring inter-divisional cooperation and support for joint programmes. Leads assessments of country and regional needs in terms of UNODC mandates and the building of integrated assistance programmes
	P-4	Programme Officer	CPCJ PSC	
	P-4	Programme Officer	UNDCP PSC	
Governance, Human Security and Rule of Law Section				
	GS (OL)	Staff Assistant	CPCJ GP	
Anti Human Trafficking and Migrant Smuggling Unit	GS (OL)	Programme Assistant	CPCJ PSC	
Justice and Integrity Unit	P-3	Drug Control and Crime Prevention Officer	UNDCP GP	Supports programme development in and contributes to the development of specialized tools on crime prevention and related criminal justice issues
	GS (OL)	Team Assistant	CPCJ GP	
Law Enforcement, Organized Crime and Anti-Money Laundering Unit	P-5	Chief	UNDCP GP	Manages Unit covering law enforcement, organized crime and anti-money laundering, providing leadership and strategic direction. Responsible for preparation of reports in these thematic areas for CND and CCPCJ

	GS (OL)	Research Assistant	UNDCP GP	
Health and Human Development Section				
	P-5	Chief	UNDCP GP	Manages Section covering drug abuse prevention, treatment and rehabilitation, HIV/AIDS and sustainable livelihoods/alternative development, providing leadership and strategic direction. Responsible for preparation of reports in these thematic areas for CND
	GS (OL)	Team Assistant	UNDCP GP	
Prevention, Treatment and Rehabilitation Unit HIV/AIDS Unit Sustainable Livelihoods Unit				
Technical Cooperation Section I				
	P-5	Chief	UNDCP PSC	Leads and manages regional desks covering Africa and the Middle East as well as Latin America and the Caribbean in support of the field operations in those regions
	GS (OL)	Programme Assistant	CPCJ PSC	
Africa and the Middle-East Unit				
	P-4	Programme Management Officer	CPCJ PSC	Team leader for Africa and Middle East region; responsible for support to field offices and monitoring of country/regional programmes in North Africa and the Middle East, except the Gulf states, and southern Africa
	GS (OL)	Technical Cooperation Assistant	UNDCP PSC	
	GS (OL)	Technical Cooperation Assistant	UNDCP PSC	
Latin America and the Caribbean Unit				
	P-4	Programme Management Officer	UNDCP PSC	Team leader for Latin America and Caribbean region; responsible for support to field offices and monitoring of country/regional programmes in Peru
	P-3	Programme Officer	UNDCP PSC	Responsible for support to field offices and monitoring of country/regional programmes in Colombia, Bolivia and the Caribbean
	P-3	Programme Officer	CPCJ PSC	Responsible for support to field offices and monitoring of country/regional programmes in Mexico, Central America and Brazil
	GS (OL)	Technical Cooperation Assistant	UNDCP PSC	
	GS (OL)	Programme Assistant	CPCJ PSC	
Technical Cooperation Section II				
	P-5	Chief	CPCJ PSC	Leads and manages regional desks covering Europe, West and Central Asia as well as East Asia and the Pacific in support of the field operations in those regions
	GS (OL)	Technical Cooperation Assistant	UNDCP PSC	
	GS (OL)	Team Assistant	UNDCP PSC	
Europe and West/Central Asia Unit				
	P-4	Programme Management Officer	UNDCP PSC	Team leader for Europe and West/Central Asia; responsible for support to field offices and monitoring of country/regional programmes in

	P-2	Expert	UNDCP PSC	Provides support to and monitors country/regional programmes in Eastern and South Eastern Europe
South/East Asia and the Pacific Unit	GS (OL)	Technical Cooperation Assistant	UNDCP PSC	
	P-4	Programme Management Officer	UNDCP GP	Team leader for East Asia and the Pacific region; responsible for support to field offices and monitoring of country/regional programmes in the region
	P-3	Programme Officer	UNDCP PSC	Provides support to field offices and monitoring of country/regional programmes in Lao PDR, Viet Nam and South Asia
	P-3	Programme Officer	UNDCP PSC	Responsible for support to field offices and monitoring of country/regional programmes in East Asia, Myanmar and China
	GS (OL) GS (OL)	Programme Assistant Team Assistant	UNDCP PSC UNDCP PSC	

Field offices

Africa and the Middle East

Regional Office for the Middle East and North Africa in Egypt

	D-1	Representative	CPCJ GP	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office. Responsible for the day-to-day management of UNODC programme activities from design through implementation, advising the Representative on programme development and delivery and managing UNODC's commitments within the agreed upon results and other benchmarks; oversees the effective provision of services including financial, human resources, procurement and logistics, and ensures the integrity of the financial systems and consistent application of rules and regulations.
	P-4	Programme Management Officer	CPCJ GP	

Regional Office for Eastern Africa in Kenya

	NPO	National Programme Officer	CPCJ PSC	Responsible for the day-to-day management of UNODC programme activities from design through implementation, advising the Representative on programme development and delivery and managing UNODC's commitments within the agreed upon results and other benchmarks; oversees the effective provision of services including financial, human resources, procurement and logistics, and ensures the integrity of the financial systems and consistent application of rules and regulations.
	LL	Local Level	CPCJ PSC	
	LL	Local Level	CPCJ PSC	
	LL	Local Level	CPCJ PSC	
	P-3	Drug Control and Crime Prevention Officer	UNDCP GP	
	NPO	National Programme Officer	UNDCP PSC	
	LL	Local Level	UNDCP PSC	

Country Office in Nigeria	LL	Local Level	CPCJ PSC	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office. Responsible for the day-to-day management of UNODC programme activities from design through implementation, advising the Representative on programme development and delivery and managing UNODC's commitments within the agreed upon results and other benchmarks; oversees the effective provision of services including financial, human resources, procurement and logistics, and ensures the integrity of the financial systems and consistent application of rules and regulations.
	LL	Local Level	CPCJ PSC	
	P-5	Representative	CPCJ GP	
P-3	Drug Control and Crime Prevention Officer	UNDCP GP		
Regional Office for West and Central Africa in Senegal	NPO	National Programme Officer	CPCJ PSC	
	LL	Local Level	CPCJ PSC	
	LL	Local Level	CPCJ PSC	
	LL	Local Level	CPCJ PSC	
	P-5	Representative	CPCJ GP	
P-3	Programme Management Officer	UNDCP GP		
Regional Office for Southern Africa in South Africa	NPO	National Programme Officer	CPCJ PSC	
	LL	Local Level	CPCJ PSC	
	LL	Local Level	CPCJ PSC	
	LL	Local Level	CPCJ PSC	
	D-1	Representative	CPCJ GP	

	P-4	Programme Management Officer	UNDCP GP	Responsible for the day-to-day management of UNODC programme activities from design through implementation, advising the Representative on programme development and delivery and managing UNODC's commitments within the agreed upon results and other benchmarks; oversees the effective provision of services including financial, human resources, procurement and logistics, and ensures the integrity of the financial systems and consistent application of rules and regulations.
	NPO	National Programme Officer	CPCJ PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
<i>Europe and West/Central Asia</i>				
Country Office in Afghanistan				
	D-1	Representative	CPCJ GP	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office. Leads and directs the development, implementation and evaluation of UNODC programmes and activities of the Office. Design, development, organization and administration of all practical activities for the implementation of drug control and crime prevention assistance and programmes, projects and work plans at the country level.
	P-4	Deputy Representative (Programme)	UNDCP GP	Monitors expenditures and utilization of funds, project documents and reports, recruitment of personnel. Supervises support services, including procurement, transport and travel. Monitoring and evaluation of the implementation of regional agreements.
	P-4	Deputy Representative (Operations)	CPCJ GP	
	NPO	National Programme Officer	UNDCP PSC	
	NPO	National Programme Officer	UNDCP PSC	
	NPO	National Programme Officer	CPCJ PSC	
	LL	Local Level	CPCJ PSC	
	LL	Local Level	CPCJ PSC	
Country Office in Iran (Islamic Republic of)				
	P-5	Representative	CPCJ GP	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.
	NPO	National Programme Officer	UNDCP PSC	
	NPO	National Programme Officer	CPCJ PSC	

Country Office in Pakistan	LL	Local Level	CPCJ PSC	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.
	LL	Local Level	CPCJ PSC	
	D-1	Representative	UNDCP GP	
Regional Office for Russia and Belarus in the Russian Federation	NPO	National Programme Officer	UNDCP PSC	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	P-5	Representative	UNDCP GP	
Regional Office for Central Asia in Uzbekistan	NPO	National Programme Officer	UNDCP PSC	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office. Responsible for the day-to-day management of UNODC programme activities from design through implementation, advising the Representative on programme development and delivery and managing UNODC's commitments within the agreed upon results and other benchmarks; oversees the effective provision of services including financial, human resources, procurement and logistics, and ensures the integrity of the financial systems and consistent application of rules and regulations.
	NPO	National Programme Officer	UNDCP PSC	
	NPO	National Programme Officer	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	D-1	Representative	UNDCP GP	
P-4	Expert	UNDCP GP		
	NPO	National Programme Officer	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	

	LL	Local Level	UNDCP PSC	
<i>South Asia, East Asia and the Pacific</i>				
Regional Office for South Asia in India				
	P-5	Representative	UNDCP GP	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.
	NPO	National Programme Officer	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
Country Office in the Lao People's Democratic Republic				
	P-5	Representative	UNDCP GP	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.
	NPO	National Programme Officer	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
Country Office in Myanmar				
	P-5	Representative	UNDCP GP	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.
	NPO	National Programme Officer	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
Regional Centre for East Asia and the Pacific in Thailand				
	D-1	Representative	UNDCP GP	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.
	P-5	Senior Drug Control and Crime Prevention Officer	UNDCP GP	Responsible for the day-to-day management of UNODC programme activities from design through implementation, advising the Representative on

programme development and delivery and managing UNODC's commitments within the agreed upon results and other benchmarks; oversees the effective provision of services including financial, human resources, procurement and logistics, and ensures the integrity of the financial systems and consistent application of rules and regulations.

Collects and analyzes data related to illicit drug production, consumption and trafficking. Monitors the execution of the on-going UNDCP-financed portfolio. Elaborates and appraises proposals for drug control projects. Prepares substantive documentation on drug control matters.

Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.

Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.

Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build

	P-3	Programme Management Officer	UNDCP GP
	NPO	National Programme Officer	UNDCP PSC
	NPO	National Programme Officer	UNDCP PSC
	LL	Local Level	UNDCP PSC
	LL	Local Level	UNDCP PSC
	LL	Local Level	UNDCP PSC
	LL	Local Level	UNDCP PSC
Country Office in Vietnam	P-5	Representative	UNDCP GP
	NPO	National Programme Officer	UNDCP PSC
	LL	Local Level	UNDCP PSC
	LL	Local Level	UNDCP PSC
	LL	Local Level	UNDCP PSC
<i>Latin America and the Caribbean</i>			
Country Office in Bolivia	P-5	Representative	UNDCP GP
	NPO	National Programme Officer	UNDCP PSC
	NPO	National Programme Officer	UNDCP PSC
	LL	Local Level	UNDCP PSC
	LL	Local Level	UNDCP PSC
	LL	Local Level	UNDCP PSC
Regional Office for Brazil and the Southern Cone in Brazil	D-1	Representative	UNDCP GP

national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.

	NPO	National Programme Officer	UNDCP PSC	
	NPO	National Programme Officer	CPCJ PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	CPCJ PSC	
	LL	Local Level	CPCJ PSC	
Country Office in Colombia	D-1	Representative	UNDCP GP	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
Regional Office for Mexico and Central America in Mexico	P-5	Representative	UNDCP GP	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.
	P-3	Programme Management Officer	UNDCP GP	Responsible for the day-to-day management of UNODC programme activities from design through implementation, advising the Representative on programme development and delivery and managing UNODC's commitments within the agreed upon results and other benchmarks; oversees the effective provision of services including financial, human resources, procurement and logistics, and ensures the integrity of the financial systems and consistent application of rules and regulations.
	NPO	National Programme Officer	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
	LL	Local Level	UNDCP PSC	
Country Office in Peru	P-5	Representative	UNDCP GP	Represents UNODC and its interests in country/region of designation; advises government authorities on policy development and implementation; is responsible for design and implementation of integrated programmes to build

national/regional capacity in drug control, crime and terrorism prevention; is responsible for managing the financial and human resources of the field office.

NPO	National Programme Officer	UNDCP PSC
LL	Local Level	UNDCP PSC
LL	Local Level	UNDCP PSC
LL	Local Level	UNDCP PSC
LL	Local Level	UNDCP PSC

Component / Division / Section / Unit	Post level	Functional title	Source of funding	Substantive functions (professional posts)
Programme Support Division for Management				
Financial Resources Management Service				
	D-1	Chief	CPCJ PSC	Overall management of all UN Secretariat, UNOV, UNODC Finance and Budget related functions in Vienna and other duty stations of UNODC
Budget Section	P-3	Finance Officer	UNDCP PSC	Overall focal point for OIOS, JIU and Board of Auditors
	P-4	Chief, UNODC Budget Unit	UNDCP PSC	Responsible for all budgets of UNODC, review of funding agreements and project documents, projects and field offices financial management
	GS (PL)	Supervisor, Project Financial Management Sub-Unit	UNDCP PSC	
	GS (OL)	Budget Assistant	UNDCP PSC	
	GS (OL)	Budget Assistant	UNDCP PSC	
	GS (OL)	Budget Assistant	UNDCP PSC	
	GS (OL)	Budget Assistant	UNDCP PSC	
	GS (OL)	Budget Assistant	UNDCP PSC	
	GS (OL)	Budget Assistant	CPCJ PSC	
Accounts Section	GS (PL)	Supervisor, Payroll Unit	CPCJ PSC	
	GS (OL)	Payroll Assistant	UNDCP PSC	
	GS (PL)	Supervisor, Accounts	UNDCP PSC	
	GS (OL)	Accounting Assistant	UNDCP PSC	
	GS (OL)	Accounting Assistant	UNDCP PSC	
	GS (OL)	Accounting Assistant	UNDCP PSC	
	GS (OL)	Accounting Assistant	UNDCP PSC	
	GS (OL)	Accounting Assistant	UNDCP PSC	
	GS (OL)	Treasury Assistant	UNDCP PSC	
	GS (OL)	Finance Assistant	UNDCP PSC	
	GS (OL)	Accounting Assistant	CPCJ PSC	

Human Resources Management Service

Recruitment and Placement Unit

GS (OL)	Human Resources Assistant	UNDCP PSC
GS (OL)	Human Resources Assistant	CPCJ PSC

Staff Administration Unit

GS (OL)	Human Resources Assistant	UNDCP PSC
GS (OL)	Human Resources Assistant	UNDCP PSC
GS (OL)	Human Resources Assistant	UNDCP PSC
GS (OL)	Human Resources Assistant	UNDCP PSC

Staff Development Unit

P-4	Chief	UNDCP PSC
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Responsible for the development and implementation of the training programmes of all UN Secretariat, UNOV, UNODC entities in Vienna and other duty stations of UNODC

GS (OL)	Human Resources Assistant	CPCJ PSC
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Information Technology Service

D-1	Chief	UNDCP PSC
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Overall management of all UN Secretariat, UNOV, UNODC Information Technology Systems and related functions in Vienna and other duty stations of UNODC

GS (OL)	Administrative Assistant	UNDCP PSC
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Information Management Unit

P-4	Chief	UNDCP PSC
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Information services to Member States primarily for the Drugs and Crime Technical Cooperation Programmes

GS (OL)	Computer Information Systems Assistant	CPCJ PSC
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External Systems Unit

GS (PL)	Information Technology Assistant	UNDCP PSC
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Enterprise Applications Unit

GS (OL)	Computer Information Systems Assistant	UNDCP PSC
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GS (OL)	Computer Information Systems Assistant	CPCJ PSC
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Programme and Financial Management Information System

(ProFi)

Information Management Unit

P-3	Computer Information Systems Officer	CPCJ GP
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GS (PL)	Computer Information Systems Assistant	UNDCP GP
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GS (OL)	Computer Information Systems	CPCJ GP
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	Assistant	
GS (OL)	Computer Information Systems Assistant	UNDCP GP
GS (OL)	Computer Information Systems Assistant	UNDCP GP
GS (OL)	Computer Information Systems Assistant	UNDCP GP
GS (OL)	Training Assistant	UNDCP GP
Enterprise Applications Unit		
GS (OL)	Computer Information Systems Assistant	UNDCP GP
GS (OL)	Computer Information Systems Assistant	UNDCP GP
GS (OL)	Computer Information Systems Assistant	UNDCP GP
General Support Section		
GS (OL)	Messenger/Clerk	UNDCP PSC
GS (OL)	Messenger/Clerk	UNDCP PSC
GS (OL)	Inventory supply Assistant	UNDCP PSC
GS (OL)	Messenger/Clerk	CPCJ PSC

CPCJ United Nations Crime Prevention and Criminal Justice Fund
 GP General-purpose funds
 PSC Programme support cost funds
 UNDCP Fund of the United Nations International Drug Control Programme