



Full Time Internship Programme UNODC Regional Office in East Africa

Terms of Reference

Organizational Section/Unit:	Regional Office in Eastern Africa (ROEA)
Post Title:	Intern (Human Trafficking)
Duty Station:	Nairobi, Kenya
Period:	2 months (can be, exceptionally, extended to a maximum of 6 months)
Proposed start date:	January 2016

1. Objectives of the Programme

The mission of UNODC Regional Office in East Africa is to promote and facilitate actions against trafficking, transnational organized crime, piracy, terrorism, money laundering, corruption and HIV/AIDS.

The Internship Programme aims at providing opportunity for outstanding postgraduate students to acquire practical professional experience through direct exposure to UNODC's work. UNODC gives opportunity for young professionals to take internships in the fields of drugs and crime, more specifically relating to:

- Smuggling of Migrants
- Human Trafficking
- Transnational Organized Crimes
- Criminal Justice

2. Background of the assignment:

Trafficking in Persons (TiP) is a serious crime and a grave violation of human rights. Globally men, women and children are trafficked across international borders or within

their domestic jurisdictions for the purpose of forced labour, domestic servitude, sexual exploitation, removal of organs, forced military conscription and other unsavoury practices. This list of exploitive purposes is not exhaustive and continues to evolve in the 21st century. Countries are categorized as either places of origin, transit or destination for trafficking in persons or a combination of the aforementioned. UNODC is the custodian of the international framework relevant to transnational organized crime including human trafficking and the smuggling of migrants. Therefore, it assists States Parties to the United Nations Convention against Transnational Organized Crime (UNTOC) and its Protocols thereto, to fulfill their obligations. In this instance, assistance will be provided with regard to UNODC's programmes to address trafficking in persons and smuggling of migrants in the East African region.

3. Main Activities of the Interns

The Internship Programme comprises the following activities:

- Assisting in organizing, implementing and monitoring the relevant programme strategies and activities;
- Assisting in organizing and preparing a variety of outputs, such as background papers, mission reports, analyses, briefings, presentations, enforcement strategies, policy proposals and documents, manuals, tool kits, guides, etc.;
- Assisting in the development of technical assistance programmes;
- Aiding in the formulation of work plans and other organizational management tools necessary for programme planning and monitoring;
- Assisting in the preparation of programme/project development and assessment missions conducted for relevant programming;
- Carrying out other duties as required.

4. Qualifications

Candidates for the Internship Programme will be selected on a competitive basis. The following minimum qualifications are required:

- Enrolment in a graduate degree programme of a recognised institution in the fields related to political and social sciences, law studies or other relevant programmes related to law enforcement and criminal law. The candidates are eligible to apply only before the completion of their studies.
- Strong interest in working with the UN system, particularly in transnational organized crime and related fields.
- Excellent knowledge of English with fluency in speaking, reading and writing. Knowledge of another UN language is an asset.
- Good knowledge of all essential computer software including word processing, presentation and Internet communication and research.
- Ability to work in a multi-cultural environment and a strong team working capacity.

5. Financial Aspects

The UNODC Internship programme operates on a non-remunerative basis. The costs connected with an intern's participation in the programme must be borne by the nominating institution or government or by the students themselves. The students also

have to obtain financing for subsistence and make his or her own arrangements for travel, visa, accommodation, etc.

6. Terms of Appointment

Duration of the internship is ranging from 2 to 6 months and the internship participants are required to work full-time during the office hours. Time is allowed for outside research work and interviews.

7. Duty Station

The intern participant will be working with UNODC, ROEA located in Nairobi, Kenya.

8. Diversity

Whilst the internship is open to applicants of all nationalities, UNODC encourages applicants from regional states.

9. How to Apply

Young professionals interested in the Internship Programme should submit:

- Curriculum Vitae
- Covering letter including:
 - Objective of internship and expected outcomes
 - Availability

Applications should be sent to:

United Nations Office on Drugs and Crime
Regional Office in Eastern Africa
UNON Gigiri, Block A210
PO Box 30218
00100 Nairobi, Kenya

Applications can be submitted electronically via email to the National Project Coordinator for SoM/TiP at the following address:

easternafrika@unodc.org

Due to high volume of internship applications, we cannot respond to your application individually and only successful applicants will be contacted.