**PROJECT PROPOSAL**

 *The following template shall be used for the elaboration of the project proposal. Please complete ALL sections below. The project proposal including the work plan and budget should not exceed 10 pages.*

1. **APPLICANT INFORMATION**

|  |  |
| --- | --- |
| **Name of APPLICANT Organisation, address and contact details** (include telephone number and email) |  |
| **Country and Date of Registration**  |  |
| **Project Director/Manager** (name and contact information) |  |
| **Primary Contact Person** (name, job title and contact information) |  |
| **Total number of staff employed** (including full-time, part-time and volunteers) |  |
| **Total number of staff providing aid to victims of human trafficking** (including full-time, part-time and volunteers) |  |

|  |
| --- |
| **1.1. Prior experience in development and implementation of projects providing direct assistance to victims of trafficking in persons** |
| *(Please provide date, duration, location, brief description, major donors, main partners)*  |

|  |
| --- |
| **1.2. Prior experience in working with international organizations and/or government actors** |
| *(Please mention any projects which were funded by UNODC, the UN, any international organisation and/or a government entity in the last 3 years. Provide name of the donor organisation, size of the grant received, date, duration and location of the project.)* |

|  |
| --- |
| **1.3. FOR PROJECTS IN HIGH AND VERY HIGH INCOME COUNTRIES ONLY:** Justification that no other sources of funding, in particular from the local and national government, could be obtained for the activities in this project proposal |
|  |

|  |
| --- |
| **1.4. FOR ORGANISATIONS FUNDED PREVIOUSLY BY THE UNVTF OR UNODC:** Explain the difference between the proposed and the previous project, based on lessons learned. |
|  |

1. **PROJECT INFORMATION**

|  |  |
| --- | --- |
| **Project title** |  |
| **Grant amount requested from UNODC in USD** |  |
| **Total cost of the proposal** | *(Different from the Grant amount requested from UNODC if additional funding is secured. In this case, please provide evidence of the secured additional funding.)* |
| **Location of the project** |  |
| **Thematic focus and priority issues** | *(Please refer to the Call’s Concept Note point 1.3 and list all relevant priority themes and activities addressed by the project)*  |
| **Type of human trafficking cases addressed by the project** | *(e.g. sexual exploitation, organ removal, forced criminality, domestic servitude, etc.)* |

|  |
| --- |
| **2.1 Context analysis/problem description** |
| *(Please describe and analyse the problem conditions which the project aims to influence positively.)* |

|  |
| --- |
| **2.2 Project end-beneficiaries (specified by gender and age)** |
| *(Please provide information on the targeted beneficiaries, i.e. actual and potential victims of human trafficking). Give a rough estimate of how many girls, boys, women and men the project plans to reach.)* |

|  |
| --- |
| **2.3 Identification, selection, involvement and consultation of human trafficking victims** |
| *(Please explain how you are or will be identifying and how you are going to select the victims you plan to assist. Please demonstrate how you will ensure a sound identification and selection of beneficiaries.* *Please also explain how your organization is planning to involve and consult victims of human trafficking in the implementation of the project, to ensure their opinions and feedback are taken into account.)* |

|  |
| --- |
| **2.4 Specific objective(s) of the project**  |
| *(Please define objectives that are specific, measurable, achievable, relevant and time-bound.)*  |

|  |
| --- |
| **2.5 Expected results of the project**  |
| *(Please explain what the expected results of the proposed project will be on the situation of end-beneficiaries; provide information on how the differing needs of girls, boys, women and men have been addressed.)*  |

|  |
| --- |
| **2.6 Activities to be implemented**  |
| *(Please describe the project activities. Refer to the specific priority activities of the call for proposals and how the proposed project activities relate to these)* |

|  |
| --- |
| **2.7 Relevance of the project activities to the problem identified and to the specific needs of victims of human trafficking**  |
| *(Please describe the needs and constraints of the targeted victims of human trafficking and how the project activities will relate to them. Provide information on how the differing needs of girls, boys, women and men have been identified.)* |

|  |
| --- |
| **2.8 Project Indicators and Monitoring Provisions** |
| *(Please include at least three project indicators, including quantitative and qualitative indicators, that you will use to track the progress of the project.)**(Please explain how your organization will monitor the implementation and performance of the project.)*  |

|  |
| --- |
| **2.9 Risks and mitigation measures** |
| *(Please identify the main risks for project implementation and describe the measures put in place to mitigate them.)*  |

|  |
| --- |
| **2.10 Staff involved in the project**  |
| *(Please provide information on the number of staff involved in the project activities and describe their roles and responsibilities. Please specify if the staff are local or international.)*  |

|  |
| --- |
| **2.11 Sustainability** |
| *(Please describe how the project will be sustained after the grant has been ended. What measures will be put in place to ensure sustainability?)* |

1. **COSTED WORKPLAN**

(*Please make sure that the information stated in the work plan aligns with the information stated above and in the budget*)

|  |  |  |  |
| --- | --- | --- | --- |
| **Expected results** | **Main Planned activities** | **Implementation period**  | **Amount** |
| **Year 1** | **Year 2** | **Year 1** | **Year 2** |
| **1** | **2** | **3** | **4** | **1** | **2** | **3** | **4** |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| **TOTAL PROJECT COST** |  |  |

1. **BUDGET**

**(Please fill out using budget template in Excel format and copy and paste the final version here)**