

**Terms of Reference (TOR) for
Internship in Terrorism Prevention**

Title: Intern (Terrorism Prevention)

Location: Bangkok, Thailand

Duration: 3 to 6 months

Assignment area: Terrorism Prevention, East and Southeast Asia and the Pacific

Supervision: Works under the overall guidance of UNODC Regional Representative for East Asia and the Pacific, under the supervision of the Senior Programme Manager and professional staff/experts of the Sub-Programme on Counter-Terrorism.

Main functions: Include several of the following elements, determined at the commencement of the internship and regularly updated throughout the internship period:

- Conduct desk research and provide input for preparing country-specific situation analysis on national counter-terrorism legal frameworks and criminal justice system's implementation capacity requirements.
- Conduct desk research and prepare summaries and analysis, to serve as input for preparing documentation in planning, delivering and reporting on CT technical assistance.
- Assist in undertaking varied tasks for the substantive preparations of national and regional technical workshops/seminars for delivering specialized CT assistance to countries (preparation of background papers, agenda, information notes, etc.); their organizational coordination (liaison with national officials and participants, etc.); logistical arrangements (meeting and travel arrangements, etc.);
- Contribute to preparation of overall programmatic and thematic presentations on various aspects of criminal justice/legal dimensions of CT.
- Assist in technical assistance programme management and implementation monitoring and reporting, for example in elaborating work plans implementation reports, mission reports, etc.
- Participate in and prepare input for preparing proposals for funding consideration and fund implementation reports to donor countries and institutions.
- Maintain a resource database of experts, officials and institutions, ensuring the most relevant and up-to-date information, to facilitate programme-related contacts and communication.
- Prepare texts for web stories on programme initiatives and contribute to programme visibility.

- Assist in other programme implementation work by undertaking ad hoc assignments, including programme assistance functions, such as mailing and other logistical tasks.

Objective and learning:

The objective of the internship is to provide substantive, organizational and logistical assistance to the staff/experts of the Sub-Programme on Counter-Terrorism in UNODC/RCEAP. In this process, the intern will gain knowledge of the substantive and operational aspects of the RC's work, and indirectly the functioning of the United Nations, as well as the legal, criminal justice and related dimensions of counter-terrorism and international cooperation.

After the internship, the intern will have gained experience in:

- national counter-terrorism legislation/legal frameworks in some of countries in East/Southeast Asia and the Pacific
- the international legal regime against terrorism;
- certain operational aspects of terrorism prevention; and, indirectly, the functioning of the United Nations.

Qualifications:

- First level degree in law, preferably with a focus in criminal law or international law. Candidates with a relevant international relations, political science or similar background may also be considered, depending on the work requirements of the sub-programme.
- Sound drafting and communication skills in English are required.
- Knowledge of other languages of the countries in the region is an advantage.

Eligibility:

- Enrolment in a (post) graduate degree programme of a recognized institution in a relevant field of study.
- Information on other eligibility criteria is available at the UNODC Website www.unodc.org.

Background information:

Information on the work of UNODC and its Regional Centre for East Asia and the Pacific is available at the UNODC Website www.unodc.org.

In response to its work mandates from the General Assembly, UNODC has for many years been providing technical assistance to requesting countries in the legal and criminal justice aspects of counter-terrorism, with a focus on: (i) ratifying the international legal instruments against terrorism; (ii) incorporating their provisions into national legislation; and (iii) strengthening the capacity of the national criminal justice systems to implement their provisions in compliance with the principles of the rule of law. This has been done mainly under the framework of a global project on "strengthening the legal regime against terrorism", implemented jointly by the Terrorism Prevention Branch and the regional and country offices of UNODC. In doing this, UNODC has been working closely with and rendering specialized input for the counter-terrorism initiatives of other United Nations system entities, such as CTITF and CTC/CTED.

UNODC is enhancing its CT assistance through regionally-based and country focused delivery, as an element of its regional and country programmes. For the East Asia and Pacific region, this is being done through a Sub-Programme on Counter-Terrorism under the UNODC Regional Programme for East Asia and the Pacific, implemented by UNODC Regional Centre for East Asia and the Pacific, based in Bangkok. Details of the Sub-Programme are contained in a Concept Document, available at the UNODC Website.