



TERMS OF REFERENCE

Post Title: **Terrorism Prevention Officer
(ROSEAP/2018/SC/003)**

Duty Station: **UNODC Regional Office for Southeast Asia and the Pacific
Bangkok, Thailand**

Type of Contract: **Service Contract (SB-5, in equivalent to NO-C)
Open to Thai national only**

Remuneration: ***Starting Baht 1,834,440 per annum***

Duration: **One year with possibility of renewal subject to funding
availability**

Application deadline: **First Deadline: 22 July 2018
Extended to: 24 August 2018**

I. Organizational Context

Under the overall supervision of the UNODC/ROSEAP Counter-Terrorism Programme Manager and the substantive guidance of the Chief of Implementation Support Section I of UNODC's Terrorism Prevention Branch, the incumbent provides specialized substantive, technical and programming expertise for elaborating and implementing technical assistance activities in the area of counter-terrorism, especially in Asia and The Pacific.

II. Functions / Key Results Expected

Summary of Key Functions:

- Provide substantive, technical and programming input for the formulation, implementation and assessment of technical assistance activities in the region for the implementation of TPB's Global Project entitled "Strengthening the Legal Regime against Terrorism (GLOR35)"
- Plan, design, and carry out training activities
- Prepare technical presentations on the counter-terrorism activities of TPB and its component projects; make substantive presentations on behalf of UNODC on counter-terrorism at related sub-regional, regional, international events

...2/ 1. Ensure quality and relevance

1. Ensure quality and relevance of substantive, technical and programming input for the formulation, implementation and assessment of technical assistance activities, focusing on achievement of the following results:

- Assessment on relevant legal status and gap identification of countries in the region
- Analysis of national legislations on counter-terrorism
- Technical assistance activities at the regional and national level are consistent with the global project and at the same time responding to the needs

2. Ensure effective planning and organization of training activities, focusing on achievement of the following results:

- Technical assistance activities are tailor-made to legal status in each country
- Effective organization of meetings and workshops
- Quality of training materials and substantive services

3. Enhance understanding and promote ratification and implementation of the universal legal regime on counter-terrorism, focusing on achievement of the following results:

- Continued supports to national officials involving in related policy-making
- Collaboration and coordination with other UN agencies, government agencies and other organizations on related legal issues.

III. Impact of Results

Increased ratifications of counter-terrorism treaties, improved national legislations in line with the universal legal requirements and enhanced capacity of criminal justice and law enforcement officials in the region to prevent and fight terrorism, as well as facilitating mechanisms for international cooperation in criminal matters related to terrorist offences.

IV. Competencies and Critical Success Factors

Professionalism: Good knowledge and understanding of theories, concepts and approaches relevant to crime and terrorism prevention, especially criminal law and international law as well as international relations. Good knowledge of the mandates, priorities and operational modalities of UNODC's counter-terrorism efforts. Good analytical and problem-solving skills, including ability to identify and contribute to the solution of problems/issues; sound judgment and political sensitivity.

Communication: Effective communication (spoken, written and presentational) skills. Ability to prepare, consolidate inputs and finalize programmatic reports, project documents and other relevant material.

Teamwork: Good inter-personal skills and ability to establish and maintain effective partnership and working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity and gender.

Planning, organizing and managing performance: Ability to plan own work, manage conflicting priorities and to use time efficiently. Ability to organize and implement activities and outputs. Ability to maintain focus and pay attention to necessary detail.

Client Orientation: Ability to identify clients' needs and develop appropriate solutions; ability to establish and maintain productive partnership with clients.

Accountability: Reliability and a high level of commitment to timely delivery of a heavy volume of high quality outputs and to achieving organizational goals. Strong sense of responsibility and result orientation.

Technological awareness: Full proficiency in relevant office computer applications, especially Word, Excel, Internet and Lotus Notes, and commitment to keeping abreast of new technologies.

V. Recruitment Qualifications

Education:	Advanced university degree (Master's degree or equivalent) in law, international relations, political sciences, management or related field is required. Specialization in legal and related aspects of terrorism prevention and/or criminal justice issues and their international dimensions is an advantage and highly desirable. A first-level university degree, in combination with 2 additional years of qualifying experience, may be accepted in lieu of the advance university degree.
Experience:	At least five years of relevant professional experience in crime prevention and criminal justice issues, preferably in judicial and prosecutorial matters and preferably with a focus on terrorism or closely related issues; extensive knowledge of the political and related dynamics of Asia, including the role and functioning of relevant sub-regional and regional organizations, such as ASEAN; work experience in the planning, organization and delivery of technical assistance activities, familiarity with the modalities of international cooperation for development.
Language Requirements:	Fluency in English, with excellent drafting and communication skills. Knowledge of one or more of the national languages of the region is highly desirable. Knowledge of other UN official languages is an advantage.

HOW TO APPLY:

Interested applicants should submit the following documents:

- (a) Letter of interest clearly stating suitability for the position
- (b) UN Personal History Form and detailed curriculum vitae based on the criteria stated above. UN Personal History Form could be downloaded from

<http://www.unodc.org/southeastasiaandpacific/en/who-we-are/job-opportunities.html>

Please submit the application by e-mail to: unodc-roseaprecruitment@un.org

Application deadline is extended to 24 August 2018.

- Note:** (a) Please clearly indicate the position you are applying for.
(b) Failure to submit supporting documents as specified in the announcement will result in an incomplete application. Applicants who submit incomplete applications will NOT be considered for this vacancy announcement.

Due to the volume of applications, only candidates under positive consideration will be notified.

Re-released date: 23 July 2018