1. Background of the assignment:

The United Nations Convention against Corruption (the Convention) provides a global legally binding framework for preventing and combatting corruption. Mozambique is a State party to the Convention and the Government of Mozambique is stepping up its efforts to align its national legal and institutional capacity with the requirements under the Convention. The United Nations Office on Drugs and Crime (UNODC) is the designated custodian of the Convention and provides technical assistance to countries around the world. Mozambique has requested for technical expertise from UNODC and in 2019 UNODC established an office in Maputo to support the Government of Mozambique in strengthening its criminal justice system to counter drug trafficking, human trafficking, organized crime, wildlife crime, terrorism and corruption, among others.

In February 2020, the Government of Mozambique approved the “Maputo Roadmap”, a strategic framework outlining UNODC’s engagement in the country. The Roadmap was developed in a Strategic Consultation Workshop between national authorities and UNODC experts in September 2019. Building on this Roadmap, UNODC is seeking to start implementing concrete activities, notably on anti-corruption, in the course of 2020. UNODC organized a multi-sectoral anti-corruption coordination meeting with government officials, civil society and partners in December 2019 which identified multiple priority areas requiring technical expertise and financial support from UNODC and donors.

To follow-up on those initial discussions among national stakeholders and partners, UNODC has held follow-up meetings with the Ministry of Justice and the Prosecutor-General’s Office, as well as with key donors. As a result, UNODC plans to implement a series of activities that will require increased coordination with beneficiary institutions and financial and technical partners in Maputo. Therefore, UNODC will recruit a programme associate to support the implementation of these activities.
2. **Purpose of the assignment:**

To support the implementation of UNODC anti-corruption activities in Mozambique and related activities undertaken by UNODC Mozambique.

3. **Specific tasks to be performed by the consultant:**

Under the direction of the UNODC Representative in Mozambique, and the substantive supervision of the UNODC Anti-Corruption Advisor in the Corruption and Economic Crime Branch, as well as relevant officials in UNODC HQ, the consultant will accomplish the following tasks to achieve the above-mentioned objective:

- Develop workplans for the delivery of anti-corruption activities and related UNODC activities in Mozambique;
- Support the implementation of various workshops, seminars, trainings, expert missions, and conferences, including the drafting of concept notes, drafting of TORs for consultants, liaising with the UNODC Regional Office in South Africa and UNDP Mozambique on all logistical issues;
- Strengthen partnerships with national authorities and donors working on anti-corruption and related UNODC areas of work, as required;
- Support the drafting of funding proposals and mobilization of additional financial resources to increase UNODC’s delivery capacity and meet the needs of its national counter-parts;
- Draft reports on the various activities undertaken in Mozambique and share those with UNODC HQ, notably under the Global Anti-Corruption Programme;
- Support the UNODC Representative in Mozambique.

4. **Expected tangible and measurable output(s)/deliverable(s):**

The consultant is expected to deliver the following tangible and measurable outputs:

- Organization of a training for ethics officers of private sector organizations;
- Organization of a training on wildlife crime investigatory capacity;
- Organization of a multi-stakeholder asset recovery conference;
- Organization of trainings on the Criminal Code and Criminal Procedure Code;
- A report on the needs of the Prosecutor General’s Office (PGR);
- Organization of an expert mission on beneficial ownership registration;
- Organization of a workshop on lessons learned in company registration / beneficial ownership registration;
- Organization of a training for the judicial police (SERNIC) on anti-corruption;
- Reports on all activities implemented in 2020.
5. **Dates and details of deliverables/payments:**

<table>
<thead>
<tr>
<th>Deliverable</th>
<th>Output</th>
<th>Working Days</th>
<th>To be accomplished by (date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Organization of a training for ethics officers of private sector organizations.</td>
<td>20 days</td>
<td>30 April 2020</td>
</tr>
<tr>
<td>B.</td>
<td>Organization of a training on wildlife crime investigatory capacity</td>
<td>20 days</td>
<td>31 May 2020</td>
</tr>
<tr>
<td>C.</td>
<td>Organization of trainings on the Criminal Code and Criminal Procedure Code</td>
<td>20 days</td>
<td>30 June 2020</td>
</tr>
<tr>
<td>D.</td>
<td>A report on the needs of the Prosecutor General’s Office (PGR)</td>
<td>20 days</td>
<td>31 July 2020</td>
</tr>
<tr>
<td>E.</td>
<td>Organization of an expert mission on beneficial ownership registration</td>
<td>20 days</td>
<td>31 August 2020</td>
</tr>
<tr>
<td>F.</td>
<td>Organization of a multi-stakeholder asset recovery conference</td>
<td>20 days</td>
<td>30 September 2020</td>
</tr>
<tr>
<td>G.</td>
<td>Organization of a workshop on lessons learned in company registration / beneficial ownership registration</td>
<td>20 days</td>
<td>31 October 2020</td>
</tr>
<tr>
<td>H.</td>
<td>Organization of a training for the judicial police (SERNIC) on anti-corruption</td>
<td>20 days</td>
<td>30 November 2020</td>
</tr>
<tr>
<td>I.</td>
<td>Reports on all activities implemented in 2020</td>
<td>15 days</td>
<td>31 December 2020</td>
</tr>
</tbody>
</table>

Payments will be made upon satisfactory completion and/or submission of outputs/deliverables. Please note that last payment must coincide with the end of the contract and must be identical to payment phases in the engagement of consultant/IC request.

6. **Indicators to evaluate the consultant’s performance**

All deliverables should meet the satisfaction of the UNODC Representative in Mozambique and the UNODC Anti-Corruption Advisor overseeing the activities from UNODC HQ (or any member of UNODC to whom the work is delegated) according to the following indicators:

- quality of meetings organized;
- quality of materials developed and drafted;
- technical competence;
- timely completion of assigned tasks.

7. **Qualifications/expertise sought (required educational background, years of relevant work experience, other special skills or knowledge required)**

- Advanced university degree in law, economics, social science, or related field.
- Minimum of 3 years of relevant professional experience in development practice, anti-corruption, governance or related field required;
- Excellent organizational skills;
- Understanding of UN rules and procedures is an advantage;
- Excellent communication skills, both written and oral; and
- Full command of English and Portuguese.

Interested candidates may send their Cover Letter, Curriculum Vitae and completed P11 Form with the Subject line “Consultant: Programme Associate” to: Takalani Godobedza: takalani.godobedza@un.org (incomplete applications will not be considered)

For technical queries, please contact Takalani Godobedza. This ToR will also be available on UNODC website: https://www.unodc.org/southernafrica/en/consultancies-and-opportunities.html

Correspondence will be limited to shortlisted candidates only.
UNODC reserves the right not to make an appointment.
Deadline for submission is 6 March 2020.