

GLOBAL MARITIME CRIME PROGRAMME

FULL TIME INTERNSHIP PROGRAMME

TERMS OF REFERENCE

1. Objectives of the Programme

The mission of the UNODC Global Maritime Crime Programme is to promote and facilitate actions against maritime crimes such as piracy, trafficking of illegal substances, smuggling of migrants, and several other threats to security.

The Internship Programme aims at providing opportunity for outstanding postgraduate students to acquire practical professional experience through direct exposure to UNODC's work. UNODC gives opportunity for young professionals to take internships in the fields of drugs and crime, more specifically related to the maritime sphere.

2. Main Activities of the Interns

The Internship Programme comprises the following activities:

- Assisting in organizing, implementing and monitoring the relevant programme strategies and activities;
- Assisting in organizing and preparing a variety of outputs, such as background papers, mission reports, analyses, briefings, presentations, enforcement strategies, policy proposals and documents, manuals, tool kits, guides, etc.;
- Assisting in the development of technical assistance programmes;
- Aiding in the formulation of work plans and other organizational management tools necessary for programme planning and monitoring;
- Assisting in the preparation of programme/project development and assessment missions conducted for relevant programming;
- Carrying out other duties as required.

3. Qualifications

Candidates for the Internship Programme will be selected on a competitive basis. The following minimum qualifications are required:

- Strong interest and experience with maritime crime.
- Enrolment in a graduate degree programme of a recognised institution in the fields related to criminology, social sciences, police administration, business or public administration or relevant social or political area with adequate focus on

- international maritime affairs, international security policy, criminal justice and/or law enforcement issues. Internships must be commenced either prior to graduation or within one year of graduation from an academic programme
- Strong interest in working with the UN system, particularly on drugs and crime related fields.
 - Excellent knowledge of English with fluency in speaking, reading and writing. Knowledge of another UN language is an asset.
 - Good knowledge of all essential computer software including word processing, presentation and Internet communication and research.
 - Ability to work in a multi-cultural environment and a strong team working capacity.

4. Financial Aspects

The UNODC Internship programme operates on a non-remunerative basis. The costs connected with an intern's participation in the programme must be borne by the nominating institution or government or by the students themselves. The students also have to obtain financing for subsistence and make his or her own arrangements for travel, visa, accommodation, etc.

5. Terms of Appointment

Duration of the internship is ranging from 3 to 6 months and the internship participants are required to work full-time during the office hours. Time is allowed for outside research work and interviews.

6. Duty Station

The GMCP is based with the UNODC Regional Officer for Eastern Africa in Nairobi.

7. Diversity

Whilst the internship is open to applicants of all nationalities, UNODC encourages applicants from regional states.

8. How to Apply

Young professionals interested in the Internship Programme should submit:

- Curriculum Vitae
- Covering letter including:
 - Any specification of desired area of internship (Indian Ocean, Horn of Africa, or Detention and Transfer)
 - Objective of internship and expected outcomes

- Information on any special competences such as communications, social media, photography, IT skills, etc.
- Availability

Applications should be sent to:
United Nations Office on Drugs and Crime
Regional Office in Eastern Africa
UNON Gigiri, Block X 212
PO Box 30218
00100 Nairobi, Kenya

Applications can be submitted electronically via email to Julie Hoy-Carrasco, Internship Coordinator at julie.carrasco@unodc.org

***Due to high volume of internship applications, we cannot respond to your application individually and only successful applicants will be contacted.**