

11 February 2022

English only

**Ad Hoc Committee to Elaborate a
Comprehensive International Convention
on Countering the Use of Information and
Communications Technologies for
Criminal Purposes****First session**

New York, 28 February–11 March 2022

Organization of work of the first session**Note by the Secretariat**

1. The first session of the Ad Hoc Committee will be held from 28 February to 11 March 2022 at United Nations Headquarters (UNHQ).
2. Additional information relating to the Committee can be found at: www.unodc.org/unodc/en/cybercrime/cybercrime-adhoc-committee.html.

Meetings held with both in-person and virtual components with interpretation¹

3. The meetings of the first session will be held in a hybrid format by which the delegations have the choice to participate in the formal meetings in person (limited to one delegate per Member State, the Holy See, the State of Palestine and the European Union in the meeting rooms), through Zoom with remote simultaneous interpretation, or by both means.
4. The meeting format for the first session does not set a precedent for the following sessions of the Ad Hoc Committee.

Physical presence and remote connections

5. Conference Room 4 at UNHQ has been reserved for the first week, and the Trusteeship Council Chamber has been reserved for the second week of the first session, except for 8 March. Both conference rooms have the capacity to accommodate in-person meetings in accordance with the physical distancing requirements in UNHQ,² with one delegate per Member State, the Holy See, the State of Palestine and the European Union being physically present.
6. On 8 March, the Ad Hoc Committee will meet in the General Assembly Hall, which has the capacity to accommodate in-person meetings in accordance with the physical distancing requirement currently applying at UNHQ,² with one head of

¹ Commonly referred to as “hybrid” meeting at UNOV/UNODC.

² The precautionary measures to contain the spread of the COVID-19 pandemic during the session will be published on the above-mentioned Committee website in due course.



delegation plus three delegates per Member State, the Holy See, the State of Palestine and the European Union being physically present.

7. All other delegates will be connected remotely through Zoom with remote simultaneous interpretation with a maximum of 1,000 interactive attendees.

8. The session will be webcast to the public.

Determining a quorum and decision-making

9. Rule 108 of the Rules of procedure of the General Assembly applicable to the first session reads: “The Chairman may declare a meeting open and permit the debate to proceed when at least one quarter of the members of the committee are present. The presence of a majority of the members shall be required for any decision to be taken.”

10. Taking into consideration paragraphs 11 to 15 of the Organization of work of the organizational session of the Committee (A/AC.291/CRP.3), for the first session, only Member States physically present in the meeting room would be considered “present” for the purposes of determining a quorum and decision-making, should there be a need for a vote.

Meeting times

11. Per existing practice for meetings held in a hybrid format, the duration of each meeting is reduced from three to two hours. The morning meeting each day will be held from 10 a.m. to 12 p.m. and the afternoon meeting from 3 p.m. to 5 p.m., EST.

List of speakers for the General Debate

12. Delegations wishing to speak under agenda item 3 on “General Debate” may register for the list of speakers by sending an email to cybercrimeAHC@un.org, at the latest by 1 pm, EST, on Monday, 28 February 2022, indicating whether the speaker will be in the conference room or online. Each speaker will have a maximum of five minutes for their interventions in the general debate.

Documentation

13. Parliamentary documents are only issued electronically on the Official Documents System. They are also available at the dedicated [Ad Hoc Committee website](#).

Annex

Proposed organization of work³

<i>Date/time</i>	<i>Agenda item</i>	<i>Title or description</i>
Monday, 28 February		
10 a.m.–12:00 p.m.	1	Opening of the session
	2	Adoption of the agenda and organization of work
	3	General debate
3–5 p.m.	3	General debate (<i>continued</i>)
Tuesday, 1 March		
10 a.m.–12 p.m.	3	General debate (<i>continued</i>)
3–5 p.m.	3	General debate (<i>continued</i>)
Wednesday, 2 March		
10 a.m.–12 p.m.	4	Objectives and scope of the Convention
3–5 p.m.	4	Objectives and scope of the Convention (<i>continued</i>)
Thursday, 3 March		
10 a.m.–12 p.m.	4	Objectives and scope of the Convention (<i>continued</i>)
3–5 p.m.	4	Objectives and scope of the Convention (<i>continued</i>)
Friday, 4 March		
10 a.m.–12 p.m.	5	Structure of the Convention
3–5 p.m.	5	Structure of the Convention (<i>continued</i>)
Monday, 7 March		
10 a.m.–12 p.m.	5	Structure of the Convention (<i>continued</i>)
3–5 p.m.	6	Preliminary exchange of views on key elements of the convention
Tuesday, 8 March		
10 a.m.–12 p.m.	6	Preliminary exchange of views on key elements of the convention (<i>continued</i>)
3–5 p.m.	6	Preliminary exchange of views on key elements of the convention (<i>continued</i>)
Wednesday, 9 March		
10 a.m.–12 p.m.	7	Discussion and decision-making on the mode of work of the Ad Hoc Committee during subsequent sessions and intersessional periods
3–5 p.m.	7	Discussion and decision-making on the mode of work of the Ad Hoc Committee during subsequent sessions and intersessional periods (<i>continued</i>)

³ The proposed timetable for each agenda item is indicative in nature. Should an item be finalized earlier, the following agenda item will be taken up.

<i>Date/time</i>	<i>Agenda item</i>	<i>Title or description</i>
Thursday, 10 March		
10 a.m.–12 p.m.	7	Discussion and decision-making on the mode of work of the Ad Hoc Committee during subsequent sessions and intersessional periods (<i>continued</i>)
3–5 p.m.	8	Any other business
Friday, 11 March		
10 a.m.–12 p.m.	8	Adoption of the report
	9	Adoption of the report (<i>continued</i>)
3–5 p.m.	10	Closure of the session
