



AD HOC COMMITTEE

To Elaborate a Comprehensive International Convention
on Countering the Use of Information and
Communications Technologies for Criminal Purposes

ZOOM GUIDE TO MEETINGS

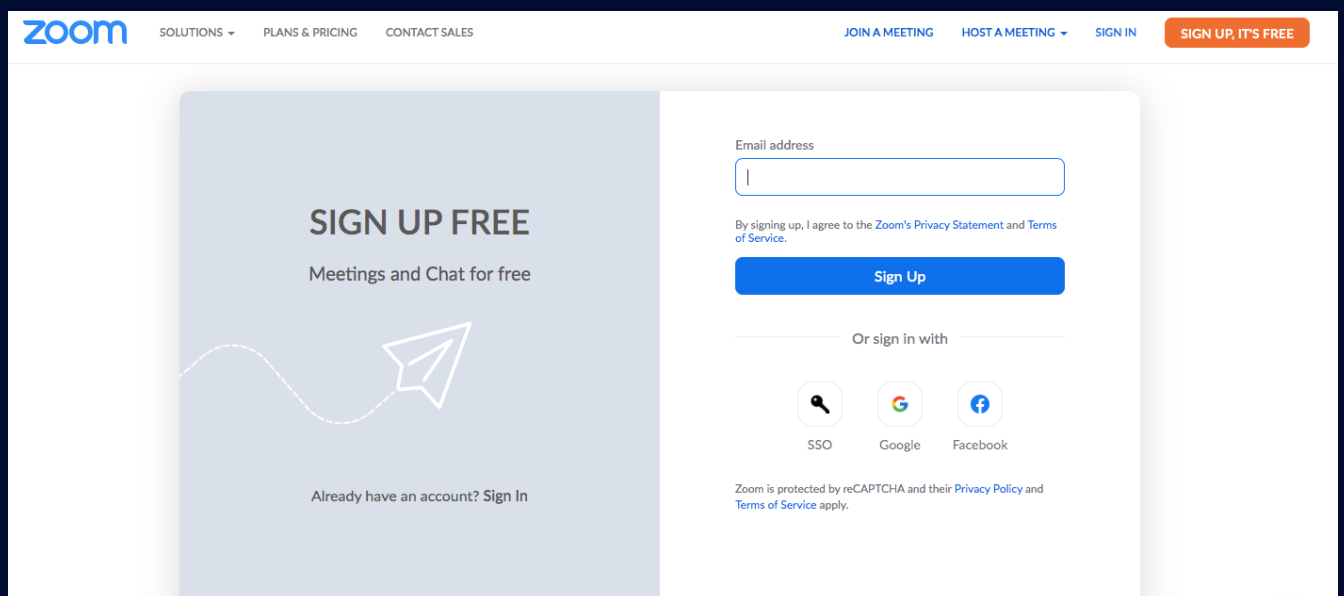


1 - REGISTRATION

Once you are registered for a meeting of the Ad Hoc Committee as an online participant, you will receive a zoom link.

2 - ZOOM LOGIN

Before the meeting starts, please sign up for a free Zoom account (in case you do not have one). Please access <https://explore.zoom.us/docs/en-us/freesignup.html> , enter your email address and Zoom will send you an activation email. When you receive the activation email, click the link to activate your account and create a password. Participants that do not have a Zoom account will not be able to join the meeting.

A screenshot of the Zoom website's sign-up page. The page has a white background with a light blue header. The Zoom logo is in the top left. Navigation links include SOLUTIONS, PLANS & PRICING, CONTACT SALES, JOIN A MEETING, HOST A MEETING, SIGN IN, and a prominent orange button labeled SIGN UP, IT'S FREE. The main content area is split into two panels. The left panel, with a light blue background, features the text 'SIGN UP FREE' and 'Meetings and Chat for free' above a paper plane icon. The right panel, with a white background, contains an 'Email address' input field, a 'Sign Up' button, and social login options for SSO, Google, and Facebook. A footer note mentions reCAPTCHA and privacy policies.

zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES JOIN A MEETING HOST A MEETING ▾ SIGN IN SIGN UP, IT'S FREE

SIGN UP FREE
Meetings and Chat for free

Email address

By signing up, I agree to the Zoom's Privacy Statement and Terms of Service.

Sign Up

Or sign in with

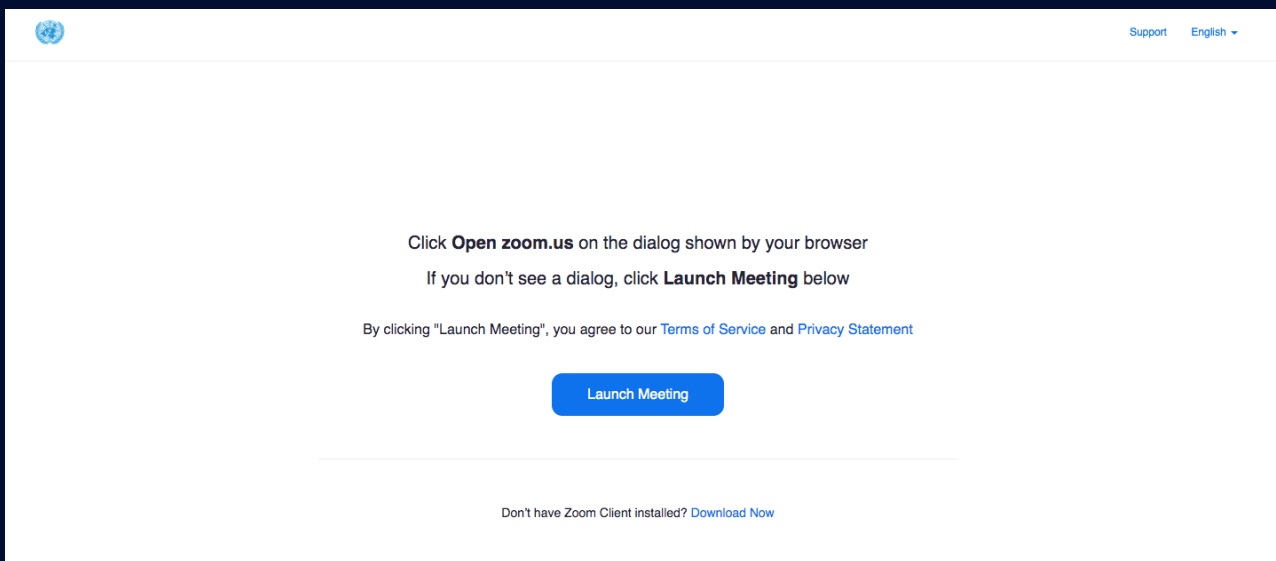
SSO Google Facebook

Zoom is protected by reCAPTCHA and their Privacy Policy and Terms of Service apply.

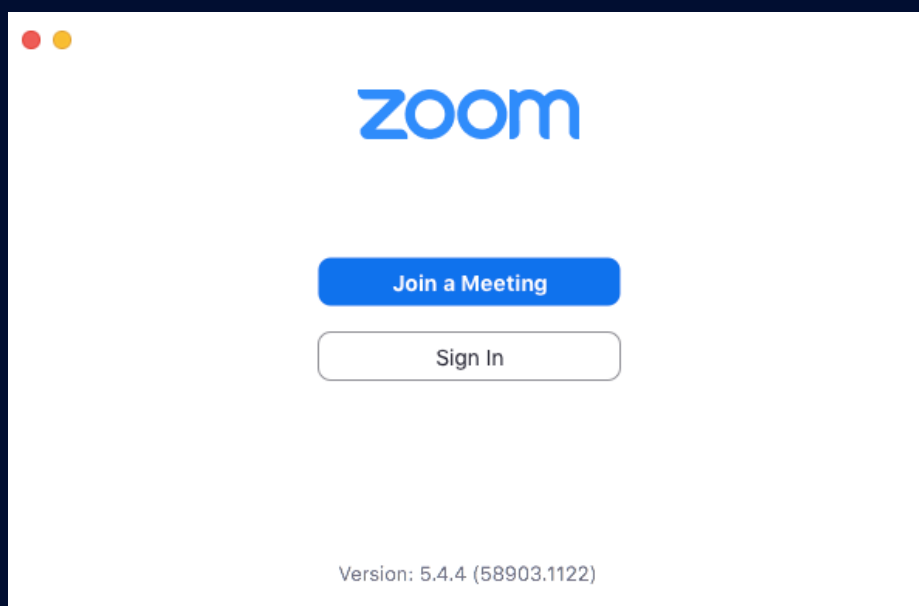
Already have an account? Sign In

3 - ZOOM DESKTOP - DOWNLOAD AND SIGN IN

·To join the meeting, click or copy and paste the meeting link into the browser of your video communication ready device with high speed internet. If you have used Zoom with your device before, the meeting will launch upon click. If you have not used Zoom yet, click « download now »



·After downloading, launch the app and click on sign in.



- Enter the email address and password you have created previously, and click « Sign In »

Sign In [Sign Up Free](#)

Email

Password [Forgot?](#)

☒ Keep me signed in [Sign In](#)

or

[Sign In with SSO](#)

[Sign In with Google](#)

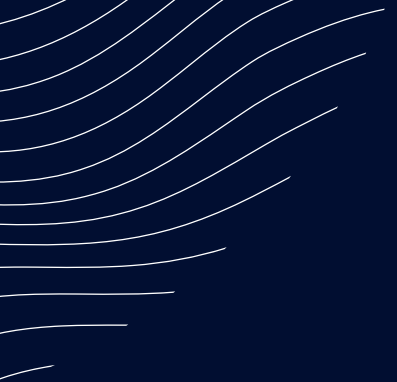
[Sign In with Facebook](#)

[< Back](#)

4 - JOINING A MEETING

- Please join the meeting preferably 60 minutes prior to the start to allow for smooth onboarding and to resolve any technical issues that may arise. Verify that your device is working correctly and modify your name in line with the naming convention, if needed.

Naming convention - please use the following format for your name:
Country/Organization, First name Last name



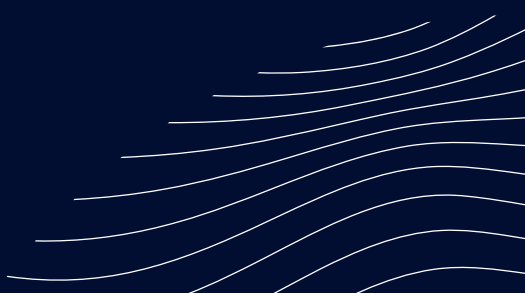
·You can join an online meeting through the email invite, from the browser, from the Zoom desktop and mobile application, from a landline or mobile phone, or with an H.323 or SIP device.

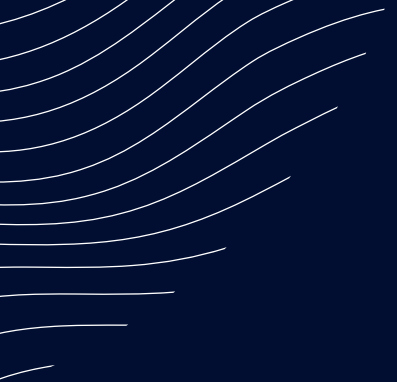
Before joining the meeting, always log out and close applications that use the camera and microphone, as the web application cannot take over these resources if they are being used by other applications.

To join the meeting through the email invite : click or copy and paste the meeting link into the browser of your video communication ready device with high speed internet. Afterwards, click « Launch Meeting »

·To join the meeting from the Zoom desktop : open the zoom desktop, sign in, click join, enter the meeting ID/password and your display name and click join again.

·We strongly advise you to watch the following tutorial videos ([video1](#) and [video2](#)) showing, respectively, other ways to join a Zoom meeting, and the basic In-Meeting Navigation.





Alternatively, please consult the guide on joining a Zoom meeting (available [here](#)), as well as the guide on using the interface, including the different functions, tools and features (available [here](#))

Please, keep your microphone muted when not speaking. During the meeting, all online participants may take the floor if needed through the "raise hand" function.

- Please join the meeting preferably 60 minutes prior to the start to allow for smooth onboarding and to resolve any technical issues that may arise. Verify that your device is working correctly and modify your name in line with the naming convention, if needed.

- If you encounter any technical issues on the day of the meeting, please contact unvc@un.org for assistance, with reference to Zoom or eBMS# along with your phone number, where the technician may reach you. Alternatively, please contact +1 212 963 8648, option 1 or +1 212 963 8649.

