

## **Organization of work of the first session of the Ad Hoc Committee, 17-28 January 2022, New York**

*Status date: 15 December 2021*

1. The first session of the Ad Hoc Committee will be held from 17 to 28 January 2022 at United Nations Headquarters (UNHQ).
2. Additional information relating to the Committee can be found at: <https://www.unodc.org/unodc/en/cybercrime/cybercrime-adhoc-committee.html>.

### **Combination of in-person and virtual components with interpretation<sup>1</sup>**

3. An in-person meeting will be held on the morning of the first day, during which elections are scheduled to be conducted, with two delegates per delegation in the meeting rooms and without any virtual component. The meeting will be webcast to the public. The delegates who cannot attend the meeting in the conference rooms will be able to observe the meeting via webcast.
4. If the election of the officers is finalized during a fully in-person session, to make the best use of meeting resources, the session will proceed with the next agenda items. The next meeting will be then be held in a hybrid format.
5. The remainder of the formal meetings of the organizational session will be held in a hybrid format by which the delegations have the choice to participate in the formal meetings in person (limited to two delegates per Member State, the Holy See, the State of Palestine and the European Union in the meeting rooms), through Zoom with remote simultaneous interpretation, or by both means.
6. The meeting format for the first session does not set a precedent for the following sessions of the Ad Hoc Committee.

### **Physical presence and remote connections**

7. Combined Conference Rooms 1/2/3 at UNHQ have been reserved for the first session. The conference rooms have the capacity to accommodate in-person meetings in accordance with the physical distancing requirements with two delegates per Member State, the Holy See, the State of Palestine and the European Union being physically present.
8. There may be a limited number of seats in the meeting rooms available to the stakeholders that applied to participate in the Ad Hoc Committee. UNODC is consulting with UNHQ on the number of such seats available and will communicate this information to Member States as soon as possible.<sup>2</sup>
9. All other delegates will be connected remotely through Zoom with remote simultaneous

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<sup>1</sup> Commonly referred to as “hybrid” meeting at UNOV/UNODC.

<sup>2</sup> Stakeholders indicated in operative paragraph 9 of General Assembly resolution 75/282 will be able to participate in the meeting online, given that they will be formally notified of their participation at the last minute, i.e. after a final decision by the Committee under agenda item 2 c) on “Final decision on the list of representatives of other relevant non-government organizations, civil society organizations, academic institutions and private sector.”

interpretation with a maximum of 1,000 interactive attendees.

10. The general public can observe the session via webcast.

### **Determining a quorum and decision-making**

11. Rule 108 of the Rules of procedure of the General Assembly applicable to the organizational session reads: “The Chairman may declare a meeting open and permit the debate to proceed when at least one quarter of the members of the committee are present. The presence of a majority of the members shall be required for any decision to be taken.”

12. Taking into consideration paragraphs 11 to 15 of the Organization of work of the organizational session of the Committee ([A/AC.291/CRP.3](#)), for the first session, only Member States physically present in the meeting room would be considered “present” for the purposes of determining a quorum and decision-making, should there be a need for a vote.

### **Meeting times**

13. The timeslot for the in-person meeting to be held on the morning of the first day is from 10:00 a.m. to 1:00 p.m.

14. Per existing practice for meetings held in a hybrid format, the duration of each meeting is reduced from three to two hours. The morning meeting each day will be held from 10:00 a.m. to 12:00 p.m. and the afternoon meeting from 3:00 p.m. to 5:00 p.m., EST.

### **List of speakers for the General Debate**

15. Delegations wishing to speak under agenda item 3 on “General Debate” may register for the list of speakers by sending an email to [cybercrimeAHC@un.org](mailto:cybercrimeAHC@un.org), at the latest by 13:00 hrs., EST, on Monday, 17 January 2022, indicating whether the speaker will be in the conference room or online. Each speaker will have a maximum of five minutes for their interventions in the general debate.

### **Documentation**

16. Parliamentary documents are only issued electronically on the Official Documents System. They are also available at the dedicated [Ad Hoc Committee website](#).

## **Proposed organization of work<sup>3</sup>**

<i>Date/time</i>	<i>Agenda item</i>	<i>Title or description</i>
<b>Monday, 17 January</b>		
10 a.m.–1 p.m.	1.	Opening of the session (a) Opening remarks by the Chair (b) Opening remarks by UNODC
	2.	Organizational matters (a) Adoption of the agenda and organization of work (b) Election of one Vice-Chair (c) Final decision on the list of representatives of other relevant non-government organizations, civil society organizations, academic institutions and private sector
3–5 p.m.	3.	General debate
<b>Tuesday, 18 January</b>		
10 a.m.–12 p.m.	3.	General debate ( <i>continued</i> )
3–5 p.m.	3.	General debate ( <i>continued</i> )
<b>Wednesday, 19 January</b>		
10 a.m.–12 p.m.	3.	General debate ( <i>continued</i> )
3–5 p.m.	4.	Objectives and scope of the Convention
<b>Thursday, 20 January</b>		
10 a.m.–12 p.m.	4.	Objectives and scope of the Convention ( <i>continued</i> )
3–5 p.m.	4.	Objectives and scope of the Convention ( <i>continued</i> )
<b>Friday, 21 January</b>		
10 a.m.–12 p.m.	5.	Structure of the Convention
3–5 p.m.	5.	Structure of the Convention ( <i>continued</i> )
<b>Monday, 24 January</b>		
10 a.m.–12 p.m.	5.	Structure of the Convention ( <i>continued</i> )
3–5 p.m.	6.	Preliminary exchange of views on key elements of the convention
<b>Tuesday, 25 January</b>		
10 a.m.–12 p.m.	6.	Preliminary exchange of views on key elements of the convention ( <i>continued</i> )
3–5 p.m.	6.	Preliminary exchange of views on key elements of the convention ( <i>continued</i> )
<b>Wednesday, 26 January</b>		
10 a.m.–12 p.m.	7.	Discussion and decision-making on the

<sup>3</sup> The proposed timetable for each agenda item is indicative in nature. Should an item be finalized earlier, the following agenda item will be taken up.

*Ad Hoc Committee to Elaborate a Comprehensive International Convention on Countering the Use of Information and Communications Technologies for Criminal Purposes, first session, 17-28 January 2022*

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<i>Date/time</i>	<i>Agenda item</i>	<i>Title or description</i>
		mode of work of the Ad Hoc Committee during subsequent sessions and intersessional periods
3–5 p.m.	7.	Discussion and decision-making on the mode of work of the Ad Hoc Committee during subsequent sessions and intersessional periods ( <i>continued</i> )
<b>Thursday, 27 January</b>		
10 a.m.–12 p.m.	7.	Discussion and decision-making on the mode of work of the Ad Hoc Committee during subsequent sessions and intersessional periods ( <i>continued</i> )
3–5 p.m.	8.	Other Matters
<b>Friday, 28 January</b>		
10 a.m.–12 p.m.	8.	Other Matters ( <i>continued</i> )
	9.	Adoption of the report
3–5 p.m.	10.	Closure of the session

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