

Organization of work for the sixth session of the open-ended intergovernmental expert group to conduct a comprehensive study of the problem of cybercrime (IEG)-in view of COVID-19 restrictions

As approved by the extended Bureau via silence procedure on 22 June, the sixth session of the open-ended intergovernmental expert group to conduct a comprehensive study of the problem of cybercrime will be held in the so-called hybrid/Chair format (as outlined in the email from 15 June 2020 and Annex 1 to that mail). This means that the Chair (if feasible), Secretary and Secretariat staff will be physically present in the Conference room (using the podium as well as the rest of the conference room with the required safety distance). The interpreters and technicians would also be in the Vienna International Centre. All other participants will be connected remotely using the Interprefy platform.

As Member States will recall, each morning and afternoon meeting is reduced to 2 hours each. Pre-session documents of the meetings will be issued electronically. In-session documentation (i.e. the parts of the report for adoption) will also be made available electronically and will be shared through the Official Documentation System, with the link provided in the Interprefy meeting chat during the meeting. The revised organizational arrangements and schedule of work of the meeting will be reflected in the final report of the meeting.

The following **proposed organization** of work has been prepared by the Secretariat in consultations with the Chair of the IEG. **The proposal will be made and considered at the IEG meeting under agenda item 1 on organizational matters.**

1. Meeting times

The first session on each day will be held from 12:00 to 14:00 hrs. and the second session from 16:00 to 18:00 hrs., local time Vienna. Such schedule was proposed taking into account the time zones of the participants across the world. The estimated times for the different agenda items are outlined below. The same information will be made available on the [webpage of the sixth session of the IEG](#).

2. Designation of delegates which will use ‘speaker link’ to the meeting

Owing to the limitation on Interprefy of 300 speaking slots/connections per meeting, **two** speaking slots/connections will be available to each delegation and **one** speaking slots/connections for each observer delegation. This calculation is based on the number of registered delegations at the last meetings ranging from 100 to 130.

If the number of delegations participating in the sixth meeting is so high to result in a total of more than 300 speakers, the number of speaker slots/connections per delegation will be reduced to one for all. The remaining members of each delegation will be granted listening slots/connections (without the possibility to use this connection to speak). The speakers and listening slots are linked to the individual emails of the registered participants.

The delegations are thus requested to clearly inform the secretariat which members of its delegation will have the speaker slots/connections when registering its delegation through a Note Verbale or an official email if such Note Verbale has been sent to the secretariat. Such notification should be

submitted to unodc-egmcybercrimestudy@un.org at the earliest convenience, **but not later than Wednesday, 22 July 2020 (COB)**.

Furthermore, if there is a left-over of speaker slots/connections which is not big enough to allow an even distribution of one additional slot/connection per delegation, the leftover will be distributed to the panellists.

3. Preparation and adoption of the summary of deliberations

Based on consultations with the Chair, the summary of deliberations will be prepared by the Secretariat in close coordination with the Chair. The summary of deliberations will not be subject to negotiations and adoption and will instead be a **summary by the Chair**. In the final report of the meeting, this will be reflected accordingly.

This approach accommodates the limited timeframe, leaving more time for the discussion of the recommendations.

4. Preparation of the recommendations

Pursuant to the paragraph 5 of the [Chair's proposal](#) for the 2018–2021 work plan of the IEG, based on Commission on Crime Prevention and Criminal Justice (CCPCJ) resolution 26/4, at the sixth meeting of the IEG, the Rapporteur, with the necessary assistance of the secretariat and based on the discussions and deliberations, will prepare a list of preliminary conclusions and recommendations suggested by Member States, which should be precise and focus on strengthening practical responses to cybercrime. The list will be included in the summary report of the meeting as a compilation of suggestions made by Member States, for further discussion at the stock-taking meeting planned in 2021.

Such preliminary recommendations and conclusions are those suggested by Member States at the meeting and their inclusion in the report does not imply their endorsement by the Expert Group. Therefore, when the meeting considers the preliminary conclusions and recommendations, the focus may not be to discuss the text and language used in each conclusion and recommendation, but to verify whether the recommendations suggested by your delegation is accurately reflected in the list. By this way, it is expected that the part of the report which includes the list of recommendations can be agreed upon at the meeting.

Panelists and all speakers are requested to very clearly and explicitly state that they are making a recommendation for inclusion in the report when doing so. If possible, the panelists should include their recommendations in their presentations, which will be submitted in advance and published on the website of [the IEG](#), unless instructed otherwise.

5. Statements:

Participants to the above-mentioned meeting are encouraged to send their general statements in written in advance, which will be made available on the public website of the meeting. No general statements should be made during the meeting due to the time constraints.

Statements will have a maximum duration of **3 minutes**. Panelist presentations will have a maximum duration of **8 minutes**.

**Proposed organization of work for the sixth meeting of the
Expert Group to Conduct a Comprehensive Study on Cybercrime - in view of
COVID-19 restrictions and hybrid/Chair meeting format**

<i>Date and time</i>	<i>Agenda item</i>	<i>Title or description</i>
Monday, 27 July		
12:00 p.m. -2 p.m.	1 (a)	Opening of the meeting,
	1 (b)	Adoption of the agenda
	2	International cooperation
4-6 p.m.	2	International cooperation (<i>continued</i>)
Tuesday, 28 July		
12:00 p.m. -2 p.m.	2	International cooperation(<i>continued</i>)
	3	Prevention
4-6 p.m.	3	Prevention (<i>continued</i>)
Wednesday, 29 July		
12:00 p.m.-2 p.m.	3	Prevention (<i>continued</i>)
	4	Other matters
4-6 p.m.	5	Adoption of the report
