

## **COMMISSION ON CRIME PREVENTION AND CRIMINAL JUSTICE**

### **Seventeenth session**

Vienna, 14 to 18 April 2008

## **INFORMATION FOR PARTICIPANTS**

### **Opening date and place of the session**

1. The seventeenth session of the Commission on Crime Prevention and Criminal Justice will be held at the Vienna International Centre (VIC), Wagramer Strasse 5, 1220 Vienna. The session will open on Monday, 14 April 2008, at 10:00 a.m. in the Board Room, fourth floor of Building C. The Committee of the Whole of the Commission will begin its work on Monday, 14 April 2008 at 11:00 a.m. in Conference Room III, seventh floor of Building C.

### **Informal pre-session consultations**

2. The Commission also agreed that its seventeenth session should be preceded by informal consultations on Friday, 11 April 2008 to facilitate discussion of draft resolutions. The informal consultations will take place in the Boardroom, fourth floor of Building C, starting at 10:00 a.m.

### **List of participants**

3. The names of participants communicated to the Secretariat by 11 April 2008 at 12:00 p.m. at the latest will be included in the preliminary provisional list of participants. Governments are accordingly requested to communicate the necessary information in good time. The preliminary list of participants at the seventeenth session of the Commission on Crime Prevention and Criminal Justice will be issued on 15 April 2008.

### **Registration of delegations and identification badges**

4. Security regulations at the VIC require that all participants be registered in order to enter the VIC premises. Registration will take place in the Pass Office at Gate I as of Monday, 14 April 2008, from 8:00 a.m. to 4:00 p.m. Delegates arriving before the weekend can register on Friday, 11 April 2008, from 8:00 a.m. to 4:00 p.m. Participants to the seventeenth session of the Commission on Crime Prevention and Criminal Justice are invited to register as early as possible and are requested to complete registration formalities by 9:45 a.m. on Monday, 14 April 2008, in order to be on time for the opening session.

5. Upon registration, participants not already in possession of a VIC grounds pass will be issued VIC conference passes in the appropriate categories, bearing their name and country or organization. The necessary photographs for the conference passes will be taken in the Pass Office at Gate I. For security reasons the display of conference/grounds passes is necessary for admittance to the VIC and must be worn at all times.

### **Documents**

6. During the session, documents may be collected from the documents distribution counter, fourth floor of Building C, where each Government delegation will be provided with a distribution box for documents and the Journal. The Journal will set forth the daily programme and other information related to the conduct of the session. Only one copy of pre-session documents will be provided per delegate. Participants are therefore requested to keep their set of documents throughout the session.

### **Photocopying services**

7. The Secretariat is not in a position to provide photocopying services for delegations. Photocopies can be made at a coin-operated photocopying machine located on the 7th floor of the C-Building, opposite to Conference Room III, at a cost of 5 cents per page.

### **Statements**

8. Delegates wishing to make statements are requested to supply in advance one copy of their statement to the Secretary of the Commission. A minimum of 200 copies should be provided to the Secretariat by delegates who wish to have their statements distributed to States and organizations.

### **Postal services**

9. A post office on the first floor of Building C (ext. 4986) provides all regular postal services, including cable, fax and telephone services, Monday through Friday from 8:00 a.m. to 6:00 p.m. Cash transactions are available from 8:00 a.m. to 5:00 p.m.

### **Banks**

10. Bank Austria-Creditanstalt has branches providing full banking services on the first floor of Building C and on the entrance level of Building D of the Vienna International Centre. The office hours are Monday, Tuesday, Wednesday and Friday from 9:00 a.m. to 3:00 p.m. and Thursday from 9:00 a.m. to 5:30 p.m.

### **Medical services**

11. Medical attention is available from the clinic operated by the Joint Medical Services located at the VIC, Building F, Container L-1 (extension 22224 and, for emergencies 22222). The clinic is open from 8:30 a.m. to 12:00 a.m. and from 2:00 to 4:30 p.m., except on Thursdays when it is open from 8:30 to 12:00 a.m. and from 2:00 to 3:00 p.m. For emergency assistance at other times, please contact the Security Duty Room, F0E21, ext. 3903.

### **Catering services**

12. A cafeteria, a restaurant and a bar are located in Building F, on the entrance level. The restaurant (table reservation recommended, ext. 4877) is open from 11:30 a.m. to 2:30 p.m. The cafeteria is open from 7:30 to 10:00 a.m. and from 11:30 a.m. to 2:45 p.m. The coffee counter in the cafeteria is open from 8:00 to 10:00 a.m. and from 11:30 a.m. to 3:30 p.m. The coffee counters in C04 and C07 are open from 9:00 a.m. to 4:30 p.m. In addition to the above services, private luncheons and receptions at the Vienna International Centre can be arranged at the WIWAG catering operations office, room F-184C, extension 4875.

### **Travel services**

13. American Express (COE01) and Carlson Wagonlit Travel Agency (F0E13) are at the disposal of participants requiring assistance with such matters as travel, sightseeing, car rental and excursions. The office hours are Monday through Friday from 8:30 a.m. to 5:00 p.m.

### **Commissary privileges**

14. Commissary passes will be issued upon completion of registration formalities to the following participants:

- (i) Heads of Government delegations;
- (ii) Professional staff members of specialized agencies;
- (iii) All staff members of the United Nations assigned to the Commission from duty stations other than Vienna.

15. The issuance of Commissary cards to entitled participants will take place in the Pass Office of the United Nations Security and Safety Services, at Gate I, on Tuesday, 15 April 2008, from 12:00 noon to 4:00 p.m., and as of Wednesday, 16 April 2008, from 8:00 a.m. to 4:00 p.m. Entitled participants who had returned their previous Commissary cards will have these updated in the Pass Office.

### **Access to the VIC**

16. Participants coming by taxi are advised to leave the vehicle in the side lane (Nebenfahrbahn) of the Wagramer Strasse, register at Gate 1, walk over the plaza and enter the building via entrance "C". Participants coming by the "U-Bahn" on Line 1 should get off at the "Kaisermühlen-Vienna International Centre", leave the station by the exit marked "Vienna International Centre", enter VIC grounds at Gate 1, and proceed to the plaza and entrance "C". Participants coming by car: After having been issued a VIC conference pass at the Pass Office, participants can obtain a parking permit at the Pass Office, Garage Administration, by representing the car papers ("Zulassungsschein"). Such permits, valid for the duration of the session, will allow access to the parking facilities. Only cars displaying such a permit will be allowed to park in the garage. Access for participants coming by car is through Gate 3. For holders of red parking stickers, such as permanent missions cars, Gate 2 can be used. Gate 2 is open from 7:30 a.m. to 7:00 p.m. and Gate 3 is open 24 hours.

### **Parking facilities**

17. Parking facilities for delegations will be available in garage P1, levels-1 and -2. Delegates are requested to ensure that their chauffeurs obey the traffic and parking signs, as well as the directions of the security officers in the VIC complex.

### **Airport Bus and City Airport Train**

18. An airport bus service operates from Vienna International Airport to Morzinplatz (metro U1/U4 Schwedenplatz) at a cost of Euro 6 including luggage. Journey time is approximately 20 minutes. Buses from the Airport run every 30 minutes from 06:20 to 00:20 and from Morzinplatz every 30 minutes from 05:00 to 23:30.

19. There is also a daily bus service between the Vienna International Centre (Gate 1/U1) and the Vienna International Airport at a cost of Euro 6 for a one-way ticket and Euro 11 for a round-trip-ticket. Buses from the Airport run from 07:10 to 20:10 every hour and from the Vienna International Centre from 06:00 to 19:00 every hour. Journey time is approximately 30 minutes.

20. The City Airport Train (CAT) takes passengers in 16 minutes non-stop from the City Air Terminal (Wien Mitte) to the Vienna International Airport. Daily service is provided from the Airport every 30 minutes from 06:05 to 23:35 and from Wien Mitte every 30 minutes from 05:38 to 23:08. The price for a single ticket is Euro 9 and for a return ticket Euro 16.

### **Reservation of hotel rooms**

21. The Secretariat regrets that it is not able to assist participants to make hotel reservations. It is suggested that participants reserve hotel rooms through their diplomatic missions or through travel agencies.

22. Participants who arrive in Vienna without a hotel reservation can arrange hotel accommodation at the Vienna Tourist Service at Vienna International Airport located next to the information desk in the arrivals area. The Vienna Tourist Service is open from 6.00 a.m. to 11 p.m. daily.

**Use of mobile phones and laptops**

23. Delegates are kindly requested to keep their cellular telephones switched off inside conference rooms, as they cause radio frequency interference in the sound system, adversely affecting the quality sound of interpretation.

24. The use of laptops in conference rooms causes similar problems. Delegates are kindly requested not to use laptops next to open microphones.

### Composition of the Commission on Crime Prevention and Criminal Justice as of 1 January 2007

The names of the members elected or re-elected by the Economic and Social Council at its resumed organizational session in May 2006 are underlined. The term of office expires on 31 December of the given year.

#### Members

|    |   |      |
|----|---|------|
| 1  | <u>Argentina</u>  | 2009 |
| 2  | Armenia   | 2008 |
| 3  | Austria   | 2008 |
| 4  | Bolivia   | 2008 |
| 5  | <u>Brazil</u>   | 2009 |
| 6  | <u>Cameroon</u>   | 2009 |
| 7  | <u>Canada</u>   | 2009 |
| 8  | Chile   | 2008 |
| 9  | China   | 2008 |
| 10 | <u>Colombia</u>   | 2009 |
| 11 | Comoros   | 2008 |
| 12 | Costa Rica  | 2008 |
| 13 | Democratic Republic of the Congo                            | 2008 |
| 14 | Germany   | 2008 |
| 15 | <u>Guatemala</u>  | 2009 |
| 16 | <u>India</u>  | 2009 |
| 17 | <u>Indonesia</u>  | 2009 |
| 18 | <u>Iran (Islamic Republic of)</u>                           | 2009 |
| 19 | Italy   | 2008 |
| 20 | <u>Jamaica</u>  | 2009 |
| 21 | Japan   | 2008 |
| 22 | Libyan Arab Jamahiriya                                      | 2008 |
| 23 | Namibia   | 2008 |
| 24 | Niger   | 2008 |
| 25 | <u>Nigeria</u>  | 2009 |
| 26 | Pakistan  | 2008 |
| 27 | Republic of Korea   | 2008 |
| 28 | <u>Republic of Moldova</u>                                  | 2009 |
| 29 | Russian Federation  | 2008 |
| 30 | <u>Saudi Arabia</u>   | 2009 |
| 31 | Senegal   | 2008 |
| 32 | <u>Sierra Leone</u>   | 2009 |
| 33 | <u>South Africa</u>   | 2009 |
| 34 | <u>Turkey</u>   | 2009 |
| 35 | Uganda  | 2008 |
| 36 | <u>Ukraine</u>  | 2009 |
| 37 | <u>United Arab Emirates</u>                                 | 2009 |
| 38 | <u>United Kingdom of Great Britain and Northern Ireland</u> | 2009 |
| 39 | United Republic of Tanzania                                 | 2008 |
| 40 | <u>United States of America</u>                             | 2009 |