

COVID-19 Guidelines for in-person participants at the  
Special commemorative event of the 64<sup>th</sup> session of the CND  
(VIC and virtual event, 25 June 2021)

Status: 21.06.2021

**IMPORTANT INFORMATION**

**Before entering the VIC, all in-person participants must have a negative COVID test.<sup>1</sup>**

- **PCR tests are valid for 72 hours from the time of taking the sample.**
- **Antigen tests carried out by an authorised body are valid for 48 hours from the time of taking the sample.**
- **Self-tests are valid for 24 hours if they are registered in an official data processing system by provincial authorities.**

Testing exemptions for persons vaccinated or recovered:

- The following rules apply if you have been vaccinated against Covid-19:
- The first vaccination is valid from the 22nd day for a maximum of three months, counted from the day of vaccination.
- The second vaccination (booster shot) extends this period for a further six months.
- If the vaccine you received requires no booster shot (e.g. Johnson & Johnson), the first vaccination is valid from the 22nd day after the vaccination for a total of nine months. Again, the nine months are counted from the day of vaccination.
- If you have recovered from Covid-19 and received your first vaccination, you do not have to test for nine months from the day of vaccination.
- If you have recovered from Covid-19, you do not have to test for the virus for six months from the end of the infection. You need your quarantine order or a medical certificate from your doctor to prove you have recovered from the infection. A positive test for antibodies neutralising the virus is valid for three months from the date of testing.

Participants may not attend the meeting if they show symptoms associated with COVID-19.

In line with the system used in the UN headquarters building in New York, **participants automatically declare, by swiping their badge on entry to the VIC, as a condition of their entry that they:**

- Have not been diagnosed with COVID-19 in the last 14 days;
- Have not had symptoms consistent with COVID-19 in the last 14 days; and
- Have not had close contact with someone with COVID-19 or symptoms consistent with COVID-19 in the last 14 days.
- Have proof of a negative COVID-19 test, not older than 72 hours for a PCR Test and 48 hours for a Rapid Antigen Test or a self-test which is valid for 24 hours if they are registered in an official data processing system by provincial authorities (or they belong the exempt categories for testing).
- Agree to assume any health risks related to their attendance.
- Are familiar with and will adhere to the provisions set out in the present “Guidance for in-person participants.

<sup>1</sup>Information on testing options in Vienna can be found here: <https://coronavirus.wien.gv.at/faq-english/#Testangebote>. Participants who join the 30th session in person can take a COVID-19 rapid test at Austria Center (U1 Kaisermuehlen and Drive-In) before entering the VIC. Tests are free of charge and available for everybody, also persons without health insurance in Austria. Please register and make an appointment online <https://www.acv.at/en/rapid-testing/> and bring a photo ID.

## 1. COVID-19 PREVENTIVE MEASURES

The hybrid format enables limited in-person participation (physical presence) as well as remote participation through MS Teams

The Vienna International Centre Joint Medical Service (VIC JMS) has prepared specific guidance for participants attending any type of meeting at the VIC, included in the [VIC JMS Meeting Guidelines: COVID-19, Guidance for Participants \(State: 25 November 2020\) \(incl. COVID-19 Quick Guide\)](#).

Participants are required to review that separate document.

In addition, a set of health and safety measures – outlined below in more detail – has been put in place as COVID-19 risk mitigation measures during the event, in particular: measures to manage the flow of participants, measures to record in-person attendance, specific hygienic measures, and procedures in case of COVID-19 infections or symptoms.

### **Measures to manage the flow of participants at the VIC premises**

The meeting will be organized in a hybrid format on 25 June 2021. In-person audience is limited.

- In Board Room-D, **seats will be reserved for in-person participation for pre-registered delegates: one seat for each of the United Nations Member States; three seats in total for UN Entities and IGOs; and three seats in total for NGOs in consultative status with ECOSOC.** Access to Board Room-D is limited to **one delegate per Member State, entity or organization at any given time.**

### **Additional measures for in-person participation**

**Before entering the VIC, all in-person participants must have a negative COVID test** or fulfil one of the testing exemptions for recovered or vaccinated persons (see details under the section 'IMPORTANT INFORMATION').

**Delegates are requested to not attend the meeting if they feel unwell.** If symptoms and circumstances such as fever, cough, loss of sense of smell or taste indicate that they may be considered a suspected COVID-19 case, they are requested to contact the VIC Medical Services (ext. 22224) or call Security Emergency Operations Centre (ext. 99);

Delegates must wear **FFP2 masks** at all times while in the VIC as well as in the conference room. FFP2 masks will not be provided by the Conference organisers. Delegates may decide to take off their face masks while making an intervention from the floor;

Delegates must keep a **minimum distance of one meter** to others at all times. They must not shake hands or engage in any other physical contact;

Delegates must follow the signs marking entry to and exit of the conference rooms, to allow for a one-way stream;

Delegates must **avoid meeting in groups**;

**Floor stickers** will mark minimum distances to be kept by participants in various areas and corridors of the VIC (e.g. cafeteria);

### **Measures to record in-person attendance**

In line with the requirements set by Austrian authorities, the meeting organisers are required to keep a record of attendance. Designated UNODC staff will keep attendance records including seating arrangements for all meetings of the session. These details will be treated as confidential and will be kept for 28 days. They will only be shared with national health authorities should there be a need for contact tracing in association with a COVID-19 case. Staff may take pictures of the seating order during the meetings.

Delegates are kindly **requested to fill-in at the beginning of the meeting the contact tracing sheet** available at their seat, and to record any subsequent changes (if any) while being reminded to abstain as much as possible from changing physical attendance within the delegation during meetings.

### **Specific Hygiene Measures**

All participants must adhere to physical distancing and general COVID-19 preventive measures, such as, washing hands and wearing a mask. Delegates are also encouraged to carefully read the separate [VIC JMS Meeting Guidelines: COVID-19, Guidance for Participants \(State: 25 November 2020\) \(incl. COVID-19 Quick Guide\)](#).

Additional hygienic measures have been taken as outlined below:

- Fixed seating arrangements in the Conference room in line with the minimum distance of one meter between seats. **Designated seats cannot be changed;**
- The conference room will be thoroughly and regularly cleaned and sanitized during breaks in between sessions and meetings;
- Hand sanitizers have been installed in restrooms and corridors of the VIC, including right outside of the conference room;

### **Procedures in case of COVID-19 symptoms or infections**

**If a participant has acute symptoms suggestive of COVID-19 such as fever, cough, loss of sense of smell or taste, during a conference or in the meeting room:** participants are required to contact the VIC Medical Services (ext. 22224) or call Security Emergency Operations Centre (ext. 99). A specific response protocol will be activated.

**For assistance after meeting hours:**

- For symptoms related to COVID-19, call the Vienna Health telephone on **1450** (German and English);
- For emergencies, call the Vienna emergency number 144;
- For all other medical issues, seek out an urgent care clinic (example: Akutversorgung Privatklinik Döbling, Heiligenstädter Straße 55–63, 1190 Vienna: +43 1 360 66-5599) or go to an emergency department of any general Vienna hospital.

Should any of the participants be **confirmed by health authorities to have COVID-19** or to have been placed in quarantine within 14 days of the meeting, the participant is requested to immediately inform the VIC Medical Service ([medical-admin.contact-point@iaea.org](mailto:medical-admin.contact-point@iaea.org)) so that necessary contact tracing in association with a COVID-19 case may be carried out.

## **2. OVERVIEW OF COVID-19 GENERAL PREVENTIVE MEASURES WITHIN THE VIC**

### **a) Physical distancing in the VIC**

Physical distancing measures must be followed in the VIC. Individuals must keep a distance of a minimum of one meter from other individuals at all times and avoid shaking hands or engaging in any other physical contact.

**b) Entering and Exiting the VIC**

All persons entering/exiting the VIC must adhere to physical distancing measures and are required to wear FFP2 masks when accessing/exiting security checkpoints (pedestrian and vehicular).

Access to the VIC will be possible only through the following gates:

- Gate 1: for pedestrians and those arriving on bicycles. Bikes must be parked in front of Gate 1.
- Gate 4: vehicular access.

**c) Doors**

Delegates are advised to limit the touching of doorknobs, e.g. using elbows, etc.

**d) Elevators**

Use of elevators is subject to physical distancing guidelines and is limited to a maximum of 4 passengers at any one time.

**e) Hallways**

Most hallways in the VIC are wide enough to maintain a distance of one meter for two directional flow. Narrower hallways, for example around elevator bays, will be marked for flow in one direction only.

**f) Stairwells**

Staff and delegates must make the necessary room to maintain physical distance of one meter and must pass as quickly as possible.

**g) Services**

Physical distancing and wearing of FFP2 masks must be followed when queuing for and availing of service such as the Cafeteria, Pharmacy, Commissary and other VIC commercial services.

**h) Distance Markings and Signage**

Distance markings of floors in all common areas (i.e. all ground floors in buildings A, B, C, D, E, F, G, M, as well as 2nd and 4th floors of building C) have been prepared. Delegates should pay attention to markings to maintain physical distancing. Markings throughout the VIC may be displayed on the floor, walls, or signage pillars according to the location and surface materials (e.g. floor markings cannot be easily placed on carpeting).

**i) FFP2 Masks**

In keeping with the most recent regulations and recommendations of the host country, FFP2 masks must be worn in all common spaces in the VIC. Masks will not be provided. Masks may be removed only while making an intervention from the assigned seat in the conference room, or while eating or drinking seated in the cafeteria and the coffee corner.

**j) VIC Commissary**

The customer headcount will be monitored by the Commissary's electronic access system and customers may experience waiting times to access the VIC Commissary in case the upper limit is reached.

### **3. SOURCES FOR LOCAL MEASURES TO CONTAIN THE COVID-19 PANDEMIC**

All delegates are kindly requested to closely monitor and check the alerts on the COVID-19 situation in the Republic of Austria, and specifically in the city of Vienna. All relevant information in English is available [here](#).

The [official dashboard](#) reflecting the latest data on COVID-19 is available both in English and German. This page is frequently updated by the host country authorities.

Regular COVID-19 updates are issued by the Vienna-based organisations, informing of latest measures and data – accessible online [here](#).