**Application Period:**

**11 to 22 January 2021**

**via mail to unodc-sgb@un.org**

**Side Event Request Form**

**Only fully completed forms will be considered.**

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| **ORGANIZER** |
| **Organizer:** | *<Enter name of the requesting organisation>* |
| **Status of the organizer:** |[ ]  Member State |[ ]  IGO |
|  |[ ]  UN entity |[ ]  NGO |
| **Confirmed co-organizers:** (additionally, please send the co-organization form by 5 March 2021, available here: <https://www.unodc.org/unodc/en/commissions/CND-and-CCPCJ_Side-Events.html>) | *<If applicable, enter name and email address of co-organizer>* |
|  | *<If applicable, enter name and email address of co-organizer>* |
|  | *<If applicable, enter name and email address of co-organizer>* |
|  | *<If applicable, enter name and email address of co-organizer>* |

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| **FOCAL POINT** |
| **Name:** | *<Enter name of the contact person of the organizer>* |
| **Title:** | *<Enter title and affiliation of contact person>* |
| **Email address:** | *<Enter email address that should be used for all communication>* |
| **Phone number:** | *<Enter phone number including the country code>* |

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| **EVENT PROFILE** |
| **Title:** | *<Enter title to be included in the Programme>* |
| **Description of event:** | *<Provide more details on the event>* |
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| **LOGISTICS** |
| **Mode of conduct:**(Please note that UNODC is not providing a virtual platform for side events) |[ ]  Virtual  |[ ]  In person |
| **Expected number of participants:** |[ ]  35 persons |[ ]  75 persons |
|  |[ ]  130 persons |[ ]  300 persons |
| **Interpretation planned?**(Please note that UN interpretation is not available to side events) |[ ]  Yes |[ ]  No |

**Please chose one of the following options for each time slot.**

**“Preferred time” =** I would like to get one of these slots.

**“Impossible” =** The panellists cannot be present during these slots.

**“Possible” =** If my preferred time slots are not available anymore, I could have my event at this time.

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|  | Monday | Tuesday | Wednesday | Thursday | Friday |
| 8-9 a.m. | **No event** | Choose an item. | Choose an item. | Choose an item. | Choose an item. |
| 9-10 a.m. | **No event** | Choose an item. | Choose an item. | Choose an item. | Choose an item. |
| 1-2 p.m. | Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. |
| 2-3 p.m. | Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. |

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| **Additional Comments** |

*<If applicable, insert additional comments.>*