

# COMMISSIONS

CND

CCPCJ

## Application Period

CND exhibitions: 13 to 24 January 2025

CCPCJ exhibitions: 24 February to 7 March 2025

## Guidelines for Exhibitions 2025

Commission on Narcotic Drugs, 68<sup>th</sup> session (10-14 March 2025)

Commission on Crime Prevention and Criminal Justice, 34<sup>th</sup> session (19-23 May 2025)

### Introduction

The present guidelines relate to the organization of exhibitions during the regular sessions of the Commission on Narcotic Drugs (CND) and the Commission on Crime Prevention and Criminal Justice (CCPCJ).

The Secretariat to the Governing Bodies Section (SGB) is responsible for the coordination of the programme of exhibitions.

### I. Eligibility

Exhibitions may be organized by:

- Member States through their Permanent Mission to the UN in Vienna
- UNODC branches, sections or units through the Director of the respective division
- UNODC field offices, through the Director of Division for Operations
- Other UN entities
- Intergovernmental Organizations
- NGOs with consultative status with ECOSOC

**Topics of exhibitions** must be thematically relevant to the work of the respective Commission. Member States cannot be made the focus of an exhibition without their engagement. **An organizer can only organize one exhibition.** Only complete applications received within the deadlines will be considered.

### II. Application Process

Exhibitions can be displayed during the following period:

CND: from 10 to 14 March 2025

CCPCJ: from 19 to 23 May 2025

A form for requesting an exhibition space will be available online at: <https://www.unodc.org/unodc/en/commissions/side-events-and-exhibitions.html>.

The exhibition application form must be accompanied with a copy of the original design (sketches), and content, or photos. Please first upload your documents to WeTransfer (<https://wetransfer.com/>), with [unodc-sgb.events@un.org](mailto:unodc-sgb.events@un.org) as a recipient. Kindly copy/paste the download link into the application form.

Requests will be accommodated in the order of receipt of the application (“**first come, first served**”). Requests submitted by Member States will be accommodated first.

The final programme containing all exhibitions will be made available closer to the session on the website: <https://www.unodc.org/unodc/en/commissions/side-events-and-exhibitions.html>

### III. Logistical information

**All exhibitions must be cleared by the Secretariat prior to their installation.** Each exhibitor is expected to comply with general UN rules and practice and any VIC-related rules.

The limited space in the VIC Rotunda is reserved for Member States . All other organizers will be allocated slots in the M Building (M0E, M01 and M02).

The maximum space allocated for each exhibitor is 4 meters (length) and 3 meters (width).

2 panels, 2 tables and 4 chairs (max) can be provided per exhibition. All **electronic equipment** (TV monitors, computers, projectors, etc.) must be provided by the exhibitors.

#### **Exhibition material**

Please submit any exhibition material in electronic form for review the to [unodc-sgb.events@un.org](mailto:unodc-sgb.events@un.org) by:

CND: 4 March 2025

CCPCJ: 9 May 2025

CND/CCPCJ banners cannot be used for exhibition material. UNODC logo can be used only by UNODC organizers.

**Please address any questions to the Secretariat to the Governing Bodies ([unodc-sgb.events@un.org](mailto:unodc-sgb.events@un.org))**

<b>CND Exhibitions</b>	<b>13 to 24 January 2025</b>	Application period
	<b>4 March 2025</b>	Submission of exhibition material; title and web links to online exhibitions
	<b>By 14 March 2025, 12 noon</b>	Demounting all exhibitions
<b>CCPCJ Exhibitions</b>	<b>24 February to 7 March 2025</b>	Application period
	<b>9 May 2025</b>	for Submission of exhibition material; title and web links for online exhibitions
	<b>By 23 May 2025, 12 noon</b>	Demounting all exhibitions