



**14TH UNITED NATIONS CONGRESS
ON CRIME PREVENTION AND CRIMINAL JUSTICE**
KYOTO, JAPAN 7 – 12 MARCH 2021



**PREPARATIONS FOR THE FOURTEENTH UNITED NATIONS CONGRESS
ON CRIME PREVENTION AND CRIMINAL JUSTICE**

Secretariat to the Governing Bodies
22 January 2021

REGISTRATION

Registration for participation in the Congress is via [INDICO platform](#) (self-registration by individual participants).

Every participant attending in-person or online must register in **INDICO** with his/her personalized **INDICO** profile (<https://indico.un.org/login/>).

Registration for the event: <https://indico.un.org/event/1000070/>.
*In the form, all fields marked with * are mandatory.*

Detailed information:
https://www.unodc.org/unodc/en/crimecongress/registration_2.html

The screenshot shows the top section of the United Nations Office on Drugs and Crime website. At the top left is the United Nations logo and the text "United Nations Office on Drugs and Crime". To the right is a search bar labeled "Search the site". Below this is a navigation menu with items: Topics, What we do, Information For, About us, Field Offices, Quick Links, and COVID-19 Response. The main banner features the UN logo, the text "14TH UNITED NATIONS CONGRESS ON CRIME PREVENTION AND CRIMINAL JUSTICE KYOTO, JAPAN 7 - 12 MARCH 2021", and a logo for "KYOTO CONGRESS 2021". Below the banner is a navigation bar with items: ABOUT, DOCUMENTS, REGISTRATION (highlighted in yellow), REGIONAL, PREVIOUS, MEDIA, SPECIAL EVENTS, WORKSHOPS, and JOURNALS. The "ABOUT" section is visible, featuring a large photo of a conference hall. To the right is a "Useful Resources" sidebar with links: NEW: COVID-19 related information, NEW: Interactive timeline of Congress preparations, Overall theme, agenda items and workshop topics, Proposed organization of work, Information for participants, Host country website, and Ancillary meetings.

The screenshot shows the registration page for the 14th United Nations Congress on Crime Prevention and Criminal Justice. The banner at the top is identical to the previous screenshot. Below the banner, the text "14th United Nations Congress on Crime Prevention and Criminal Justice" is displayed, along with the dates "6-12 March 2021" and the location "Tokyo". A search bar is present. A prominent message states: "REGISTRATION WILL BE OPEN AS OF 20 JANUARY 2021 AND CLOSE ON 18 FEBRUARY 2021". On the left is a navigation menu with items: Overview, Timetable, Registration, Participant List, 14th Crime Congress - Official website, Agenda 14th Crime Congress, and Secretariat of the Congress. The main content area shows the event details: "Starts 6 Mar 2021, 09:00" and "Ends 12 Mar 2021, 18:00" in "Asia/Tokyo". It includes a location pin for "Tokyo, Kyoto International Conference Center" with a "Go to map" link. There are links for "Step-by-step Guide, How to register in Indico" and "Step by Step Guide Registration in Indico (004)". A section titled "How to create your Indico, UN profile?" includes links for "PDF" and "YouTube" and a link for "UNOV Picture Requirements". At the bottom, a blue box states "Application for this event is currently open." with an "Apply now" button.

REGISTRATION (2)

Different categories of participants:



REGISTRATION CATEGORIES

MEMBER STATES

Member and Observer States

UNITED NATIONS

United Nations Bodies and Entities, UN Secretariat and Specialized Agencies

Special Rapporteurs and Special Representatives of the Secretary-General

UN INSTITUTES

Institutes of the United Nations Crime Prevention and Criminal Justice Programme Network (PNIs)

INTERGOVERNMENTAL ORGANIZATIONS

Intergovernmental Organizations

NON-GOVERNMENTAL ORGANIZATIONS

NGOs in consultative status with ECOSOC

NGOs without consultative status with ECOSOC

INDIVIDUAL EXPERTS

Individual Experts

SPECIAL GUESTS

Special Guests

HOST COUNTRY GUESTS

Host Country Guests

PRESS/MEDIA

Press/Media

OTHERS

UN Staff/Interpreters

Local support staff for the Crime Congress

Local staff (general)

UN Safety and Security

Embassy and Other support

staff/security/drivers

REGISTRATION (3)

Detailed information on registration process under the individual categories:

Overview of registration steps

Numbers of participants per delegation

- In-person participants
- Online participants

Required documents

- Note Verbale
- Registration Form
- Credentials

Delegates' registration in INDICO with Guide how to register

Information on travel from overseas and visas

Registration - Member States

Permanent Missions need to issue a **Note Verbale**, complete the **Registration Form** and **share both documents with delegates**, to enable them to register in INDICO by 18 February 2021.

Note: Should the Permanent Mission want to assign a "Focal Point" at the Mission who can review and pre-approve its delegates' applications in INDICO, a Note Verbale with the name, title and email address of the designated focal point should be sent to the Congress Secretariat at: unodc-14congress-registration@un.org

Delegates need to **register in INDICO** ([Guide How to Register in INDICO](#)) and **upload the Note Verbale and Registration Form** from the Permanent Mission by 18 February 2021.

Delegates should also select the respective box if they are invited to speak as a **Panellist** in Committee I or II, or in Ancillary Meetings and/or Special Events. A **communication from the organizer** of the event should also be **uploaded in INDICO**.

Embassy support staff, security personnel or drivers also need to **register in INDICO** under the category "**Other**" and **upload the Note Verbale** from the Permanent Mission by 18 February 2021.

NUMBER OF PARTICIPATION (PER DELEGATION)

All registered in-person participants will also receive a link to the online events platform where they can participate as observers. In order for an in-person participant to be also registered as an online "Speaker" (Plenary/Committee), he/she also needs to be listed as "In-person participant" and online "Speaker" (Plenary/Committee) in the registration form.

Online participants:	15 (max.)
Speakers Plenary:	5 (max.)
Speakers Committees:	5 (max.)
General Admission/Observers:	5 (max.)

All with "speaker" roles have the technical possibility to request for the floor and to speak in Plenary/Committees, in addition to observe all events.

All online participants can take the floor in the ancillary meetings without prior designation, by raising their hand.

NOTE VERBALE

The Note Verbale has to **list the names and titles/functions** of the delegation's:

In-person participants: Please see also **Travel from overseas** and **Visas** below.

Online participants: Speakers Plenary



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REGISTRATION FORM

Needs to be accompanied by a note verbale and must be attached by each participant to the registration in INDICO

Deadline for registration: 18 February 2021

In-person and online participants have to be listed in the **Note Verbale** (Member States) and **registration form**

In-person Participants

Please note that in-person participants will be able to join online as observers. In order for an in-person participant to be also registered as an online “Speaker” (Plenary/Committee), he/she also needs to be listed as “In-person participant” and online “Speaker” (Plenary/Committee) in the registration form.

#	ROLE	FIRST NAME / FAMILY NAME	E-MAIL ADDRESS
1	In person	Click or tap here to enter text.	Click or tap here to enter text.
2	In person	Click or tap here to enter text.	Click or tap here to enter text.
3	In person	Click or tap here to enter text.	
4	In person	Click or tap here to enter text.	
5	In person	Click or tap here to enter text.	
6	In person	Click or tap here to enter text.	
7	In person	Click or tap here to enter text.	
8	In person	Click or tap here to enter text.	
9	In person	Click or tap here to enter text.	
10	In person	Click or tap here to enter text.	

Online participants

Member States may register up to 15 online participants (5 speakers plenary, 5 speakers committees, 5 observers). All 15 registered online participants can join all events of the congress on the events platform. Those registered as online speakers for plenary or committees also have the technical possibility to request the floor and speak in the respective meetings. All online participants can take the floor in the ancillary meetings without prior designation, by raising their hand.

#	ROLE	FIRST NAME / FAMILY NAME	E-MAIL ADDRESS
1	Speaker Plenary	Click or tap here to enter text.	Click or tap here to enter text.
2	Speaker Plenary	Click or tap here to enter text.	Click or tap here to enter text.
3	Speaker Plenary	Click or tap here to enter text.	Click or tap here to enter text.
4	Speaker Plenary	Click or tap here to enter text.	Click or tap here to enter text.
5	Speaker Plenary	Click or tap here to enter text.	Click or tap here to enter text.
6	Speaker Committee	Click or tap here to enter text.	Click or tap here to enter text.
7	Speaker Committee	Click or tap here to enter text.	Click or tap here to enter text.
8	Speaker Committee	Click or tap here to enter text.	Click or tap here to enter text.
9	Speaker Committee	Click or tap here to enter text.	Click or tap here to enter text.
10	Speaker Committee	Click or tap here to enter text.	Click or tap here to enter text.

REGISTRATION (4)

DELEGATES REGISTRATION IN INDICO

[INDICO event registration](#)

[Guide how to register in INDICO](#)

Permanent Missions need to issue a **Note Verbale**, complete the **Registration Form** and **share both documents with delegates**, to enable them to register in INDICO by 18 February 2021.

Delegates need to **register in INDICO** and **upload the Note Verbale and Registration Form** from the Permanent Mission by 18 February 2021.

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Embassy support staff, security personnel or drivers also need to **register in INDICO** under the category “**Other**” and **upload the Note Verbale** from the Permanent Mission by 18 February 2021.



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CREDENTIALS

Who needs to submit?

- ✓ States participating in-person or virtually
- ✗ IGOs, NGOs, etc.

Who needs to be included?

- ✓ Every delegate representing the State (including officials delivering video statements)
- ✗ Support personnel (e.g. driver, security), participants of ancillary meetings

By when?

Preferably by **18 February 2021**

Who needs to sign?

- ✓ Head of State or Government, Foreign Minister
- ✗ Permanent Resident, Ambassador

Which format?

Original hard copy to the Secretariat of the Congress (PO Box 500, Room D0676, 1400 Vienna, Austria) or hand in during the Congress in Kyoto (**additionally** advanced copy via email to unodc-14congress-registration@un.org)

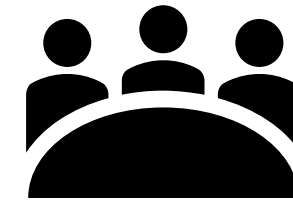


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CREDENTIALS COMMITTEE



9 members

Participating in person

Preferably from Cameroon, China, Iceland, Papua New Guinea, Russian Federation, Trinidad and Tobago, Tanzania, United States of America and Uruguay



Examines the credentials and reports to the Congress



Elected on the first day of Congress



Meets twice during the Congress

HIGH-LEVEL SEGMENT

SCHEDULE

- First 3 days (**7 – 9 March 2021**)

LIST OF SPEAKERS

- Order: (1) Opening, (2) Chairs of Regional Groups, (3) Member States, and (4) Heads of UN entities, IGOs and NGOs.
- To register for the list of speakers Member States should share with the Secretariat **the name, title and rank of their speakers by 11 February 2021** (dedicated form)
- For Member States, the order of speakers will be established by **drawing of lots** at the second intersessional meeting of CCPCJ on **17 February**
- All speakers must be included in the **credentials**
- If video message only and no other participation - then INDICO is not needed

STATEMENTS

- Statements should be limited to **3 minutes** (approximately 300 words), 5 minutes exceptionally. Chairs of regional groups will be allotted a speaking time of a maximum of **5 minutes**.
- Speakers are also able to address via **pre-recorded video statements** (should be transmitted to the Secretariat by 26 February 2021)
- All the statements made during the high-level segment will be made available on the website of the 14th Crime Congress

GENERAL COMMITTEE - overview

	President	First Vice-President	Chairperson Committee I	Chairperson Committee II	Rapporteur-General	Vice-Presidents
African Group		1 nomination for one of the above offices				6 additional nominations for Vice-Presidents
Asia-Pacific Group	JAPAN	1 nomination for one of the above offices				6 additional nominations for Vice-Presidents
Eastern European Group		1 nomination for one of the above offices				2 additional nominations for Vice-Presidents
Latin American and the Caribbean Group		1 nomination for one of the above offices				4 additional nominations for Vice-Presidents
Western European and Other States Group		1 nomination for one of the above offices				5 additional nominations for Vice-Presidents

Officers: 1 President, 1 First-Vice President, 1 Chairperson of Committee I, 1 Chairperson of Committee II, 1 Rapporteur General and 23 Vice-presidents: 6 from African Group, 6 from Asia-Pacific Group, 2 from Eastern European Group, 4 from GRULAC, 5 from WEOG

GENERAL COMMITTEE – nominations*

President: Asia-Pacific Group, Japan

African Group	Asia-Pacific Group	Eastern European Group	Latin American and Caribbean States	Western European and Other Group
	China			CHAIR OF COMMITTEE II
	Islamic Republic of Iran			Finland
Côte d'Ivoire	Kuwait	Bulgaria		Spain
Morocco				Belgium

* Status 19 January, outstanding nominations should be submitted by 29 January

Further information:

<http://www.crimecongress.org>



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ABOUT DOCUMENTS REGISTRATION REGIONAL PREVIOUS MEDIA SPECIAL EVENTS WORKSHOPS JOURNAL

ABOUT



The United Nations Congress on Crime Prevention and Criminal Justice is the world's largest and most diverse gathering of policy-makers, practitioners, academia, intergovernmental organizations and civil society in the field of crime prevention and criminal justice. The Congresses have been held every five years since 1955 in different parts of the world, dealing with a vast array of topics. They have made considerable impact in the field of crime prevention and criminal justice and influenced national and international policies and professional practices. The Congresses provide a forum for (a) the exchange of views between States, intergovernmental and non-governmental organizations and individual

Useful Resources

- NEW: [Interactive timeline of Congress preparations](#)
- [Overall theme, agenda items and workshop topics](#)
- [Proposed organization of work](#)
- [Information for participants](#)
- [Host country website](#)
- [Ancillary meetings](#)
- [Presentations](#)
- [FAQ](#)

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