



# UNODC

United Nations Office on Drugs and Crime



## SECRETARIAT TO THE GOVERNING BODIES



## MANDATE AND FUNCTIONS

The **Commission on Narcotic Drugs (CND)** and the **Commission on Crime Prevention and Criminal Justice (CCPCJ)** are not only the **primary United Nations policymaking bodies** in their respective thematic areas but also act as **governing bodies** to the **United Nations Office on Drugs and Crime (UNODC)**.

The **Secretariat to the Governing Bodies (SGB)**, embedded in the Division for Treaty Affairs (DTA), is the **main contact point** for Member States on matters pertaining to the work and the competence of the Commissions and acts as **an interface between the Commissions, their subsidiary bodies and UNODC**. SGB also coordinates the organizational and substantive preparations for the **quinquennial United Nations Congresses on Crime Prevention and Criminal Justice**.

## WHAT THE SECRETARIAT DOES

### CND and CCPCJ

The Secretariat provides **substantive, technical and organizational support** to both Commissions. It services the regular and reconvened sessions of the Commissions, by coordinating the preparation and drafting of **pre-session and in-session documentation** and by **facilitating the deliberations** in plenary and the **negotiations of draft resolutions** in the Committee of the Whole. The **side events** held during the regular sessions of the Commissions are also **coordinated** by SGB.

SGB also **supports the Chairs, the Bureaux and Extended Bureaux** of the Commissions and **advises them on substantive, procedural and organizational matters** during the sessions as well as in the intersessional period.

### CND-specific

The Secretariat further assists CND in **organizing its normative, treaty-based work** relating to the **scope of control of substances (scheduling)** stemming from the **three International Drug Control Conventions** (the Single Convention on Narcotic Drugs of 1961, as amended by the 1972 Protocol; the Con-

vention on Psychotropic Substances of 1971; and the United Nations Convention against Illicit Traffic in Narcotic Drugs and Psychotropic Substances of 1988) and works closely with the World Health Organization (WHO) and the International Narcotics Control Board (INCB).

The Secretariat also **supports**, further to the Ministerial Declaration adopted in March 2019, the **work of CND in accelerating the implementation of the joint commitments** to address and counter the world drug problem, **stemming from the 2009 Political Declaration and Plan of Action; the 2014 Joint Ministerial Statement and the 2016 Outcome Document of the thirtieth special session of the General Assembly on the World Drug Problem (UNGASS)**. The Secretariat facilitates in this regard the holding of thematic discussions on the challenges identified in the 2019 Ministerial Declaration, in accordance with a multi-year workplan adopted by the Commission in June 2019.

### CCPCJ-specific

SGB also **supports** the work of CCPCJ, which is the **preparatory and implementing body for the quinquennial United Nations Congresses on Crime Prevention and Criminal Justice**. As a **global forum**, the United Nations Crime Congress enables **the exchange of information and best practices**, as it brings together policymakers and practitioners, as well as parliamentarians, individual experts from academia and civil society. The Crime Congress has an **advisory role vis-à-vis CCPCJ**, which then translates the substantive outcome of the Congress, including the single **Congress Declaration**, into policy action. SGB **assists and advises** the Commission, the host country and other Member States as well as all relevant stakeholders **on substantive, procedural and organizational matters** during the preparations for, the conduct of and the intergovernmental follow-up to the Crime Congresses.

### Subsidiary Bodies of CND

SGB organizes and services the meetings of the subsidiary bodies of the CND in five geographic regions, namely the **Subcommission on Illicit Drug Traffic and Related Matters in the Near and Middle East** as well as the **meetings of the Heads of National Drug Law Enforcement Agencies (HONLEA) for Africa, Asia and the Pacific, Latin America and the Caribbean, and Europe**, respectively. The purpose of these meetings is to strengthen regional and international

cooperation, coordinate activities and identify policy issues, as well as to promote the best ways to address the regional dynamics of the world drug problem. The recommendations of the subsidiary bodies are submitted to CND for its consideration.

## FinGov

SGB also assists the Co-Chairs of the **standing open-ended intergovernmental working group on improving the governance and financial situation of UNODC (FinGov)** in organizing the workplan and meetings of the group. The working group deals with governance and financial matters, the consolidated budget of UNODC, evaluation and oversight, human resources management, mainstreaming a gender perspective into the practices, policies and programmes of the Office, and considers progress made by UNODC in implementing its regional and global programmes.

## ECOSOC

SGB further **coordinates the work of CND and CCPCJ**, which are both functional commissions of the Economic and Social Council (ECOSOC), **with the Council and the other subsidiary bodies of the Council**. The Chairs of CND and CCPCJ are supported in the preparation for, and during, their participation in relevant meetings of the Council, including the Integration Segment and the Management Meetings of the Council.

The Commissions also provide input to the **annual meetings of the high-level political forum on sustainable development (HLPF)**. SGB supports the Commissions in the preparation of their substantive contributions, which showcase their relevance for the implementation of the 2030 Agenda on Sustainable Development in general and of the Sustainable Development Goals (SDGs) and respective targets directly related to the Commissions' mandates.

## General Assembly

The areas of drug control and crime prevention and criminal justice, for which CND and CCPCJ act as the main United Nations policymaking bodies, are also dealt with by the General Assembly, in particular its **Third Committee, which deals with Social, Humanitarian and Cultural Affairs**. For consideration by the

General Assembly of the related agenda items, a **number of substantive documents are prepared and coordinated by SGB**, including the annual “Report of the Secretary-General on international cooperation against the world drug problem” and the “Report of the Secretary-General on the implementation of the mandates of the United Nations crime prevention and criminal justice programme, with particular reference to the technical cooperation activities of the United Nations Office on Drugs and Crime”.

## **Programmatic and promotional work**

SGB runs a project entitled “Support to the work of the Commission on Narcotic Drugs, the Commission on Crime Prevention and Criminal Justice and their subsidiary bodies”.

With the project funds received, SGB is **supporting CND and CCPCJ in strengthening the active engagement by, and cooperation with, other intergovernmental bodies as well as Member States and other relevant stakeholders**, such as United Nations entities and specialized agencies as well as non-governmental actors **at the international, regional and national levels towards fostering the translation into operational action of policy decisions made by the Commissions**. Special attention is thereby given to the needs of Member States and other actors that do not have a permanent representation in Vienna, including through the **facilitation of remote participation**.

A core objective of the project is **promoting and raising awareness of the work of the two Commissions, the CND subsidiary bodies and the United Nations Crime Congresses during relevant meetings and events outside Vienna and through the establishment and maintenance of a number of dedicated websites and databases as well as through social media channels (Twitter, Flickr, Instagram) and the production of audio-visual material on related substantive matters**.

## THE TEAM

The Secretariat to the Governing Bodies is a small team of dedicated staff members, whose Chief also acts as Secretary of CND, CCPCJ and the United Nations Crime Congresses and who leads and coordinates the work of the team. The current Chief of the Secretariat to the Governing Bodies is Ms. Jo Dedeyne-Amann.

### Further information is available at:

[cnd.unodc.org](http://cnd.unodc.org)  
[ccpcj.unodc.org](http://ccpcj.unodc.org)  
[unodc.org/2019MDFollow-Up](http://unodc.org/2019MDFollow-Up)  
[crimecongress.org](http://crimecongress.org)



[@CND\\_tweets](https://twitter.com/CND_tweets)  
[@CCPCJ](https://twitter.com/CCPCJ)  
[@ungass2016](https://twitter.com/ungass2016)



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