

UNITED NATIONS VOLUNTARY TRUST FUND FOR VICTIMS OF TRAFFICKING IN PERSONS, ESPECIALLY WOMEN AND CHILDREN



**UN VOLUNTARY TRUST FUND FOR
VICTIMS OF TRAFFICKING IN PERSONS**



Call for Proposals

UNITED NATIONS
TRUST FUND
FOR VICTIMS OF HUMAN TRAFFICKING



WEBINAR TOPICS COVERED:

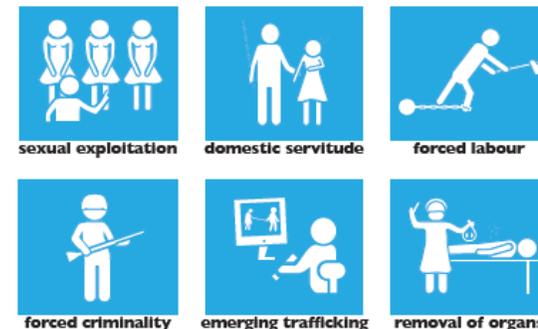
- Introduction to the UN Voluntary Trust Fund for Victims of Human Trafficking
- 5th Call for Proposals
 - Thematic focus & priority issues
 - Eligibility requirements
 - Application Procedure
 - Lessons Learned & Common Errors

INTRODUCTION TO THE TRUST FUND

- Managed by UNODC, the UN Voluntary Trust Fund for Victims of Human Trafficking was established by General Assembly Resolution 64/293, Article 38, the [UN Global Plan of Action to Combat Trafficking in Persons](#) in July 2010

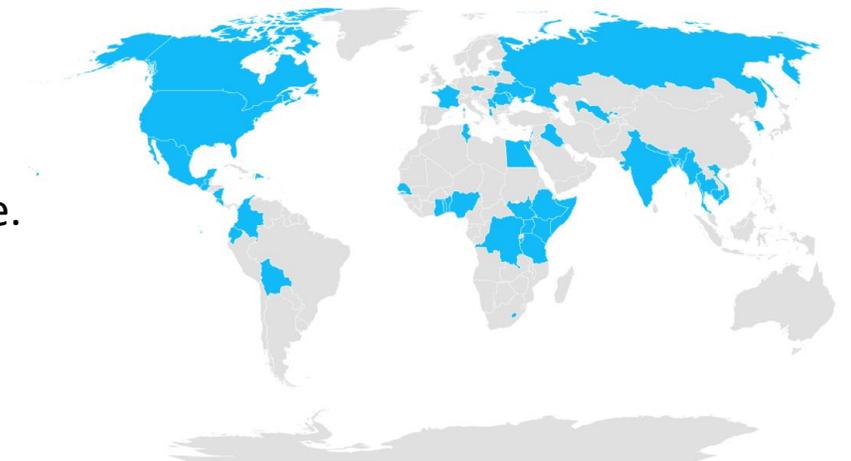
*“Establish the United Nations Voluntary Trust Fund for Victims of Trafficking in Persons, Especially Women and Children, to **provide humanitarian, legal and financial aid to victims of trafficking in persons** through established channels of assistance, such as governmental, intergovernmental and non-governmental organizations”*

- Through supporting specialized NGOs, UNVTF ensures victims of trafficking are identified, treated humanely, and provided with direct assistance, protection and support.
- UNVTF emphasizes a [victim-centred approach](#) that aligns with the “3P” paradigm of “Prevention”, “Prosecution” and “Protection”, formulated under the Trafficking in Persons Protocol.



OUR GLOBAL IMPACT

- The UNVTF global impact is demonstrated through its **small grants programme** which awards multi year grants to specialized NGOs around the world that provide critical assistance to victims.
- UNVTF **SUPPORTS 3,500 VICTIMS EVERY YEAR**
- **USD 4.8 million** funded to over **90** NGOs in more than **50** countries
- 4th Grant Cycle: **USD 2.5 million** reserved, 2 sub-programmes for **emergency** and **comprehensive** aid
- In 2020 UNVTF awarded **USD 1.1 million** grant to a record **32** projects from **24** countries
- 5th Call for Proposals – 500+ projects received: largest outreach response.



GLOBAL GEOGRAPHICAL DISTRIBUTION OF UNVTF-FUNDED PROJECTS

5TH CALL FOR PROPOSALS - DEADLINE: 9 JULY 2021

- The 5th Grant Cycle offers **two sub-grant programmes** for which applicants can apply: a) emergency humanitarian aid for swift response to the needs of victims and b) comprehensive medium-term direct assistance.
- UNVTF launched **Sub-grant Programme 2** of its 5th CfP on 9 June 2021. **Deadline:** Friday, 9 July 2021, 23:59 Vienna time.
- **Location:** This is a global call for proposals.
- **Duration:** All activities financed by this sub-programme must be implemented within 12 to 24 month
- **Award Amount:** USD 20,000 to USD 60,000 will be considered for award. *Grant awards will not exceed the entity's annual income for the previous fiscal year.*
- All pertinent information is contained in the **Guidelines** found at our website.

THEMATIC FOCUS & PRIORITY ISSUES

- **Priority populations:** **projects that target women and girls**; *projects targeting men and boys as well as persons of non-binary gender will also be considered.*
- **Priority situations:** victims of human trafficking identified **among large movements of refugees and/or migrants**, including internally displaced persons; **victims of human trafficking identified in or fleeing from areas where armed conflict** is taking place or has recently taken place; or where there is **instability caused by a breakdown of law and order.**
- **Priority forms of exploitation:** • **sexual exploitation** • **forced labour** • **organ removal** • **forced begging** • **forced criminal activity** • **forced marriage** • **production of pornographic material** • **recruitment of children into armed groups**
- **Priority Indicative activities:** • **medical assistance** • **material assistance in the form of food, clothing etc.** • **shelter** • **legal advice** and representation aimed at securing legal status and/or remedies • **psychosocial assistance** • **education and/or vocational training** • assistance with **family reunification and/or repatriation** with full consent of the victim, **Advocacy campaigns** aimed at preventing criminalisation and stigmatisation will also be considered.

ELIGIBILITY CRITERIA

In order to be eligible for a grant, applicants must:

- be a **non-profit making organisation** (CSOs including NGOs, CBOs) registered under the relevant Laws of the country where it is registered, and in the country where it will be implementing the proposed project;
- have been **registered by 9 July 2019**;
- be directly responsible for the preparation and management of the project, i.e. not acting as an intermediary;
- demonstrate prior experience of **at least two (2) years implementing activities** in the area of **direct assistance to victims of trafficking in persons** in line with the TIP Protocol.
- have a bank account in the organisation's name;
- take all appropriate measures to prevent sexual exploitation and abuse.

ELIGIBILITY OF PROJECTS

The following types of project proposals are **not eligible** for funding:

- **Project proposals which discriminate** against individuals or groups of people on grounds of their gender, sexual orientation, religious beliefs or ethnic origin;
- Projects focusing **solely on campaigning** or **solely on awareness-raising**;
- Projects designed solely to **produce studies, publications or newsletters**, or to **conduct research**;
- Activities that fall within the core mandate of the UNODC, except victim protection and assistance;
- Project proposals concerned only or mainly with **individual sponsorships for participation in workshops, seminars, conferences, congresses**;
- Project proposals concerned only or mainly with individual **scholarships for studies or training courses**;
- **Credit or loan schemes**;
- **Debts and provisions** for losses or debts;
- Project proposals which consist exclusively or **primarily of capital expenditure** e.g. land, buildings, equipment, vehicles, etc;
- Scholarships, sponsorships and school fees; Cash donations; **Political party and religious activities**;
- Project proposals which provide funding for terrorist activities

ELIGIBILITY OF COSTS

The following costs are not eligible:

- [Direct financial compensation to victims](#);
- [Debts and provisions](#) for losses or debts;
- [Interest](#) owed;
- [Salary top-ups](#) and similar emoluments to government employees
- Items already financed in another framework, i.e. existing capacity should not be included in the budget;
- Purchases of land or buildings
- Currency exchange losses;
- Taxes, including VAT, unless the Beneficiary (or the Beneficiary's partners) cannot reclaim them and the applicable regulations do not forbid coverage of taxes;
- Credit to third parties;

SUPPORT FOR POTENTIAL APPLICANTS

- Potential applicants were invited to submit any requests for clarification in writing by 21 June 2021.
- UNODC will prepare written responses to timely clarification requests and published these for the information of all potential applicants on **25 June 2021**.
- Those who receive requests for information should direct potential applicants to the website for the published responses: <https://www.unodc.org/unodc/en/human-trafficking-fund/2021-call-for-proposals-sub2.html>

APPLICATION PROCEDURE

All applications must be in **English** or **French**. Hand-written applications will not be accepted.

Documents to be submitted for application :

- Project proposal application form
- Project budget
- Copy of **original registration certificate** as evidence for legal credentials of the organisation and registration by 9 July 2019;
- **Audited organisational financial statements** for the last fiscal year. In the absence of audited statements, other official financial documents, signed by an authorised representative and demonstrating annual income and expenditures will be accepted;
- Proposals involving partner contributions must include evidence of secure funding
- Declaration

EVALUATION PROCEDURE: LESSONS LEARNED & COMMON ADMINISTRATIVE ERRORS

If the first assessment of the application reveals that any of administrative issues are not adhered to, the application may be rejected solely on that basis and the application will not be evaluated further.

Common errors:

- Applications submitted after the deadline
- **Unduly filled documents OR not using current CfP application form template** (forms of previous CfP not acceptable)
- Missing documents – or sharing documents through links which cannot be accessed or require a password.
- **Unsigned financial documents** → do not submit excel documents without signature by an authorized representative
- Financial documents do not display any income or expenditures e.g., bank statement or a partner agreement with funding sources.
- **Previous grantees** failing to re-submit financial documents → assumption that previous docs are sufficient.
- Unsigned declaration
- **Request amounts above maximum 60K** in OR differ across application and budget.
- Discrepancies in application form and budget, e.g., planned activities, personnel, number of beneficiaries

EVALUATION PROCEDURE:

Technical assessment of full proposals

The quality of the project proposals are assessed in evaluation criteria set in the Guidelines based on **CAPACITY, QUALITY** and **VALUE FOR MONEY**. Each application is scored on how well it meets the criteria:

Evaluation criteria	Weighting
1. Capacity of the Organization	20
1.1 The organization has a proven track record of providing direct assistance to victims of trafficking in persons	20
2. Quality of the Project Proposal	70
2.1 The proposed project provides a clear and well-judged response to the objectives (see 1.2) and thematic focus (see 1.3) of this grants programme	8
2.2 The proposed project focuses on women and girls (see 1.3)	10
2.3 The proposed project focuses on victims of human trafficking identified in priority situations (see 1.3) i.e. among large movements of refugees and/or migrants, including internally displaced persons; and/or in or fleeing from areas where armed conflict is taking place or has recently taken place, or where there is instability caused by a breakdown of law and order (see 1.3)	7.5
2.4 The proposed project focuses on sexual exploitation in a tailored, meaningful manner (see 1.3)	10
2.5 The proposed project focuses on priority forms of exploitation in a tailored, meaningful manner including sexual exploitation, forced labour, organ removal, forced begging, forced criminal activity, forced marriage, production of pornographic material and/or recruitment of children into armed groups (see 1.3)	7.5
2.6 The proposed project focuses on the priority activities of this sub-programme (see 1.3)	10
2.7 The proposed activities are clearly defined	7
2.8 The proposal demonstrates knowledge of current provision for victims of trafficking in persons in its location; and presents a viable and sustainable approach to working in partnership with other entities, including governments.	10
3. Value for money	10
3.1 Economy – proposed costs are necessary and realistic; Efficiency - proposed costs are proportionate to proposed activities; and Effectiveness – proposed activities are likely to achieve positive results	10
Maximum total score	100

EVALUATION PROCEDURE: LESSONS LEARNED & COMMON SUBSTANTIVE MISTAKES

Technical assessment of full project proposals

Common errors:

- No direct TIP experience listed OR previous projects focused on *capacity building* and *awareness-raising* listed to demonstrate *a proven track record of direct assistance to TIP victims* → rather than priority activities i.e. medical support, shelter, legal aid.
- High staff costs in the budget → low value for money for victim assistance
- Vague descriptions on the actual number of DIRECT beneficiaries to be assisted which cannot be quantified → proposal should not:
 - indicate only the number of *indirect* beneficiaries
 - calculate the number of direct + indirect beneficiaries together
- Discrepancies in the application form versus budget, e.g., planned activities, personnel, number of beneficiaries → needs to be consistent

1.2 Prior experience in implementing similar activities

Number of years implementing activities in the area of direct assistance to victims of trafficking in persons in line with the [Protocol to Prevent, Suppress and Punish Trafficking in Persons, Especially Women and Children, supplementing the United Nations Convention against Transnational Organized Crime](#)

Click or tap here to enter text.

Please provide a description of up to three recent projects through which the applicant has provided direct assistance to victims of trafficking in persons

SELECTION OF PROJECTS

Provisional selection

Eligible project proposals are then ranked according to the technical assessment scores awarded.

A list of provisionally selected applications is developed, taking into consideration **funding available** and the **geographical reach and balance**.

APPROVAL AND AWARD

Applicants are informed of UNOV/UNODC's decision concerning their application.



CONCLUSION

THANK  YOU

For more information, please visit our website at unodc.org/UNVTF or
contact unodc-victimsfund@un.org

HAVE A HEART FOR VICTIMS OF HUMAN TRAFFICKING

