

Questions and Answers

For Call for Proposal Seventh Cycle of the UNVTF Small Grants Programme, Sub-grant programme one

Question 1: Our nonprofit is interested in applying for the recent grant proposed in related to victims of human trafficking. In looking through the provided documents and templates to provide UNODC with all the requested information, we noticed that the Budget Template link to the document was not functional. In downloading the document, a notification is provided stating that the document is unreadable. Would another version of the budget template be able to be provided to us so we can fulfill all of the requirements?

Answer 1: The link is functional. Changing the browser might be helpful to open the budget template/ Microsoft Excel, Windows 10 Enterprise

Question 2: Can we know more about the applying, how it works and what we need to do to be a part of the program.

Answer 2: All information is available in the Guidelines for grant applicants [2023 Call for Proposals](#)

Question 3: Bonjour , nous avons reçu votre appel à proposition et notre organisation veut soumettre sa candidature à cette manifestation d'intérêt. Est-il possible d'avoir le formulaire en langue Française , c'est à dire la version française des formulaires et merci de votre compréhension

Google translation into English:

Hello, we have received your call for proposals and our organization wants to apply for this expression of interest. Is it possible to have the form in French, that is to say the French version of the forms and thank you for your understanding

Answer 3: All documents including the Call for Proposals and accompanying annexes that the applicants are required to read and fill are available only in English. Applicants are welcome to submit their applications and other information in French.

Question 4: We are Non-government Organization and our goals are to help and protect displaced people, returnees, refugees, poor, Jobless, homeless people by facilitating their living standards, in addition to youth and women empowerment through capacity building, career and enterprises development to improve their living conditions. My question is: are we eligible to response to UNVTF Small Grants Programme 2023 call for proposal?

Answer 4: Please refer to para 2.1 Eligibility of applicants for the eligibility criteria https://www.unodc.org/documents/human-trafficking/Human-Trafficking-Fund/CfP7-1/7CfP_SGP1_Guidelines_for_Grant_Applicants.pdf

Question 5: we are requesting you to send us an application form and guideline both soft and hard copy in order to be in track of your procedures of accessing funds.

Answer 5: Applications must be submitted by email to unodc-victimsfund@un.org titled “*Application for UNVTF Small Grants Programme 2023*”. Please refer to para 3.3 Where and how to send the application

https://www.unodc.org/documents/human-trafficking/Human-Trafficking-Fund/CfP7-1/7CfP_SGP1_Guidelines_for_Grant_Applicants.pdf

Question 6: Can we present our proposal to you in Arabic?

Answer 6: Application forms (Annex A – Project Proposal along with workplan, and Annex B – Project Budget) can be submitted in Arabic please refer to para 3.3. Application forms

https://www.unodc.org/documents/human-trafficking/Human-Trafficking-Fund/CfP7-1/7CfP_SGP1_Guidelines_for_Grant_Applicants.pdf

Question 7 : Sans vouloir vous embêter, nous avons quelques points qui nous freinent ; après avoir parcouru tous les documents à compléter, nous nous sommes rendu compte que nous avons la capacité à devenir partenaire, de rendre des beaux et bons résultats et rendre un service grandiose à la communauté ; mais nous sommes nouvellement créés et nous n’avons pas de financement quelconque. Après s’être inscrit au portail des partenaires des Nations Unies, nous n’avons pas eu l’identifiant de partenaire valide pour nous permettre de soumettre notre candidature. Que pouvons nous faire.

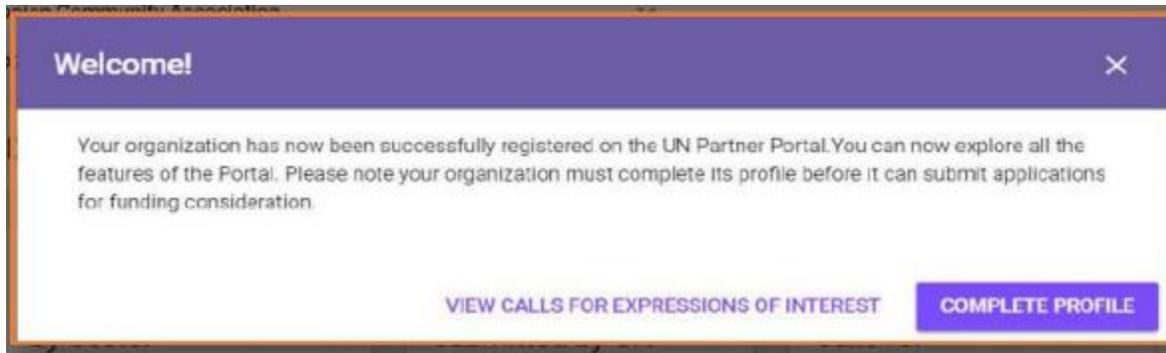
Google translation into English:

Without wanting to bother you, we have a few points that slow us down; after going through all the documents to be completed, we realized that we have the ability to become a partner, to deliver beautiful and good results and to render a great service to the community; but we are newly created and we do not have any funding.

After registering in the UN Partner Portal, we did not have the valid Partner ID to enable us to submit our application. What can we do

Answer 7: In order to be eligible for a grant, applicants must demonstrate prior experience of at least two (2) year implementing activities in the area of direct assistance to victims of trafficking in persons in line with the Protocol to Prevent, Suppress and Punish Trafficking in Persons, Especially Women and Children, supplementing the United Nations Convention against Transnational Organized Crime or in providing other services to vulnerable populations including IDPs and forcibly displaced persons;

For UNPP registration: Please refer to the detailed guide on how to register on UNPP here: [Registration – United Nations Partner Portal \(zendesk.com\)](#). Please click on complete profile at the end.



Question 8: The information on your website (<https://www.unodc.org/unodc/en/human-trafficking-fund/2023-call-for-proposals.html>) tells us that we must apply via the Partner portal:

<https://www.unpartnerportal.org/>

But your call is not there. There are 21 calls listed, but not one of them is yours.

Can you please explain how we can apply for this call?

The portal dashboard indicates that there have been approx 200 calls in the last 10 days. But when the user clicks "view all" to obtain details, only 21 calls are listed.

We are concerned that the information in this portal is false and misleading.

It is important not to mislead or distract NGOs with wrong information, as they have limited time and funds. Incorrect information hurts our vulnerable beneficiaries, as our ability to assist them is reduced.

Answer 8: All applicants must complete registration in the [UN Partner Portal](#) (UNPP) and submit the application by email to unodc-victimsfund@un.org

Call of proposal was published <https://www.unodc.org/unodc/en/human-trafficking-fund/2023-call-for-proposals.html> and not in the UNPP

Question 9: I have completed my registration on the UN Portal. Is it considered enough, or should I get secure a valid Partner ID? How could I get it then?

Answer 9: Applicant must secure a valid Partner ID at the time of submission. Please see instruction [Registration – United Nations Partner Portal \(zendesk.com\)](#)