



UNODC

United Nations Office on Drugs and Crime
Regional Office for the Middle East and North Africa

I. Position Information

Post Title:	National Project Officer (Law Enforcement at Airports)
Agency:	UNODC
Type of Contract:	Service Contract, SB-4
Duration of Contract:	12 months (renewable upon satisfactory performance and availability of funds) AIRCOP Regional Coordinator based at the UNODC Regional Office in Cairo; and under the overall supervision of the Regional Representative of ROMENA and AIRCOP Global Coordinator at the UNODC Regional Office in Dakar.
Supervisor:	
Duty Station:	Cairo, Egypt

II. Organizational Context / Background

Organized crime groups have long focused on speeding up transportation of drugs and other illicit goods by using ships, containers or aircrafts and on transporting ever larger amounts of drugs, and illicit goods. As the global number of air passengers is expected to double in the coming 20 years, the growing connectivity offered by airlines is prone to exploitation by high-risk and suspicious passengers, such as illicit traffickers, but also terrorists (including potential foreign terrorist fighters and returnees) or victims of human trafficking. Across the globe, the increased use of express mail, baggage on rush and rip off, etc. have also been recorded as emerging methods of trafficking by air.

The Airport Communication Project (AIRCOP) is a multi-agency project based on the cooperation between UNODC, INTERPOL and the World Customs Organization (WCO) that aims at strengthening the capacities of participating international airports in Africa, Latin America, the Caribbean and the Middle East to detect and intercept drugs, other illicit goods and high-risk passengers in origin, transit and destination countries with the overall objective of disrupting the illegal criminal networks.

The 2030 Agenda for Sustainable Development adopted in 2015 has put “promoting just, peaceful and inclusive societies (Goal 16)” among its main goals of transforming the world. Cross border illicit trafficking and transnational organized crime related with terrorism are internationally emphasized as global terrorism threats. By reinforcing information collection and analysis capacities to effectively detect and combat organized crime and terrorism, AIRCOP will be contributing to achieving the post-2015 global agenda (Goal 16.a) “Strengthen relevant national institutions, including through international cooperation, for building capacity at all levels, in particular in developing countries, to prevent violence and combat terrorism and crime”.

The Regional Office in Cairo is implementing AIRCOP in the Middle East and North Africa within the “Regional Programme for the Arab States to Prevent and Combat Crime, Terrorism and Health Threats, and to Strengthen Criminal Justice Systems, in line with International Human Rights Standards (2016-2021)”, and under the overall guidance of the Regional Representative for the Middle East and North Africa (ROMENA) and the substantive guidance of the AIRCOP Global Coordinator (based in Dakar, Senegal).

UNODC Regional Office for the Middle East and North Africa (ROMENA) requires a National Programme Officer on law enforcement at airports to support substantive and operational implementation of AIRCOP activities in the MENA region.

The incumbent will be working under the direct supervision of the Regional AIRCOP Project Coordinator for MENA (based in Cairo), and the overall guidance of the UNODC ROMENA Regional Representative and the AIRCOP Global Coordinator (based in Dakar).

III. Functions / Key Results Expected

Summary of key functions:

- The National Programme Officer will support the Regional Coordinator in the implementation of the UNDOC/WCO/INTERPOL Airport Communication Project (AIRCOP) in the Middle East and North Africa; contributing to formulating, planning, implementing and reporting on technical assistance activities at the national, sub-regional and regional level, in accordance with the UNODC/AIRCOP overall programme strategy;
- The National Programme Officer will support the development and delivery of AIRCOP technical assistance activities in participating countries within the MENA region aiming at strengthening law enforcement response against all forms of trafficking by air and other forms of airport crimes.

Specific tasks to be performed by the National Project Officer:

- Participate in and contribute to the development and delivery of technical assistance activities (training and mentoring sessions, best-practices exchange programmes and regional training events), including the substantive, organizational and coordination arrangements as well as drafting of missions/activities reports;
- Keep abreast with latest national and regional developments in the MENA region in relation to illicit trafficking, border control and terrorism at/through international airports and the technical needs thereof, and document lessons learnt and best practices to support the customization of the technical assistance activities;
- Support the identification and liaising with training providers and contribute to the development of the training programmes for law enforcement officers to combat illicit trafficking (drugs, arms, migrants, contraband, etc.) and foreign terrorist fighters at international airports;
- Coordinate and participate in administrative, financial and substantive support to activities including liaising with the national authorities, implementing partners and trainers to ensure the smooth implementation of the activities;
- Participate in needs assessment missions and in substantive discussions with national authorities, prepare background papers, correspondence with governmental institutions and presentations, draft mission reports, and develop technical assistance proposals;
- Prepare and/or contribute to funding proposals for donor countries, implementation reports,

briefing notes, draft research, technical reports/studies, manuals, etc.;

- Promote and strengthen at the working level collaborative initiatives between UNODC and other UN agencies;
- Assist in the preparation and present annual detailed work plans including estimated budget and attribution of responsibilities, as well as the timely and accurate submission of progress and financial reports;
- Assist in the planning of the procurements of goods and services, including preparation of Terms of Reference for consultants, as per project activities and in line with UN procurement regulations and financial rules;
- Perform any other duties as required.

Note: this post is of a regional nature and requires frequent travel, including to conflict and post-conflict countries.

IV. Impact of Results

The National Programme Officer will participate in the implementation of AIRCOP activities in the Middle East and North Africa and in expanding and developing AIROCP network. This will contribute to strengthening the capacities of international airports in the region to detect and intercept drugs, other illicit goods and high-risk passengers, including foreign terrorist fighters, in origin, transit and destination countries.

Performance indicators are the quality, appropriateness, value and timeliness of contributions, organizational and substantive input provided to UNODC/AIRCOP activities in Middle East and North Africa.

V. Competencies

Professionalism: Knowledge of concepts, policies and practices in the field of law enforcement at national and international level including investigation and prevention and control of crime at airport settings; familiarity with the concepts as applied to the Middle East and North African context; Ability to identify and contribute to the solution of problems/issues; Good research and analytical skills;

Excellent project implementation coordination and related document drafting skills; knowledge of project management/development, including financial management, strategic planning, monitoring and reporting;

Capacity to consider one's work in the broader context of the team; Strong presentation skills; Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations;

Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Client Orientation: Establishes and maintains productive partnerships with all relevant stakeholders in the Middle East and North Africa, identifies clearly their needs to develop and implement legal, policy and other responses. Ensures continuous dialogue with the stakeholders monitoring the relevant developments and undertaking the necessary adjustments; meets timeline for delivery of technical assistance and other services and products.

Considers all those to whom services are provided to be “clients ” and seeks to see things from clients’ point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients’ needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients’ environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

Planning and organizing: Ability to develops clear objectives in accordance with agreed upon strategies; to identify tasks and activities that have to be dealt with as a matter of priority; to adjust priorities if required; to allocate appropriate time and resources to completing tasks; to anticipate risks and to adopt corrective measures in the course of planning and executing activities; to use time in an effective manner.

VI. Recruitment Qualifications	
Education:	<ul style="list-style-type: none"> • Advanced university degree (Master’s degree or equivalent) in the fields of criminology, law, public administration or equivalent education from recognized national police/customs learning college with specialization in crime prevention or law enforcement. A first-level university degree or equivalent academic education, with additional years of qualifying experience may be accepted in lieu of the advanced university degree.
Experience:	<ul style="list-style-type: none"> • At least five (5) years of relevant professional experience in the field of law enforcement, border management or criminal investigation and/or security sector management, illicit trafficking, crime and/or terrorism is required; • Good knowledge of the Middle East and North Africa and of the institutional setups in the region to combat against organized crime and terrorism are required; • Excellent drafting and strong presentation skills are required; • Experience in the operational fight against crime at airports is an asset; • Experience in the field of international technical cooperation, project management and implementation is desirable; • Experience in organizing training and mentoring activities in countering organized crime and terrorism is an asset; • Working experience in United Nations field offices or field missions in a developing country is desirable; • Readiness to travel across Middle East and North Africa.
Language Requirements:	<ul style="list-style-type: none"> • Fluency in written and oral English and Arabic languages, with excellent document drafting skills, is required. • Knowledge of French is an asset.

Interested candidates should submit their duly filled P.11 [form](#) and a cover letter explaining why they think they are the best candidate for the position to unodc-egythr@un.org; by **close of business 08.05.2021** writing in the subject line the title of the post.