UNODC Vacancy Announcement

Post Title: National Programme Officer (Container Control) (ROSEAP/2021/SC/013)

Duty Station: UNODC Regional Office for Southeast Asia and the Pacific Bangkok, Thailand

Type of Contract: Service Contract (SB-4/SC-8 level)
Open to Thai national only

Remuneration: Starting Baht 1,145,400 per annum

Duration: One year with possibility of renewal subject to funding availability

Application deadline: Tuesday 5th October 2021 (Midnight Bangkok Time)

I. Background Information

The United Nations Office on Drugs and Crime (UNODC) is a global leader in the fight against illicit drugs and international crime, including terrorism. It is a leading provider of specialized assistance to Governments for addressing legal, criminal justice and rule of law aspects to counter narcotics, crime prevention and terrorism. It operates in all regions of the world through an extensive network of field offices.

The UNODC Regional Office for Southeast Asia and the Pacific, based in Bangkok, Thailand, seeks to recruit a National Programme Officer (NPO) to support the implementation of activities under the UNODC – World Customs Organization (WCO) Container Control Programme (CCP), including its Law Enforcement Assistance Programme to Reduce Tropical Deforestation (LEAP) in South Asia, Southeast Asia and the Pacific. The work will focus on assisting law enforcement work in detecting and inspecting high-risk (container) shipments, including timber trafficking, thereby liaising with national counterparts and promoting inter-agency cooperation.

Under the overall guidance of the UNODC Regional Representative for Southeast Asia and the Pacific, the incumbent will perform his/her duty under the direct supervision of the CCP Regional Coordinator for South Asia, Southeast Asia and the Pacific, based in Bangkok, Thailand as his/her first reporting officer.

II. Functions / Key Outputs Expected

The incumbent will fulfil the functions of a National Programme Officer for UNODC activities in selected countries in South Asia, Southeast Asia and the Pacific. S/he will also provide support, as needed, to other initiatives implemented in those regions
More specifically, the incumbent will fulfil the following tasks:

- Support the UNODC-WCO Container Control Programme (CCP) Team at UNODC ROSEAP in Bangkok, Thailand, thereby liaising with and mobilizing relevant national authorities in selected countries in South Asia, Southeast Asia and the Pacific to maintain and expand partnerships and to ensure their contribution and engagement towards related projects.
- Contribute to planning, implementation, management and delivery of technical assistance activities in the areas of law enforcement, (containerized) trade supply chain security, and illegal timber trafficking in accordance with the overall UNODC strategies and priorities, and in close collaboration with national counterparts (e.g. government, private sector).
- Assist in designing activities related to the management, implementation and monitoring of assigned projects.
- Provide substantive support to programme activities as follows:
  - Drafting of concept notes, project ideas and project documents;
  - Elaboration of budgets and workplans according to donors’ requirements;
  - Organization of training activities, workshops and national/regional meetings.
- Advise and support the Regional CCP Coordinator and national Port Control Unit (PCU) and Air Cargo Control Unit (ACCU) officials on issues related to transnational organized crime and timber trafficking in the region.
- Provide support in reviewing and revising budgets, inventory lists, Notes to the File and others.
- Identify and prioritize requirements for training activities, ensure appropriate nominations and conduct respective training arrangements.
- Identify consultancy needs, develop terms of reference for the proposed positions and assist in the identification, selection and recruitment of consultants and instructors.
- Support the Regional CCP Coordinator in the communication with counterparts.
- Participate in needs assessment missions and substantive discussions with authorities and contribute to the drafting of mission reports.
- Act as a CCP Focal Point at UNODC ROSEAP for questions related to containerized trade supply chain security and matters related to illegal deforestation in all three regions (South Asia, Southeast Asia, Pacific).
- Perform other duties as required.

### III. Impact of Results

The key results have an impact on the success of the CCP/CCP LEAP within specific areas of law enforcement cooperation. Design, operation, implementation and programming of CCP activities have a positive effect on key results, namely the creation of a variety of sustainable strategic partnerships. Smooth implementation of assigned project activities and collaboration with national authorities will enhance law enforcement capacities in the regions and improve inter-agency cooperation.
IV. Competencies and Critical Success Factor

**Professionalism:**
- Has knowledge and understanding of law enforcement-related theories, concepts and approaches of aspects in risk management, risk assessment and risk profiling.
- Knowledge of and/or practical experience in the area of organizing/delivering training programmes in the field of risk profiling, drugs- and precursor chemical identification, fight against environmental/organized crime would be an asset.
- Has knowledge of the mandates of the United Nations Office on Drugs and Crime (UNODC).
- Has good research and analytical skills and is able to identify issues, analyze and participate in the resolution of issues/problems.
- Is able to apply judgment in the context of assignments given, plan own work and manage conflicting priorities. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

**Communication:**
Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

**Planning, organizing and managing performance:**
Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

V. Recruitment Qualifications

| Education: | Thai National with advanced University degree or equivalent in political science, law, international relations, criminology or a related field is required or a first university degree in similar fields in combination with additional years of qualifying experience. |
| Experience: | • A minimum of two (2) years work experience for Bachelor's or up to two (2) years of Master's holder of progressively responsible experience in working with law enforcement at the national and/or international level is required.  
• Past experience in implementing technical assistance projects having a focus on law enforcement and criminal justice is required.  
• Direct, hands-on experience with project beneficiaries and local government authorities is required, as well as experience in programme monitoring and reporting.  
• Knowledge of government procedures linked to technical assistance is desirable. |
• Past experience in liaising with mid- to high-level government officials is desirable.
• Work experience with the United Nations or similar international organization(s) is desirable.

Language Requirements: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English and Thai is required. Knowledge of other United Nations official languages is an asset.

Other:
• Experience in the use of computers and office software packages (MS Word, Excel, etc.) and knowledge of spreadsheet and database packages is desirable;
• Experience in handling web-based management systems is desirable.

HOW TO APPLY:

Interested applicants should submit the following documents:
(a) Letter of interest clearly stating suitability for the position;
(b) UN Personal History Form and detailed curriculum vitae based on the criteria stated above.
UN Personal History Form can be downloaded from http://www.unodc.org/southeastasiaandpacific/en/who-we-are/job-opportunities.html

Please submit the application by e-mail to: unodc-roseapreoucruitment@un.org

Application deadline Tuesday 5th October 2021 (Midnight Bangkok Time)

Note: (a) Please clearly indicate the position you are applying for in the subject line of the email.
(b) Failure to submit supporting documents as specified in the advertisement will result in an incomplete application. Applicants who submit incomplete applications will NOT be considered.

Due to the high volume of applications, only pre-selected candidates will be contacted.

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