

CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

CONSULTANCY ANNOUNCEMENT

TERMS OF REFERENCE

POSITION TITLE	:	Workshop Facilitator and Coordinator -SADC Model Law
ORGANIZATION	:	United Nations Office on Drugs and Crime
TYPE OF CONTRACT	:	Individual Contract
REGIONAL OFFICE	:	Pretoria, South Africa
DUTY STATION	:	Home-based
TITLE OF SUPERVISOR	:	UNODC GBV Project Officer (in partnership with SADC Parliamentary Forum)
PROPOSED PERIOD	:	19 April – 21 June 2021
ACTUAL WORK TIME	:	45 days
FEE RANGE	:	\$ 380 - \$ 460

1. BACKGROUND OF THE ASSIGNMENT:

The Southern African Development Community Parliamentary Forum (SADC-PF) proposed a process of drafting a model law on Gender Based Violence in the SADC region in response to the prevailing shortfalls in legislation on Gender-Based Violence and the chronic implementation gap across the region. Some countries in the region are either in the process of reviewing laws related to Gender-Based Violence and accelerating efforts to address the implementation gaps. There is also significant activity across the region relating to prevention and responses to Gender-Based Violence at local and national levels. A model law can guide these initiatives and interventions and ensure that they adhere to regional and international human rights frameworks considering the increased vulnerability due to statelessness, unequal nationality rights and forced displacement. A technical working group has been formed to guide the development of the model law, to which UNODC is an integral member.

2. PURPOSE OF THE ASSIGNMENT:

UNODC in partnership with the Southern African Development Community Parliamentary Forum (SADC-PF) wishes to engage the services of a Consultant to organize and facilitate consultations with SADC Jurists, Lawyers and Human Rights Commissioners to inform the development of the SADC Model Law on GBV.

The Consultant will carry out the proposed consultancy, under the overall guidance and supervision of the UNODC GBV Project Officer in partnership with SADC PF.

3. SPECIFIC TASKS TO BE PERFORMED BY THE CONSULTANT

The consultant will report to UNODC GBV Project Officer, in collaboration with other consultants and contractors supporting the SADC GBV Model Law process. Specific Deliverables pertain to:

1. To generate a list and contact details of possible stakeholders as part of the consultation on the SADC Model Law on GBV
2. Facilitate at three separate virtual workshop targeting lawyers, judges and human rights commissioners for the purpose of stakeholder consultations for the GBV Model Law process.
3. Present two papers at each of the virtual webinars on: “ Gender Based Violence as a Human Rights Issue” and “ Shortfalls in GBV Legislation in the SADC Region – An Overview”. In addition present a power point overview on the SADC Model Law on Gender Based Violence” and facilitate participants’ input.

6. DATES AND DETAILS OF DELIVERABLES/PAYMENTS:

Deliverable	Output	Days Worked	To be accomplished by:
A.	Updated list of relevant stakeholders, including contact details, to be invited to each of the 3 consultations	2	19 April 2021
B.	Prepare the content for presentation at each of the webinars: <ul style="list-style-type: none"> - A paper on: “Gender Based Violence as a Human Right. - A paper on: “ Shortfalls in GBV Legislation in the SADC Region – An Overview” - A power point overview on the SADC Model Law on Gender Based Violence 	6	26 April 2021
C.	Organise and facilitate 3 virtual meetings with a separate targeted stakeholders of jurists, lawyers, HR Commissioners	20	24 May 2021
D.	Submit 3 final consultation meeting reports with updated input, in English, of the discussions received from virtual meetings for each consultation rounds.	17	21 June 2021
	Total	45 days	

The payment fee will be paid as per the common UN rules and procedures and in two instalments:

- The first instalment of 25% the total cost of the contract will be paid upon completion of the first deliverable (Deliverables A)
- The second instalment of 50% the total cost of the contract will be paid upon completion of the 3 virtual meetings (Deliverables B)
- The third instalment of 25% the total cost of the contract will be paid after the delivery of the

final report has been submitted, assessed, and approved by UNODC ROSAF and SADC PF (Deliverables C & D)

EVALUATION CRITERIA/EXPERTISE SOUGHT (REQUIRED EDUCATIONAL BACKGROUND, YEARS OF RELEVANT WORK EXPERIENCE, OTHER SPECIAL SKILLS OR KNOWLEDGE REQUIRED):

- An advanced university degree (Master's degree or equivalent) in the fields of law, criminology, political science, international relations, or related fields of degree. Additional certification or other qualification in training design and delivery is an advantage.
- At least 8 years of professional experience in the legal field and related areas is desirable
- Practical professional experience in the implementation of technical assistance, and design & delivery of training for the legal fraternity, particularly in Southern Africa would be an advantage.
- Oral and written fluency in English. Knowledge of other languages used within the SADC context would be an asset.

APPLICATION REQUIREMENTS

A completed application must include: Financial and technical proposal, Cover letter, CV with three contactable referees, and Personal History profile (UNDP P11 Form). Personal History profile must include past work experiences, information on computer skills, samples of knowledge products (guides, toolkit, etc.) and include three contactable referees.

Interested candidates may send their completed application with the Subject line “Workshop Facilitator and Coordinator -SADC Model Law” to Nolubabalo Golimpi at unodc-rosaf.procurement@un.org (incomplete applications will not be considered).

For technical queries, please contact Linda Naidoo linda.naidoo@un.org

These TOR's will also be available on UNODC website: <https://www.unodc.org/southernafrica/en/consultancies-and-opportunities.html>

Correspondence will be limited to shortlisted candidates only.

UNODC reserves the right not to make an appointment.

CLOSING DATE FOR APPLICATIONS: 9 April 2021