

CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

CONSULTANCY ANNOUNCEMENT

TERMS OF REFERENCE

POSITION TITLE	: National Consultant for the development of a value chain analysis for the fisheries sector in South Africa, GLOZ31
ORGANIZATION	: United Nations Office of Drugs and Crime
REGIONAL OFFICE	: Southern Africa
DUTY STATION	: Home Based
TITLE OF SUPERVISOR	: Chijioke Ononiwu, Regional Coordinator, Environment Team, Southern Africa
PROPOSED PERIOD	: September 2023 to January 2024
ACTUAL WORK TIME	: 25 days
FEE RANGE	: C

BACKGROUND

1. Background of the assignment:

The global fishing industry is characterized by a high level of illegality that has a negative impact on the economies, livelihoods and sustainable development. Crimes in the fisheries sector refers to a wide range of criminal offences that occur at each stage of the fisheries value chain. These include fraud, forgery, corruption, tax evasion, etc. These crimes are different to Illegal, Unreported and Unregulated (IUU) fishing, although they often occur at the same time.

In addressing crimes in the fisheries sector, UNODC Environment Team bases its technical assistance on a “value chain” approach, which identifies the value chain stages, agencies involved, and possible entry points for different types of crimes. The purpose of adopting a value chain approach is two-fold: firstly, it allows for the identification of the numerous points along the chain at which different types of criminal offences typically occur. Secondly, it allows for the highlighting of potential entry points for law enforcement interventions in identifying, investigating and prosecuting crime throughout the sector.

The Environment Team, under the framework of the project FishNET II, funded by the Norwegian Agency for Development Cooperation (Norad) will conduct a value chain analysis of the fisheries sector in South Africa. The analysis will identify the different stages of the fisheries value chain specific to the context in South Africa, the different agencies involved in each of the stages of the value chain and the potential vulnerabilities/entry points for crimes in each of the stages. This analysis will help identify needs for potential technical assistance to address the vulnerabilities of the fisheries value chain to different forms of crime such as fraud and forgery, corruption, tax crime, etc. It will also sensitize the different agencies on the need for enhanced inter-agency cooperation to address crimes in the fisheries sector. The workshop organized for this purpose will contribute towards enhancing this collaboration.

To this end, UNODC Environment Team is seeking an expert consultant to carry out the necessary research, consultations and drafting of the value chain analysis for the fisheries sector in South Africa. The analysis will be validated at a multi-agency workshop that will be facilitated by the consultant and UNODC staff. The consultant will be responsible for the drafting and finalizing of the analysis report.

2. Purpose of the assignment:

The purpose of the assignment is to undertake the value chain analysis for the fisheries sector in South Africa.

The value chain analysis will serve as a basis for identifying future targeted technical assistance.

3. Specific tasks to be performed by the consultant:

The consultant is expected to undertake and deliver the following specific tasks:

- 1) Conduct research on the value chain analysis in South Africa and engage with the different agencies engaged in each of the stages, including through consultations with key agencies and stakeholders and drafting of questionnaires;
- 2) Prepare a draft value chain analysis report to be validated at a multi-agency workshop organized in Cape Town in November/ December 2023 and incorporate UNODC input;
- 3) Provide substantive input to the agenda and the key agencies and participants for the multi - agency workshop and co-facilitate together with UNODC staff; Prepare presentations for the workshop based on the draft report;
- 4) Draft the report summarizing the findings of the consultations and the workshop, including the analysis of the fisheries value chain in South Africa that includes the following components: stages of the fisheries value chain, main activities in each of the stages, agencies involved and responsible for each of the activities/ stages, potential vulnerabilities and entry points for crimes in each of the stages identified during the workshop;
- 5) Review the report based on feedback from UNODC, participants of the workshop and international experts;
- 6) Finalize the value chain analysis report and submit to UNODC.

4. Expected tangible and measurable output(s)/deliverable(s):

- 1) Conduct research and hold consultations/ draft questionnaire with key agencies in South Africa and advise on most relevant agency to conduct the corruption risk assessment; Provide research on mandate and structure of the agency in line with guidance provided by UNODC;
- 2) Preparation of draft value chain report based on conducted research and consultation held in the country and incorporation of UNODC feedback to the draft report ;
- 3) Preparation of materials and co-facilitation of the value chain analysis workshop, planned to be held in Cape Town in November/ December 2023;
- 4) Preparation of the final draft of the value chain report and incorporation of comments from UNODC, workshop participants and key stakeholders and experts;
- 5) Submit final value chain analysis report for South Africa to UNODC.

The Reports in its entirety and the documentation collected under this contract will be the joint property of UNODC and the partners in this initiative. No part (s) of the Report including the documentation used or leading to the Report will be shared or made public to any other entity or person without the express written consent of UNODC Environment Team and its partners.

5. Dates and details of deliverables/payments:

Deliverable	Output	Working Days	To be accomplished by (date)
A.	<i>Conduct research on the value chain in South Africa</i> and the different agencies engaged in each of the stages, including through consultations/ questionnaires with key agencies and stakeholders;	7 days	15 November 2023
B.	<i>Draft initial value chain analysis report</i> and incorporate comments from UNODC and prepare presentations for the workshop based on the draft report;	8 days	20 December 2023

	Provide substantive input to the agenda and the participants for the workshop to be held in Cape Town and co-facilitate the workshop;		
C.	<i>Draft the reports summarizing the findings of the consultations and the workshop and including the analysis of the fisheries value chain in South Africa and share with UNODC, counterparts and experts for review;</i>	7 days	15 January 2024
D.	<i>Incorporate comments and submit final report</i>	3 days	31 January 2024
	Total number of days	25 days	

Payment will be made upon satisfactory completion and/or submission of outputs/deliverables.

PAYEMENTS

The consultant will receive remuneration relevant to their qualification, experience, and in line with UN financial rules and regulations. Remuneration will be released in three separate instalments subsequent to appointment of a successful candidate. The payment schedules, in line with the deliverables outlined in part 5 above, are as follows:

- The first instalment or 30 % of the total cost of the contract will be paid after the delivery and approval by UNODC, of deliverable A;
- The second instalment or 30 % of the total cost of the contract will be paid after the delivery and approval by UNODC, of deliverable B;
- Third and final instalment or 40 % of the total cost of the contract will be paid after the delivery and approval of the draft reports with summarized findings and incorporate comments, and final report by UNODC, of deliverables C and D.

6. Indicators to evaluate the consultant's performance

- The research and consultations are conducted in a participatory and timely manner, obtaining all necessary background information to support the workshop and the value chain analysis;
- The workshop is organized and moderated in close coordination with UNODC and its partners and all attempts are made to involve all other relevant stakeholders;
- The value chain analysis report is drafted, in consultation with UNODC and its partners, in an accessible, neutral and professional style, requiring minimal editing and formatting;
- The Report is clearly and logically structured;
- The Report is well referenced, with cases and other materials cited appropriately referenced according to a common citation style;
- The deliverables are prepared and submitted in timely fashion.

EVALUATION CRITERIA/EXPERTISE SOUGHT (REQUIRED EDUCATIONAL BACKGROUND, YEARS OF RELEVANT WORK EXPERIENCE, OTHER SPECIAL SKILLS OR KNOWLEDGE REQUIRED)

Education

- An advanced university degree (master's degree or equivalent) in international law, criminal law or related field is required. A first level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

Experience:

- A minimum of 10 years of progressively responsible experience in the area of crime prevention and

criminal justice, including on crimes that affect the environment and/or crimes in the fisheries sector, is required;

- Knowledge of organized crime is required;
- Knowledge of the fisheries sector is required;
- Experience working for the United Nations or other international organizations is desirable.

Language:

- English and French are the working languages of the United Nations Secretariat. For this position, fluency in oral and written English is required.

APPLICATION REQUIREMENTS

Interested candidate with a relevant experience should submit the following documents” to the UNODC-ROSAF Procurement at unodc-rosaf.procurement@un.org with the subject line “**IC-Value chain analysis South Africa-GLOZ31**” by 25 September 2023

- 1) Proposal
- 2) Cover letter explaining why they think they are the best candidate for this consultancy
- 3) Personal History Profile (UNDP P11 Form). The Personal History Profile must include past work experience and **three contactable referees with validated email and contact numbers.**

Assessment: Evaluation of qualified candidates may include an assessment exercise and a competency-based interview. **Short-listed** applicants may be required to undergo relevant skills tests and reference checks will be done.

For enquiries, please contact Chijioke ONONIWU by email at UNODC-ROSAF Procurement email.

These TORs will also be available on UNODC website: <https://www.unodc.org/southernafrika/en/consultancies-and-opportunities.html>

UNODC/UNDP is committed to achieving workforce diversity in terms of gender, nationality and culture. Individuals from minority groups, indigenous group and persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.

UNODC/UNDP does not tolerate sexual exploitation and abuse, any kind of harassment, including sexual harassment, and discrimination. All selected candidates will, therefore, undergo rigorous reference and background checks.

Note: Failure to submit supporting documents as specified in the advertisement will result in the application being considered as “**incomplete**”, therefore this will result in the disqualification of the applicant. Due to the high volume of applications, correspondence will be limited to shortlisted candidates only. UNODC reserves the right not to make an appointment.