

Promotion of gender equality, human rights and disability inclusion at side events held on the margins of the twelfth session of the Conference of the Parties to the United Nations Convention against Transnational Organized Crime (UNTOC COP12)

Vienna, 14-18 October 2024

CHECKLIST

In line with the UNODC Strategy (2021-2025)¹ and the UNOV/UNODC Strategy for Gender Equality and the Empowerment of Women (2022-2026)², UNODC aims to mainstream gender, human rights and disability inclusion throughout all of the Office’s activities. This includes the organization of side events in the margins of UNTOC COP12. The Secretariat has therefore developed this checklist and encourages its use by organizers of side events on the margins of COP12. Further information and guidance on gender, geographic representation and accessibility are available from the [Accessibility Guide](#) and [the Guidelines for Side Events](#) posted on the COP 12 webpage.

Content of side event	
Action	Status
<ul style="list-style-type: none"> ○ Are the event content, messaging and materials aligned with human rights values, ensuring that they promote dignity, respect and equality of all individuals? 	
<ul style="list-style-type: none"> ○ Have you considered addressing human rights and gender-related issues during the discussion of the event?³ 	
<ul style="list-style-type: none"> ○ Has gender-sensitive language and imaging been used in the drafting of remarks, presentations and communication products for the event?⁴ For example, have you ensured that gender stereotypes are not reinforced in promotional pictures and language (e.g use of ‘chairperson’ rather than ‘chairman’)? 	

¹ <https://www.unodc.org/unodc/en/strategy/full-strategy.html>

² https://www.unodc.org/documents/Gender/Gender_Strategy_2/22-03522_Gender_Strategy_ebook.pdf

³ For more information on the link between gender and organized crime, please see: [Organized Crime and Gender: Issues relating to the United Nations Convention against Transnational Organized Crime, The United Nations Convention against Transnational Organized Crime and International Human Rights Law, Toolkit on Mainstreaming Gender and Human Rights in the implementation of the UN Convention against Transnational Organized Crime](#) and [UNODC Toolkit for Mainstreaming Human Rights and Gender Equality into Criminal Justice Interventions to address Trafficking in Persons and Smuggling of Migrants](#).

⁴ For more information please see: [UN Guide on Gender-inclusive Communication](#).

Panel composition	
Action	Status
<ul style="list-style-type: none"> ○ Have efforts been made towards the achievement of gender parity and geographical balance in the panel composition of the side event, including high-level speakers? 	
<ul style="list-style-type: none"> ○ If gender and geographical balance is not achieved, have you considered having video remarks to achieve gender and geographical balance? 	

Accessibility of event	
Action	Status
<ul style="list-style-type: none"> ○ If the event is online, have participants been informed about the accessibility measures on the online platform? For example, closed captioning and transcript? 	
<ul style="list-style-type: none"> ○ If the event is online, have participants been offered the option to receive the transcript and/or recording of the event? 	

Post event	
Action	Status
<ul style="list-style-type: none"> ○ Has a question on how to improve the accessibility and inclusivity of the event been included in the post-event questionnaire? 	
<ul style="list-style-type: none"> ○ Have you planned for and collected gender-disaggregated data on the participants of the event? 	