



Conference of the Parties to the United Nations Convention against Transnational Organized Crime

Other Relevant Non-governmental Organizations Standard admission process

Rule 17, paragraph 2 of the Rules of Procedure for the Conference of the Parties to the United Nations Convention against Transnational Organized Crime regarding “Participation of non-governmental organizations” provides that: “*Other relevant non-governmental organizations may also apply to the bureau for observer status. The secretariat shall circulate as a document a list of such organizations with sufficient information at least thirty days prior to the Conference. If there is no objection to a non-governmental organization, observer status should be accorded unless otherwise decided by the Conference. If there is an objection, the matter will be referred to the Conference for a decision.*” Other relevant non-governmental organizations which are qualified in matters covered by the Convention and who wishes to be represented at the session of the Conference of the Parties as an observer should comply with the requirements listed below, in order to be considered for admission.

If your organization is interested in being admitted as an observer to the sessions of the Conference of the Parties, please send us the documents and information listed below:

- (a) Letter of application from the organization (on letterhead of your organization scanned if by email);
- (b) Completed form with contact information of the organization and of a designated contact point for official communication with the secretariat. See *Contact details form*.

On receipt of the above documentation, the organization’s application will be screened by the secretariat for fulfilment of the conditions. Successful applicant organizations, following agreement by the Conference of the Parties, will be issued official invitations to attend a session of the Conference of the Parties as an observer.

Only admitted observer organizations may designate representatives to attend sessions of the Conference of the Parties.

The deadlines for applications will be normally two months before the session of the Conference of the Parties.

For further inquiries on this matter, please contact the Secretariat of the Conference of the Parties, (c/o Civil Society Team) United Nations Office on Drugs and Crime, P.O. Box 500, 1400 Vienna, Austria, Tel: +43-1 26060 5583 or 4609; email: ngo.unit@unodc.org