

## **METHODOLOGY**

In order to achieve the mandate of the EGM regarding the study, the following structure has been elaborated to facilitate the conduct of the study, which will be carried out under the auspices of the EGM.

Each country will have the right to present its views which should be reflected in the study.

UNODC will be tasked with developing the study, including developing a questionnaire, collecting and analyzing data and developing a draft text of the study. To accomplish this task, UNODC will draw upon its internal expertise and capacity from across the various thematic branches of UNODC (Division for Treaty Affairs, Policy and Research Branch). For that purpose, adequate extra-budgetary resources should be made available to enable UNODC to efficiently discharge these functions. In order to help the Secretariat ensure that major technological expertise, systems and needs are adequately represented, each Regional Group will provide to the Secretariat names of governmental experts, not more than six (6), their contact information and areas of expertise. The Secretariat will consult with such experts as a resource on an ad hoc basis, as appropriate.

The Secretariat shall regularly brief and consult the Bureau of the EGM on the process and circulate to Member States the minutes of such consultations. Development of this list of experts is not intended to create any closed-ended expert group or other parallel or subsidiary bodies of the EGM.

For the information-gathering, UNODC will prepare a questionnaire for further dissemination to Member States, intergovernmental organizations and private sector entities (see under the timeline), which will consist of a single survey instrument based on the outlines contained in the EGM-1 concept/working paper, as amended, and on the recommendations of EGM-1, as reflected in its report.

Secondarily and as needed, the Secretariat, bearing in mind the need to have a balanced representation of different regions, will consult with representatives from the private sector, from Internet Service Providers and users of services and other relevant actors; representatives from the academia, both from developed and developing countries; and representatives from relevant intergovernmental organizations.

## INDICATIVE TIMELINE FOR THE STUDY

**January 2011:** Policy directions and guidelines through EGM-1. Endorsement of the topics, methodology and timeline of the study.

**February-April 2011:** Identification of the experts assisting UNODC in the conduct of the study (see above). Submission of names to the Bureau of the EGM. Communication of names of governmental experts through the Regional Groups.

**April 2011:** Twentieth session of the Crime Commission: Distribution of a draft UNODC questionnaire for information-gathering. Request for feedback/comments from Member States. Online consultations to receive comments from EGM members. Commission's recognition of the results of EGM-1 and the future work, as proposed by EGM-1.

**Mid June 2011:** Deadline for receiving comments on the questionnaire.

**Mid July 2011:** Finalization of the questionnaire and dissemination to Member States. The questionnaire will also be sent, through separate letters, to intergovernmental organizations and representatives from private sector and academic institutions, who will be invited to provide information and respond to those questions which are of relevance for them. Especially for the private sector, assurances will be provided that any data received would remain confidential and, if published, anonymous.

**Mid July-late December 2011:** Data collection and classification (5,5 months with intermediary reminder by the Secretariat to be sent early October 2011).

**Early December 2011:** EGM-2 in conjunction with the reconvened twentieth session of the Crime Commission. Briefing on progress made. Interim progress report for the information of the Crime Commission at its twenty-first session (April 2012).

**April 2012:** Submission of interim progress report to the Crime Commission at its twenty-first session.

**Mid January 2012-July 2012:** Analysis of data and drafting of the study – Finalization of draft text of the study.

**August 2012:** Dissemination of draft text of the study to EGM members to ensure timely preparation for EGM-3.

**October 2012:** EGM-3 to review, revise and adopt the draft study.

**April 2013:** Submission of the study to the Crime Commission at its twenty-second session for its consideration.