

27 October 2015

English only*

Subcommission on Illicit Drug Traffic and Related Matters in the Near and Middle East

Fiftieth session

Abu Dhabi, 8-12 November 2015

Information for participants

Venue

The Fiftieth session of the Subcommission on Illicit Drug Traffic and Related Matters in the Near and Middle East will be held at **YAS VICEROY ABU DHABI Hotel**, from 8 to 12 November 2015.

Address: P.O. Box 131808, Yas Island, Abu Dhabi

Phone: +971 2 656 0000

Fax: +971 2 656 0001

E-mail: info@viceroyhotelgroup.com

yas.reservations@viceroyhotelsandresorts.com

GPS Coordinates: 24° 28' 3" N, 54° 36' 18" E

Registration

Registration of delegates will take place at **Yas Viceroy Abu Dhabi Hotel** on Sunday, 8 November 2015 from 8.30 a.m. to 12 noon.

Participants are requested to fill in the attached registration form (Annex A) and return it to the Secretariat of the Governing Bodies, as soon as possible and not later than 5 November 2015, either by fax: +431 26060 5885 or e-mail: sgb@unodc.org or olga.teruel@unodc.org.

Note: Participants are required to wear their identity passes at all times during the meeting in order to gain admittance to meeting premises and activities.

Inaugural ceremony

The inaugural ceremony will start at 10 a.m. on Sunday, 8 November at the **Yas Viceroy Abu Dhabi Hotel**.

* Although Arabic, English and Russian are the working languages of the subsidiary body, the document is only available in English due to late submission.



Languages

The official languages of the meeting are Arabic, English and Russian. Simultaneous interpretation will be provided.

Transfers from and to the airport

Transfers to and from the airport will be arranged for all participants by the host country.

In order to make adequate arrangements for the transfers of participants, delegations are requested to notify the UNODC Office for the GCC Executive Assistant, Ms. Yasmine Baydoun, Tel.: +971 50 443 5471, e-mail: yasmine.baydoun@unodc.org, of their arrival and departure times, the name of the airline, the flight numbers and the country of departure, as soon as possible, using the attached annex A. A copy of the notification should also be sent to the United Nations Office of Drugs and Crime (Fax: +43-1-26060 5885, e-mail: olga.teruel@unodc.org or sgb@unodc.org).

Visas and entry permits

Delegates who wish to obtain the visa upon their arrival at the airport are requested to contact United Arab Emirates embassies in their respective countries or visit www.mofa.gov.ae/EN/ConsularServices/Pages/Visa-Information.aspx for further information.

Necessary precautions will be taken to guarantee the authorization of visas at the airport for the duration of the fiftieth session of the Subcommission for participants who are unable to obtain visas prior to arrival in the country.

Health care

Medical staff will be available at the meeting venue.

Accommodation

For security and logistical reasons, the host Government recommends that participants stay at the **Yas Viceroy Abu Dhabi Hotel**, which also serves as the venue for the meeting.

Room Type	Fee (Emirati Dirham — Dhs)
Single (bed and breakfast)	625 Dhs
Single (full board)	800 Dhs
Double room (bed and breakfast)	800 Dhs
Double room (full board)	1000 Dhs

1 US Dollar (USD) is approximately 3.67 UAE Dirhams (Dhs).

Reservations

Please complete Hotel Reservation Form (Annex B) indicating your choice of room type and rate, and send it directly to the Yas Viceroy Hotel,

yas.reservations@viceroymhotelsandresorts.com with a copy to UNODC Office for the GCC Executive Assistant, yasmine.baydoun@unodc.org and UNODC focal point olga.teruel@unodc.org and/or sgb@unodc.org.

Meals

The UAE will be hosting lunch on Sunday, 8 November.

The UAE will be hosting an official dinner on Monday, 9 November.

Further information regarding the lunch and dinner will be provided to participants on the first day of the meeting.

Climate

The temperature in Abu Dhabi is 38 degrees Celsius, sunny with 20 per cent humidity.

Local time

The local standard time is: UTC/GMT+4.

Electrical current

In the United Arab Emirates, the electric current is 220 volts. Electrical sockets (outlets) Type G.

Country code

The country code for the UAE is: (+971) (2 for Abu Dhabi) (plus a six-digit number).

Taxes

All purchases in UAE are tax free.

Gratuities

There is no standard or expected rate for gratuities which are left to the discretion of the individual. In service outlets where service charge is not included, a 10 per cent gratuity is appreciated but not mandatory.

Annex A**Fiftieth session of the Subcommittee on Illicit Drug Traffic
and Related Matters in the Near and Middle East**

Abu Dhabi, 8-12 November 2015

REGISTRATION FORM

NAME	
TITLE/POSITION	
INSTITUTION	
ADDRESS	
CITY, COUNTRY	
TELEPHONE	
FAX	
E-MAIL	
DATE AND TIME OF ARRIVAL	
AIRLINE/FLIGHT NUMBER	
DATE AND TIME OF DEPARTURE	
AIRLINE/FLIGHT NUMBER	

Please, send this form directly to the UNODC Office for the GCC Executive Assistant:

Ms. Yasmine Baydoun

E-mail: yasmine.baydoun@unodc.org

With a copy to UNODC:

Ms. Olga Teruel Ampuy

Fax: +43-1-26060-5885

E-mail: olga.teruel@unodc.org; sgb@unodc.org

Annex B**Fiftieth session of the Subcommittee on Illicit Drug Traffic
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Abu Dhabi, 8-12 November 2015

HOTEL RESERVATION REQUEST FORM

(Please indicate selected hotel: _____)

NAME	
TITLE/POSITION AND ORGANIZATION/ COUNTRY	
TELEPHONE/FAX/E-MAIL	
DATE AND TIME OF ARRIVAL	
AIRLINE AND FIGHT NUMBER	
NUMBER OF NIGHTS	
DATE AND TIME OF DEPARTURE	
AIRLINE AND FLIGHT NUMBER	
CREDIT CARD NUMBER AND EXPIRY DATE	
TYPE	<input type="checkbox"/> VISA AMERICAN EXP. <input type="checkbox"/> <input type="checkbox"/> MASTERCARD OTHER <input type="checkbox"/>
NAME ON THE CARD	
PASSPORT NUMBER AND TYPE	
ROOM TYPE AND RATE	
SPECIAL REQUIREMENTS (allergies, chronic illnesses, special diet, etc.)	
<p>Please, send this form directly to the selected hotel at: yas.reservations@viceroymhotelsandresorts.com</p> <p>With a copy to : yasmine.baydoun@unodc.org; olga.teruel@unodc.org; sgb@unodc.org</p>	