



Conference of the States Parties to the United Nations Convention against Corruption

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First session

Amman, 10-14 December 2006

Information for participants

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I. Background

1. By its resolution 58/4 of 31 October 2003, the General Assembly adopted the United Nations Convention against Corruption. The Convention was opened for signature from 9 to 11 December 2003 in Merida, Mexico.
2. In the same resolution, the General Assembly decided that the Ad Hoc Committee for the Negotiation of a Convention against Corruption would complete its tasks arising from the negotiation of the Convention by holding a meeting well before the convening of the first session of the Conference of the States Parties to the Convention in order to prepare the draft text of the rules of procedure for the Conference of the States Parties and of other rules described in article 63 of the Convention, to be submitted to the Conference of the States Parties at its first session for consideration. Pursuant to that resolution, the eighth and final session of the Ad Hoc Committee was held in Vienna from 25 to 27 January 2006, during which the text of the draft rules of procedure for the Conference of the States Parties was prepared.
3. The United Nations Convention against Corruption entered into force on 14 December 2005, in accordance with article 68, paragraph 1, of the Convention.
4. Article 63 of the Convention establishes a Conference of the States Parties to the Convention to improve the capacity of and cooperation between States parties to achieve the objectives set forth in the Convention and to promote and review its implementation. Article 63 of the Convention also provides that the Secretary-General shall convene the Conference of the States Parties not later than one year following the entry into force of the Convention.

II. Date and venue

5. The Government of the Hashemite Kingdom of Jordan offered in December 2003 to host the first session of the Conference and confirmed its offer in July 2006.
6. The first session of the Conference will be held at the King Hussein Bin Talal Convention Center, located on the shores of the Dead Sea, near Amman, from 10 to 14 December 2006. A map of the Center is contained in annex I.

III. National Organizing Committee

7. The host Government has appointed a National Organizing Committee, headed by Mr. Sharif Ali Zu'bi, Minister of Justice, and composed of:
 - (a) Mr. Muhyieddeen Touq, General Coordinator;
 - (b) Mr. Farouk Al Hadidi, Secretary General of the Ministry of Tourism and Antiquities;
 - (c) Mr. Abdel Raheem Al Zoubi, Director of the Anti-Corruption Directorate;
 - (d) Mr. Ghaleb Al Zoubi, Chairman of the Legal Committee of the Parliament;

(e) Mr. Makram Al Qaisi, Director of the Protocol Department of the Ministry of Foreign Affairs;

(f) Mr. Basem Sakijha, Chairman of Transparency Jordan.

8. Mr. Touq is in charge of coordinating all organizational aspects of the Conference of the States Parties. He can be contacted during office hours (8 a.m. to 3 p.m. local time), from Sunday to Thursday. His contact information is as follows:

Mr. Muhyieddeen Touq
President of Jordan Institute of Diplomacy
P.O. Box 850746
Amman 11185
Jordan

Telephone: (+962-6) 593 4400

Facsimile: (+962-6) 593 4411

E-mail: president@id.gov.jo

IV. Opening ceremony and seating arrangements

9. The opening ceremony will take place at 10 a.m. on Sunday, 10 December 2006, in the Philadelphia Hall of the Conference Center. Delegates are requested to be in their seats by 9.45 a.m.

10. For the opening, each government delegation will be assigned four seats: two at the table plus two in the row behind. Specifically identified seating will be available for other participants in the Conference.

11. Participants are kindly requested to refrain from using photographic equipment at the opening ceremony. Participants are reminded that mobile telephones should be either switched off or switched to “silent” mode during all proceedings.

V. Provisional agenda and proposed organization of work

12. The annotated provisional agenda and proposed organization of work of the first session are contained in document CAC/COSP/2006/1. Documents will also be available in all official languages of the United Nations on the website of the United Nations Office on Drugs and Crime (UNODC) (http://www.unodc.org/unodc/en/caccosp_2006.html).

13. In view of the crucial nature of the matters to be considered by the Conference at its first session and the need to reach important decisions, government representation at the highest possible political level is encouraged.

14. During the Conference, the following three side events will be held:

(a) Forum for parliamentarians;

(b) Forum for anti-corruption authorities;

(c) Forum for civil society and the private sector.

VI. Participation and costs

15. According to the draft rules of procedure for the Conference of the States Parties to the United Nations Convention against Corruption (CAC/COSP/2006/3), the following participants may take part in the proceedings of the Conference:

- (a) States parties to the Convention;
- (b) Signatory States and regional economic integration organizations that have signed the Convention;
- (c) Other States and regional economic integration organizations that have not signed the Convention;
- (d) Representatives of entities and organizations that have received a standing invitation from the General Assembly to participate as observers in the sessions and work of all international conferences convened under its auspices, representatives of United Nations bodies, specialized agencies and funds, as well as representatives of the functional commissions of the Economic and Social Council;
- (e) Representatives of any other relevant intergovernmental organization;
- (f) Relevant non-governmental organizations having consultative status with the Economic and Social Council;
- (g) Other relevant non-governmental organizations: the Secretariat shall circulate a list of such organizations with sufficient information at least 30 days prior to the session; if there is no objection to a given non-governmental organization, it will be accorded observer status.

16. Participating Governments, intergovernmental organizations and non-governmental organizations are responsible for the costs of participation of their delegates.

VII. Registration

17. The names of delegates should be sent to the secretariat of the Conference as soon as possible:

Secretariat of the Conference of the States Parties to the United Nations
Convention against Corruption
United Nations Office on Drugs and Crime
P.O. Box 500
1400 Vienna
Austria

Telephone: (+43-1) 26060 4281 or 4084
Facsimile: (+43-1) 26060 5841 or 6711
E-mail: uncac.cop@unodc.org

18. Admission to the King Hussein Bin Talal Convention Center will require the presentation of identification cards at all times. All participants in the session must therefore register in the registration area of the King Hussein Bin Talal Convention Center, located in the main entrance hall of the Convention Center.

19. Owing to the high-level security arrangements, all participants in the session of the Conference are required to present their invitations or official communications identifying them as delegates, together with their passport, at the entrance before proceeding to the registration area of the King Hussein Bin Talal Convention Center to register and obtain their security passes for the session of the Conference. The passes must be worn visibly at all times in the Center during the session. All persons and their luggage will be screened at the entrance to the Center.

20. Registration will begin on 9 December 2006; the registration desk will be open from 10 a.m. to 10 p.m. on that day. On 10 December 2006, the registration desk will be open from 8 a.m. to 7 p.m. Because a large number of participants are expected, delegates arriving on the day before the opening of the session are encouraged to register as early as possible.

Registration of Heads of State and ministers

21. It is strongly recommended that delegations submit the names of ministers to the substantive secretariat in advance in order to expedite preparation of their VIP badge and minimize inconvenience. Those badges will be ready for collection at the VIP registration desk at the King Hussein Bin Talal Convention Center upon arrival. Queries regarding VIP badges should be sent by electronic mail (e-mail) to Lieutenant Imad Zaher (Imad.Zaher@unvienna.org).

Parking

22. Delegations are advised that there will be a drop-off zone in front of the King Hussein Bin Talal Convention Center. There are no parking facilities available at the Convention Center.

Registration of members of the press and the media

23. Media representatives are required to register at the press registration counter in the registration area of the King Hussein Bin Talal Convention Center.

Registration of family members accompanying delegates and participants

24. Delegates wishing to bring family members are urged to submit the names of accompanying family members to the secretariat as soon as possible. Those persons will be issued a family badge, which will allow them access to the King Hussein Bin Talal Convention Center.

VIII. Languages and documentation

25. The official languages of the Conference will be the six official languages of the United Nations: Arabic, Chinese, English, French, Russian and Spanish. Statements made in an official language of the Conference during plenary meetings will be interpreted into the other five official languages. Official documents of the Conference will be made available in all six official languages.

26. Each seat in the conference halls of the King Hussein Bin Talal Convention Center for which simultaneous interpretation is available will be provided with a portable receiving set and headphone. Participants are requested not to remove that

equipment from the meeting rooms so that it may be checked and the batteries of the equipment may be recharged if necessary.

27. The secretariat of the Conference has prepared documents to facilitate consideration of issues on the provisional agenda for the first session of the Conference. Those documents will be available in all official languages on the UNODC website (http://www.unodc.org/unodc/en/caccosp_2006.html) and during the session.

28. The main documents distribution counter will be located in the main hall of the Convention Center. At the documents distribution counter, each delegation will be assigned an individual box in which all documents issued to it during the session will be placed. To determine exact requirements, each delegation is requested to inform the persons working at the documents distribution counter of its daily requirements, specifying the number of copies of each document required and the language or languages in which it wishes to receive the documents during the session. The number of copies requested should be sufficient to cover all requirements, since it will not be possible to provide complete sets of documents after the end of the session.

IX. Submission of papers

29. Copies of national statements and position papers prepared by participating States will be distributed during the session in the languages and quantities provided by Governments. It is suggested that the following minimum numbers of copies be provided:

<i>Language combination</i>	<i>Minimum number of copies</i>					
	<i>Arabic</i>	<i>Chinese</i>	<i>English</i>	<i>French</i>	<i>Russian</i>	<i>Spanish</i>
Arabic and English only	175	-	425	-	-	-
Chinese and English only	-	10	425	-	-	-
English only	-	-	600	-	-	-
English and French only	-	-	425	175	-	-
English, French and Spanish only	-	-	375	125	-	100
English and Russian only	-	-	425	-	100	-
English and Spanish only	-	-	425	-	-	175

30. If the suggested number of copies cannot be provided, 300 copies is the absolute minimum necessary for distribution to cover one copy per delegation and limited copies for secretariat use. Reproduction facilities for delegates, operated on a commercial basis, will be available on the "Sea Level" floor of the Convention Center. However, it is strongly recommended that sufficient quantities be brought or shipped to the Convention Center by delegations well before the opening of the session.

31. Specialized agencies, intergovernmental organizations and non-governmental organizations may also prepare background information on specific questions

pertaining to the subjects under consideration (see paras. 29 and 30 above for recommended languages and quantities).

32. Information copies of all national statements and position papers, as well as other relevant documents, should be submitted in electronic format as soon as possible to the Secretary of the Conference:

Mr. Dimitri Vlassis
Chief
Crime Conventions Section
Division for Treaty Affairs
United Nations Office on Drugs and Crime
P.O. Box 500
1400 Vienna
Austria

Telephone: (+43-1) 26060 4281 or 4084
Facsimile: (+43-1) 26060 5841 or 6711
E-mail: uncac.cop@unodc.org

X. Information and the media

33. Media facilities, including a press centre and a press briefing room, will be available at the King Hussein Bin Talal Convention Center. Interpretation between Arabic and English may be available for press briefings.

34. Media representatives wishing to cover the event must apply for accreditation before or during the session by contacting the Spokesman of UNODC:

Mr. Richard Murphy
Spokesman
United Nations Office on Drugs and Crime

Telephone: (+43-1) 26060 5761
E-mail: richard.murphy@unodc.org

35. Until 6 December 2006, the completed application form with accompanying documents can be sent by e-mail or fax to:

Ms. Veronika Crowe-Mayerhofer
Accreditation Assistant
United Nations Information Service
Vienna

Facsimile: (+43-1) 26060-7-3342
E-mail: veronika.crowe-mayerhofer@unvienna.org

36. From 7 to 9 December 2006, the completed application form with accompanying documents can be e-mailed to Mr. Issa Abu Sair (pressoffice@jic.jo). Mr. Sair can also be reached on his mobile telephone: (+962) 777 297788.

37. Media representatives covering the session should contact Mr. Issa Abu Sair (see contact information in para. 36, above) to provide exact details of the

equipment that they wish to bring to Jordan, because certain types of equipment are banned in Jordan or require special permission from the national authorities.

38. Starting in the afternoon of 9 December 2006, media representatives can receive accreditation in person at the accreditation counter at the King Hussein Bin Talal Convention Center. The completed application form must be accompanied by a copy of the representative's press card and/or a letter of assignment, issued on an official letterhead and signed by the editor or bureau chief of the media organization.

39. Only those representatives of the media possessing special press passes will be given access to the meetings, side events and the press working area. The press passes will be issued at the Convention Center upon presentation of a photo identification document.

40. Further information on the Conference is available on the UNODC website (http://www.unodc.org/unodc/en/caccosp_2006.html).

41. Wireless connectivity is available throughout the Convention Center. Participants requiring a wireless network connection will have to purchase an access card at the Convention Center.

XI. Visas, travel and hotel reservations

42. Each participant must have a valid passport with the appropriate entry visa to enter Jordan. Visas can be obtained from the nearest Jordanian embassy or consulate or at the airport. Further information regarding visa requirements may be obtained by contacting the nearest Jordanian embassy or consulate or consulting the website of the Ministry of Foreign Affairs of Jordan (<http://www.mfa.gov.jo>).

43. Participants from countries in which Jordan does not maintain an embassy or consulate and who require a supporting document from the Government of Jordan for the issuance of a transit visa to reach their final destination, Jordan, should contact the office of the General Coordinator of the National Organizing Committee. The office will issue a supporting document upon confirmation that the participant is a member of a delegation.

Embassies

44. A list of Jordan embassies and consulates worldwide can also be obtained on the website of the Ministry of Foreign Affairs (www.mfa.gov.jo). Participants having difficulties obtaining visas are advised to contact the National Organizing Committee at the address contained in paragraph 8 above.

Accommodation

45. Participants should make their own accommodation arrangements. The National Organizing Committee has appointed Petra Events Management as the official agent for hotel bookings. Petra Events will handle all booking requests of participants. Hotel accommodation can be booked online on the company's website (www.petratours.com).

46. Only the recommended hotels listed in annex II will be provided with Jordanian security and a shuttle bus service to take participants to the King Hussein Bin Talal Convention Center in the mornings and return them to their hotels in the evenings.

47. For participants unable to access the Internet, a hotel reservation form is included in annex II. The form should be completed in full and sent to the official tour operator.

Flight information

48. The National Organizing Committee has appointed Royal Jordanian Airlines, the flag carrier of Jordan, as the official carrier of the session. Royal Jordanian offers participants a discount of 25 per cent on airfare. To receive the discount, each participant should present to the offices of Royal Jordanian a copy of their letter of invitation and a document identifying him or her as a member of the delegation of a country or organization. The contact information for the airline is as follows:

Royal Jordanian Head Office
P.O. Box 302
Amman 11118
Jordan

Telephone: (+962-6) 520 2000
Facsimile: (+962-6) 568 4451
Reservations by telephone: (+962-6) 510 0000
E-mail: ammdrrj@rj.com
Website: www.rj.com

49. Participants who wish to travel to Amman by private aircraft are advised that they must land at Marka Airport, not Queen Alia International Airport.

XII. Facilities at the King Hussein Bin Talal Convention Center

50. The following facilities will be available to participants at the King Hussein Bin Talal Convention Center:

- (a) Delegates lounge: a coffee and snack bar with lounge furniture, including telephones and photocopying facilities operating on a commercial basis;
- (b) Cybercafe, providing independent Internet access;
- (c) First aid room;
- (d) Bank and post office providing automatic teller machine (ATM) and postal services;
- (e) Travel agency: the official travel agency (Petra Tours) will have a representative at the Convention Center for participants wishing to reconfirm or change their flights and to book tourist tours;
- (f) Information counter for participants.

XIII. Useful information about Jordan

Airport reception

51. A welcome area, fast-track visitors' entry and information desk will be set up at the Queen Alia International Airport to assist participants arriving for the first session of the Conference. A shuttle bus service to the official hotels of the session will be arranged free of charge for participants. Alternatively, participants wishing to arrange for private transportation before or during the session may contact Petra Tours, which will make the necessary bookings. Further information on vehicles available and a price list are contained in annex II, section C (Transportation services).

Transportation to and from the hotels

52. Shuttle buses will transport participants to and from the officially recommended hotels in the mornings and evenings.

Jordan

53. Jordan has a population of about 5,760,000. It is bordered by Egypt, Iraq, Israel, Saudi Arabia and the Syrian Arab Republic, as well as by the Palestinian territories. Jordan has a coastline of 26 km.

54. Jordan consists mostly of arid desert plateau in the east, with a highland area in the west. The Great Rift valley of the Jordan River separates Jordan from Israel. The highest point in Jordan is Jabal Rum (1,734 m), while the lowest is in the Dead Sea area (-486 m). Jordan is part of an area considered to be "the cradle of civilization".

55. Down through history, Amman has been inhabited by several civilizations. In the thirteenth century B.C., it was called Rabbath Ammon or Rabat Amon by the Ammonites. Much later the Hellenic ruler of Egypt renamed the city Philadelphia. During the Ghassanian era it was renamed Amman. Amman is located in a hilly area of north-west Jordan. The city was originally built on seven hills but now spans an area of nineteen hills (each known as a Jabel or "mountain"). The main areas of Amman take their names from the hills on which they lie.

Climate

56. Jordan has a combination of Mediterranean and arid desert climates, the Mediterranean climate prevailing in the north and the west of the country, while most of the country is desert. Generally, the country has warm, dry summers and mild, wet winters, with an annual average temperature ranging from 12° to 25° C, with summertime highs of 40°-46° C in the desert areas. Average annual rainfall varies from 50 mm in the desert to 800 mm in the northern hills; some of the precipitation falls as snow in some years.

Language

57. Arabic is the official language of Jordan. However, English is widely understood and spoken, particularly in Amman, where it has almost become the

main commercial language. English and some European languages are spoken in most hotels, shops and restaurants in major touristic areas.

Currency

58. The currency unit of Jordan is the dinar. Banknotes are issued in denominations of 1, 5, 10, 20 and 50. There are also coins in denominations of 1, 5, 10, 25 and 50 (100 piasters equal 1 dinar). The Jordanian dinar is officially pegged to the United States dollar at a rate of 1 dinar = \$US 1.42.

59. Major credit cards (Visa, MasterCard, American Express, Diners Club) and traveller's cheques in principal currencies are generally accepted in leading hotels, restaurants, department stores and several large stores. Traveller's cheques and bank notes in all major currencies may be exchanged at all commercial banks and most hotels and foreign exchange counters. ATMs are also available.

Time

60. Jordan is two hours ahead of Greenwich mean time (GMT +02:00).

Taxes and tipping

61. A government value added tax of 16 per cent is applied to goods and services sold in Jordan.

62. Tipping has now become the common practice in Jordan. It is customary to tip porters and hotel staff who have given good personal service. A 10 per cent tip is appreciated in restaurants, particularly where no service charge is included. However, it is not necessary to tip taxi drivers or cinema ushers.

Electricity

63. Electrical power in Jordan is supplied at 220 volts AC (50 Hertz). Various kinds of plugs and sockets are in use. A plug adapter kit can be brought for using shavers, tape recorders and other small appliances.

Telephone services and useful telephone numbers

64. Telephone services are available in hotels, restaurants and cafes. Pre-paid mobile telephone cards are available at hotels and local shops. The dialling codes are as follows:

(a) Phone calls within Amman: dial 06 + phone number (for example 06-694-1222);

(b) Provincial calls: dial area code + phone number;

(c) International direct calls: dial 001 + country code + area code + phone number;

(d) International calls to Jordan: dial 00962 + phone number (beginning with 6 for Amman).

65. Emergency telephone numbers are as follows:

(a) Central emergency telephone (police, ambulance, fire): dial 191, 192 or 193;

(b) Tourist police: dial 196, ext. 4661.

66. Flight information maybe obtained by calling Queen Alia International Airport (telephone: (+962-6) 445 3222, Facsimile: (+962-6) 445 1125).

67. Information on tourism may be obtained from the following: Jordan Tourism Board (telephone: (+962-6) 567 8294; website: www.visitjordan.com); Ministry of Tourism (telephone: (+962-6) 460 3360; website: www.mota.gov.jo).

Postal, facsimile and Internet services

68. Postal and facsimile facilities are available at post offices and in most major hotels. Internet services are also available at most major hotels, cybercafes in Amman and the King Hussein Bin Talal Convention Center.

Business hours

69. Most private offices in Amman operate on a five-day work week, from 8 a.m. to 6 p.m. Government offices are generally open between 8 a.m. and 3 p.m., from Sunday to Thursday. Many stores are open from 10 a.m. to 10 p.m. Banks are open from Sunday to Thursday, from 9 a.m. to 3 p.m., except on public holidays. Major post offices are open from Sunday to Thursday, from 8 a.m. to 3 p.m.

XIV. Programme of social activities

Welcome reception

70. All participants are invited to the welcome reception on the evening of Sunday, 10 December 2006. At the event, participants will be invited to enjoy cocktails while appreciating traditional Jordanian performances.

71. Participants wishing to arrange social events are kindly asked to contact the Protocol Officer at the Convention Center at the following address:

Ms. Phillipa Lawrence
Protocol Officer
Office of the Executive Director
United Nations Office on Drugs and Crime
Room E1413
P.O. Box 500
1400 Vienna
Austria

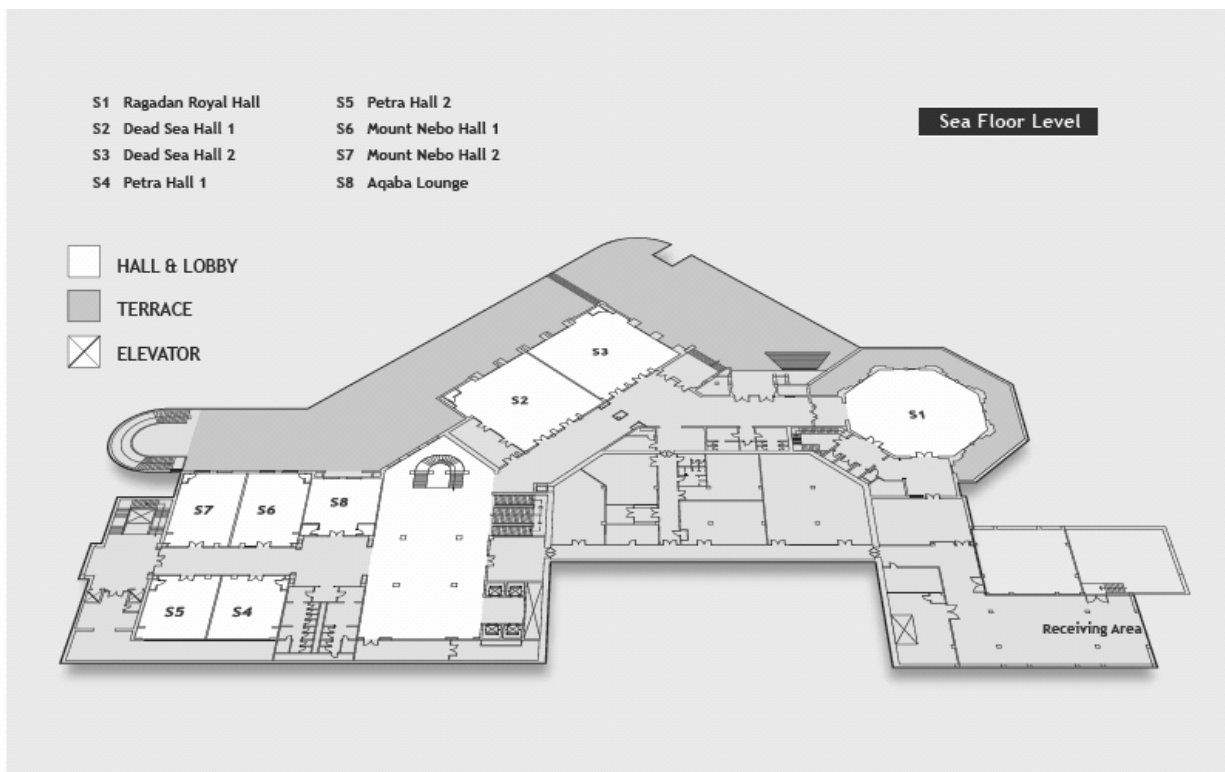
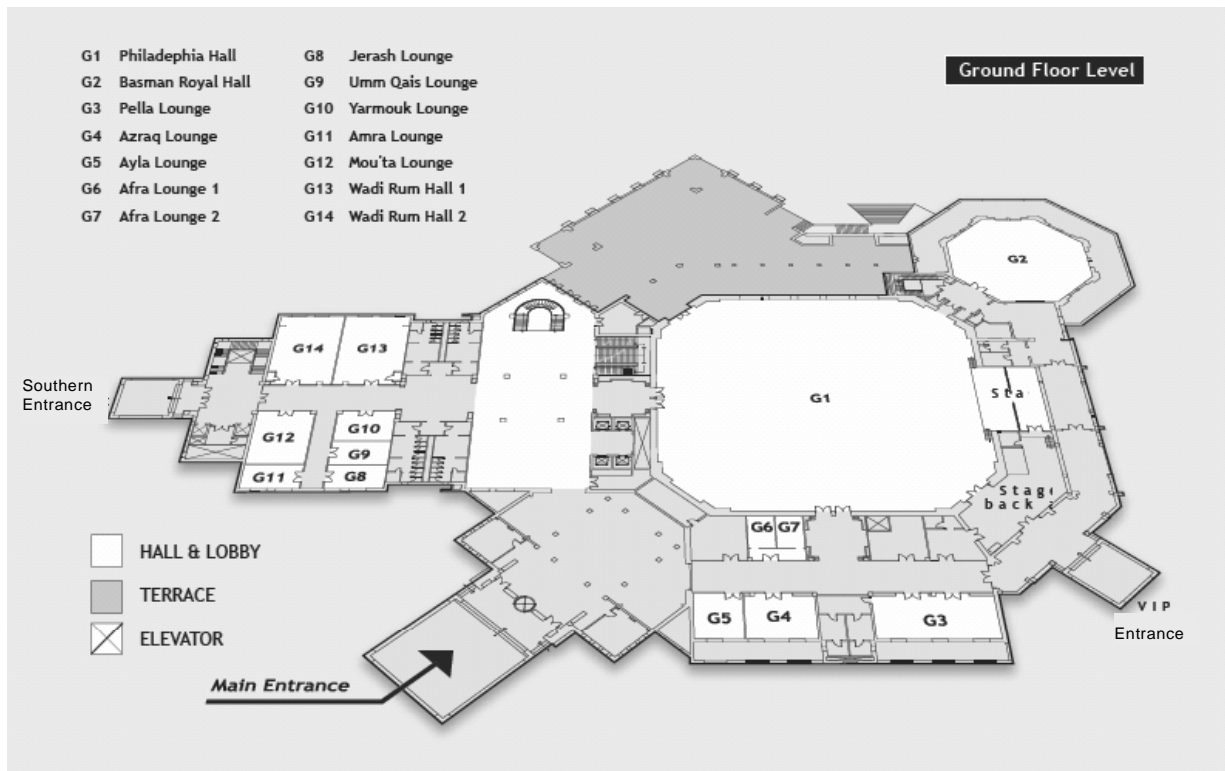
Telephone: (+43-1) 26060 5497
Facsimile: (+43-1) 26060 5929
E-mail: phillipa.lawrence@unvienna.org

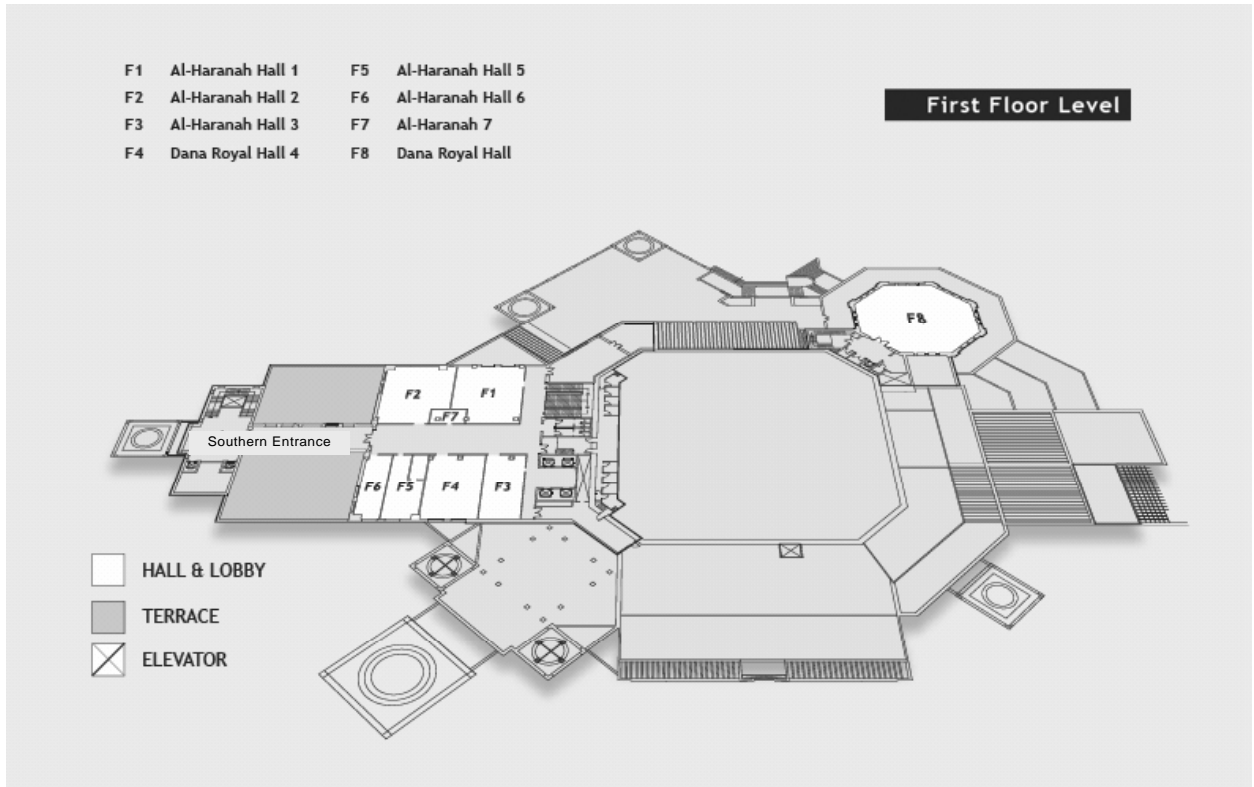
Programme and post-session tour for spouses

72. Petra Tours will organize several optional tours at the personal expense of participants and their spouses, covering a variety of cultural, religious and touristic sites.

Annex I

Floor plan of the King Hussein Bin Talal Convention Center





Annex II

Hotel and transportation arrangements

A. Hotel reservation form

1. Please note that participants are encouraged to book online (www.petratours.com).

Customer:	
<i>Mr./Mrs./Ms./Miss/Dr.</i>	<i>First name:</i> _____ <i>Last name:</i> _____
Telephone: _____	Facsimile number: _____
<i>Country code/area code/number</i>	<i>Country code/area code/number</i>
Home address: _____ _____ _____	
E-mail: _____	
Nationality: _____	Country of residence: _____
Booking information	
<i>Arrival date:</i> _____	<i>Check-in date:</i> _____ <i>Flight number:</i> _____
<i>Departure date:</i> _____	<i>Check-out date:</i> _____ <i>Flight number:</i> _____
Type of hotel requested (please tick the appropriate box)	
<i>Room rates at over \$US 100</i> <input type="checkbox"/>	<i>Room rates at \$US 70-100</i> <input type="checkbox"/> <i>Room rates at \$US 40-70</i> <input type="checkbox"/>
Name of hotel requested (if known): _____	
Alternative Hotel 1: _____	
Alternative Hotel 2: _____	
Room requirements (please tick the appropriate box)	
Single room <input type="checkbox"/>	Double room <input type="checkbox"/> Twin bed room <input type="checkbox"/> Number of adults _____
Non-smoking <input type="checkbox"/>	
Credit card: _____	Name on card: _____
Number: _____	Expiry date: _____
Please fax this form to:	
Petra Events Management	
Telephone: (+962-6) 567 1929	
Facsimile: (+962-6) 567 1930	
E-mail: events@petratours.com	
Shmeisani, Abdul Hamid Sharaf Street	
P.O. Box 19185	
Amman 11196	
Jordan	

B. Recommended hotels

1. Dead Sea hotels

<i>Hotel</i>	<i>Room type</i>	<i>Rate (United States dollars)</i>
Mövenpick Resort and Spa – 5*		
	Standard single	165
	Standard double	165
	Superior single	185
	Superior double	185
	Deluxe single	200
	Deluxe double	200
	Junior suite BB	580
	Executive suite single/double occupancy	745
Jordan Valley Marriott Resort and Spa, Dead Sea – 5*		
	Standard single	160
	Standard double	160
	Pool terrace single	235
	Pool terrace double	235
	Studio single	270
	Studio double	270
	1 bedroom suite single/double occupancy	330
Kempinski Hotel Ishtar, Dead Sea – 5* Luxury		
	Superior single	285
	Superior double	320
	Deluxe single	310
	Deluxe double	345
	Terrace single	405
	Terrace double	440
	Suite, single occupancy	410
	Suite, double occupancy	430
Dead Sea Hotel and Spa – 4*		
	Standard single	115
	Standard double	130

2. Amman hotels

<i>Hotel</i>	<i>Room type</i>	<i>Rate (United States dollars)</i>
Four Seasons Hotel Amman – 5* Luxury		
	Standard single	240
	Standard double	260
	Premier suite single/double occupancy	830
	Deluxe suite single/double occupancy	665
	Executive suite single/double occupancy	745
Crowne Plaza Amman – 5*		
	Standard single	125
	Standard double	140
Le Meridien Amman – 5*		
	Executive room single	140
	Executive room double	160
Holiday Inn Amman – 5*		
	Standard single	95
	Standard double	110
Dana Plaza Hotel – 4*		
	Standard single	65
	Standard double	75

Note: The above room rates are applicable during the period of the Convention. The deadline to confirm hotel rooms based on published rates is 1 December 2006. All booking requests received after that date will be processed according to room availability and the room rates in effect at that time.

C. Transportation services

2. Participants who wish to make their own travel arrangements from the airport to the hotels can hire a car from Petra Events Management.

<i>Car type</i>	<i>Price per car (one way) (United States dollars)</i>
Individual transfers from Queen Alia International Airport to hotels in Amman or return	
Standard car (Nissan Sunny, Peugeot 307, Hyundai Elantra, Opel Astra or similar)	40
Full-size car (Citroën C5, Mazda 6, Hyundai Sonata, Opel Vectra or similar)	55
Luxury car (Mercedes E200, C200 or similar)	70
Minivan (Hyundai H-11, Citroën C8 or similar)	70

<i>Car type</i>	<i>Price per car (one way) (United States dollars)</i>
Individual transfers from Queen Alia International Airport to hotels at the Dead Sea or return	
Standard car (Nissan Sunny, Peugeot 307, Hyundai Elantra, Opel Astra or similar)	60
Full-size car (Citroën C5, Mazda 6, Hyundai Sonata, Opel Vectra or similar)	70
Luxury car (Mercedes E200, C200 or similar)	105
Minivan (Hyundai H-11, Citroën C8 or similar)	105
Individual transfers between hotels in Amman and the Dead Sea	
Standard car (Nissan Sunny, Peugeot 307, Hyundai Elantra, Opel Astra or similar)	55
Full-size car (Citroën C5, Mazda 6, Hyundai Sonata, Opel Vectra or similar)	65
Luxury car (Mercedes E200, C200 or similar)	100
Minivan (Hyundai H-11, Citroën C8 or similar)	100

3. An airport meet and assist service will provide participants with assistance through immigration, customs and luggage handling for a price of \$US 10 per person. That and all other services described in the present annex may be obtained by contacting Petra Events Management:

Petra Events Management
 Shmeisani, Abdul Hamid Sharaf Street
 P.O. Box 19185
 Amman 11196
 Jordan

Telephone: (+962-6) 567 1929
 Facsimile: (+962-6) 567 1930
 E-mail: events@petratours.com

D. Optional tours

4. Petra Events Management also offers several tours, which start at the Dead Sea:

<i>Tour No.</i>	<i>Tour description</i>	<i>Price per person (United States dollars)</i>		
		<i>1 person</i>	<i>2-3 people</i>	<i>4-6 people</i>
T 01	Half-day Amman city tour	75	50	40
T 02	Half-day excursion to Jerash	95	65	55
T 04	Half-day tour of Madaba and Mt. Nebo	80	65	55
T 05	Full-day tour Jerash and Ajloun	100	75	65
T 06	Full-day tour to the Red Rose City of Petra	175	135	120
T 07	Baptism site visit	65	45	40

5. Tour prices include entrance fees to all mentioned sites, local guides where available (Jerash and Petra), transportation by air-conditioned car (1-3 persons) or air-conditioned minivan (4-6 persons) and an English-speaking driver. The prices do not include personal expenditures or tips for drivers or local guides. Add \$US 100/day for the additional service of a professional guide. The form below can be used to make arrangements for those tours.

Request form for optional tours from the participants in the session of the Conference of the States Parties to the United Nations Convention against Corruption, Amman, 10-14 December 2006

Name of participant(s):

Hotel:

Optional tour(s) requested:

Total (United States dollars):

Form of payment:

Bank transfer ____

Credit card ____

Cardholder:

Card number:

Expiry date:

(There is a processing charge of 3 per cent on credit card purchases.)

Please send to Petra Events Management (facsimile: (+962-6) 567 1930; e-mail: events@petratours.com), or see full contact information above.

Payments by electronic transfer can be sent to the following account:

“Petra Travel and Tourism Co.”

Standard Chartered Bank

Shmeisani Branch

P.O. Box 926190

Amman 11110

Jordan

SWIFT code: SCBLJOAX

Account No.: 01-01-2067099-02 (United States dollar account).

Note:

All bookings and reservations will be processed in conjunction with pre-payment only. All cancellations and changes should be communicated in writing and confirmed by Petra Travel and Tourism Co. Participants should confirm the time and place of their departure with our staff at the Conference venue. No refund will be given if a participant leaves before the confirmed pick-up time. Petra Events Management is not responsible for reconfirmation of participants' flights.