



UNODC

United Nations Office on Drugs and Crime

UNODC Vacancy Announcement

Post Title:	National Programme Officer (Environmental Crime)
Vacancy No.:	POVIE-2023-004
Duty Station:	Hanoi, Vietnam
Type of Contract:	Service Contract (SB-4/SC 8) Open to Vietnamese national only
Contract Duration:	One year with possibility of renewal subject to funding availability and satisfactory performance
Application deadline:	Friday 22nd September 2023 (Midnight Vietnam Time)

I. Organizational Context

The United Nations Office on Drug and Crime (UNODC) provides technical assistance related to combating terrorism, organized crime, corruption and drugs to requesting Member States. This assistance also supports States to strengthen criminal justice and health systems and to ratify and successfully implement international conventions and protocols, in compliance with the rule of law and human rights.

Together with the Regional Programme for Southeast Asia and the Pacific, the UNODC Global Programme on Crimes that Affect the Environment (GPCAE) oversees the proposed scope and focus of UNODC's work on this topic. Those Programmes were designed to address both present and emerging needs in Southeast Asia and the Pacific, with the ultimate objective that the rule of law in the region is secured and reinforced, and vulnerable groups and communities are protected from drugs and crime. UNODC works with governments to strengthen legislation, build capacity in criminal justice authorities, strengthen inter-agency coordination and regional and inter-regional cooperation, and build knowledge and raise awareness on the serious impacts of crimes that affect the environment including on global public health, economic development and security.

Brief Project description

Emerging infectious diseases (EIDs) have the potential to lead to global health emergencies with devastating loss of human life and far-reaching socio-economic impacts. A large proportion of EIDs are zoonotic, originating in animals, especially wildlife. Spillover of zoonotic pathogens from wildlife into domestic animals and humans can cause significant impacts from disease, and potentially lead to pandemics with devastating effects on health systems, food security, and peoples' livelihoods.

The COVID-19 pandemic caused by SARS-CoV-2 is a prime example. Human movement, complex value chains, and trade of livestock and wildlife and their products all contribute to increased risk of zoonotic disease transmission and spread. Risk management for potential spillover of zoonotic pathogens from wildlife remains a critical area to prevent the next pandemic. Risk reduction, through adoption of good practices along animal production and value chains, is still ineffective and inefficient, especially regarding wildlife use and trade. Coordination between public and private sector stakeholders involved along the wildlife value chain and engagement of the private sector in disease control remains a challenge. There is a need for increased engagement and commitment from all relevant stakeholders involved in the wildlife value chain and investment in sustainable risk reduction practices.

The Safety across Asia for the global Environment (SAFE) Project aims to reduce the risk of wildlife-related pandemic spillover to livestock and humans and mitigate their associated impacts whilst strengthening partnerships and joint efforts between the European Union, the United Nations (UN), the Association of Southeast Asian Nations (ASEAN) and partner countries. The expected outcome of this project is to gain an enhanced understanding of the risks of important zoonotic disease spillovers from wildlife to livestock and humans to enable development of improved policies and regional cooperation towards better pandemic



prevention and preparedness.

The project will achieve this impact and outcome through three key outputs including:

- Identification of high-risk facilities for possible zoonotic viruses in four priority Asian countries (Lao PDR, Malaysia (Sabah), Thailand and Viet Nam),
- Development of national policies to prevent wildlife-related zoonotic diseases,
- Development of regional biosafety standards and joint strategies within ASEAN

The project is led by UNODC, with co-implementing partners UN Environment Programme (UNEP) and the Food and Agriculture Organization of the UN (FAO). These UN agencies work closely with ASEAN, Ministries of Agriculture and Livestock of the target countries, relevant international organizations, and other relevant partners during implementation of the project.

The activities in Viet Nam are actively carried out in close partnership with the Government. The main counterparts include the Environmental Police, Department of Forests, Department of Forest Inspections, Customs, the Supreme Peoples Procuracy, CITES, the Institute of Ecology and Biological Resources, and the Ministry of Foreign Affairs. The overall aim of GPCAE implementation in Viet Nam is to strengthen the criminal justice and preventive response to address crimes that affect the environment, including those related to illegal wildlife trade, and all its inherent risks.

II. Functions / Key Results Expected

Summary of key functions:

Under the overall guidance of the UNODC Regional Representative for Southeast Asia and the Pacific, the National Programme Officer (Environmental Crime) will work under the direct supervision of the UNODC Regional Coordinator for GPCAE, based in Hanoi, Viet Nam. Overall guidance is also provided by the GPCAE Management in UNODC Vienna. The NPO will also receive and act on requests for assistance from other UNODC initiatives having activities in Viet Nam when required.

The National Programme Officer (NPO) will be responsible for the timely and cost-effective implementation of GPCAE activities, most notably the UNODC components of the SAFE project, in Viet Nam as well as neighbouring countries, and for the on-site support of GPCAE management and coordination work. In this regard, coordination with other organizations involved in SAFE, as well as other projects linked to wildlife and forest crime, as well as close collaboration with national stakeholders are important.

1. Programme Implementation:

- Support the development of activities in key areas related to transnational organized crime that affects the environment, as described in the programmes' workplan and financial contribution agreements;
- Serve as principal focal person for coordination with government counterparts as well as with other National Programme Officers working on SAFE;
- Advise the UNODC Regional Coordinator with regards implementation strategies and local partnerships in Viet Nam;
- Ensure consistency in approach also in other components of the SAFE project outside of those under direct responsibility of FAO, notably cooperation with law enforcement and criminal justice communities.
- Responsible for the cooperation with the law enforcement and criminal justice community relevant to SAFE, as well as for the preparation of the UNEP-led activities related to the analysis of the legal/regulatory framework and recommendations on national guidelines.



2. Programme Management Support:

- Assist with the management, administration and supervision of UNODC assets and resources in line with UN rules, regulations and procedures under the delegated authority of the first reporting officer;
- Assist with the preparation and updating of work plans and ensure that implementation is consistent with the provisions of programme documents;
- Conduct effective planning, implementation and monitoring of work plans, logical frameworks, and financial and budgetary documents;
- Take responsibility for the financial and administrative management of activities;
- Assist with the design and with formulating programme extensions and supplementary activities in the thematic areas assigned, thus translating UNODC's priorities into local needs;
- Coordinate the implementation of activities with executing agencies;
- Introduce and monitor performance indicators, success criteria, milestones, and cost recovery;
- Conduct a continuous financial and substantive monitoring of programmes' activities, identify operational and financial challenges and develop solutions;
- Prepare, consolidate, review, and ensure the quality of different reports in close consultation with the Regional Coordinator.

3. Coordination and Communication:

- Coordinate and liaise with UNODC staff, government officials, (foreign) law enforcement personnel, national non-governmental actors and members of the business community to facilitate implementation and to create opportunities for collaboration;
- Ensure regular communication with counterparts in charge of programme implementation;
- Create and maintain a network of focal points and contacts with law enforcement agencies to ensure smooth implementation of the programme and effective lines of communication between these agencies and UNODC;
- Facilitates the engagement of international and national experts operating under SAFE with government counterparts;
- Provide written inputs to document the field activities and the dialogues, with a view to ensure the agreement of the Government counterparts to the recommendations at the end of each activity;
- Act as the Secretariat of the country advisory committees, to ensure participation, engagement and follow-up for all relevant meetings;
- Coordinate and meet on regular basis (at least monthly) with the FAO National Project Coordinator in Viet Nam to promote effective delivery of SAFE activities

4. Advisory services and knowledge-building:

- Identify sources of information to apply best practices related to the programmes' goals;
- Analyse information to generate strategic intelligence products;
- Identify knowledge gaps within government agencies and collaborate with GPCAE Management to bridge those gaps;
- Contribute to knowledge networks and communities of practice;
- Organize capacity building activities and awareness-raising activities.



5. Other Related Functions:

- Perform other duties to support project implementation as advised by the Regional Programme Coordinator, such as supporting other elements of the SAFE project, notably the legal reviews, policy recommendations and development of guidelines pertinent to Viet Nam.

III. Competencies

Professionalism: Has knowledge and understanding of theories, concepts and approaches of the relevant aspects of theoretical and field research, as well as organized crime, environmental crime, and/or public health risks associated with zoonotic disease spillover. Has knowledge of relevant legal frameworks and ability to analyze and interpret legislation. Has knowledge of the mandates of the United Nations Office on Drugs and Crime. Has very good research and analytical skills. Is able to identify issues, analyze and participate in the resolution of issues/problems. Is able to apply judgment in the context of assignments given, plan own work and manage conflicting priorities. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning, organizing and managing performance: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

IV. Qualifications Requirements

Education:	<ul style="list-style-type: none"> • Bachelor’s degree in Law, Criminal Justice, Public Management, International Relations, Environmental science or a closely-related field; Master’s degree is desirable.
Experience:	<ul style="list-style-type: none"> • A Vietnamese national with at least two (2) years of work experience with a Master’s degree or four (4) years of experience with Bachelor’s degree at the national or international level in providing management advisory services, hands-on experience in coordination of technical assistance and policy-development project activities are required; • Proven track record of advising and collaborating with government institutions is required; • Strong interpersonal skills and excellent oral communication skills is required; • Proven experience of reviewing and analysing legislation is desirable; • Knowledge of ASEAN communities is desirable; • Knowledge of environmental crime is desirable; • Knowledge of Government procedures linked to technical assistance is desirable.



UNODC

United Nations Office on Drugs and Crime

Language Requirements:	<ul style="list-style-type: none">• Fluency in English and Vietnamese is required.
-------------------------------	--

HOW TO APPLY:

Interested applicants should submit the following documents:

- (a) Letter of interest clearly stating suitability for the position;
- (b) UN Personal History Form and detailed curriculum vitae based on the criteria stated above;
- (c) Copy of all education certificates.

UN Personal History Form can be downloaded from: <http://www.unodc.org/southeastasiaandpacific/en/who-we-are/job-opportunities.html>

Please submit the application by e-mail to: unodc-roseaprecruitment@un.org.

Application deadline: Friday 22nd September 2023 (Midnight Vietnam Time)

Note:

- (a) Please clearly indicate the position you are applying for in the subject line of the email.
- (b) Failure to submit supporting documents as specified in the advertisement will result in an incomplete application. Applicants who submit incomplete applications will NOT be considered.

Due to the high volume of applications, only pre-selected candidates will be contacted.